

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of May 20, 2013

Board of Selectmen: John W. Kluge, Chairman; Fred Cummings; Donald J. Crate, Sr.

Administrative Staff: Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works; Richard A. Crate, Jr., Chief of Police; Scott Osgood, Town Planner

Others: Henry Cross; Dan Kiley; David Saladino & Shara Buffington, TIF Committee

BUSINESS MEETING

I. CALL TO ORDER

Mr. Kluge called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

Mr. Cummings moved to approve the regular session minutes of May 6, 2013 as printed, Mr. Crate seconded, vote unanimous in favor of the motion.

Mr. Cummings moved to approve the non-public session minutes of May 6, 2013 as printed, Mr. Crate seconded, vote unanimous in favor of the motion.

III. COMMUNICATIONS

None.

IV. BOARD REPORTS

Planning Board:

Mr. Kluge reported that the dollar store received approval with minor conditions. It looks like it will be a nice looking store. The Selectmen may, at some point, talk about sidewalks.

Mr. Crate relayed the condition of the sidewalk on Maple Street which is now covered with dirt.

Enfield Village Association:

The Enfield Village Association has a new sign in front of the Greeley house. EVA is no longer thinking of selling the property but will instead convert it to a combination of rental housing and office space for EVA, including a meeting area. Doug Smith will chair a fundraising committee. There is some money left over from the sale of 78 Main Street. EVA is unsure how it will be

rehabbed. The two rooms occupied by EVA could be somewhat historical; there are two different types of construction used in the building that could be preserved. It will be good for the Town as most of the building would be back on the tax rolls.

V. TOWN MANAGER'S REPORT

None.

VI. PUBLIC COMMENTS

Scott Osgood, Town Planner:

Jim Taylor introduced Scott Osgood, Enfield's new Town Planner, to the Board of Selectmen. Mr. Osgood has had the opportunity to attend a couple of Planning Board meetings and has been working on the dollar store project.

Dan Kiley noted that one condition of the Family Dollar store project is the inter road connection for which they were told to put down a gravel surface, then fabric and turf to have it ready for the future, but not made so people will be driving on it.

Mr. Kiley believes the Selectmen will also have to look at Lindopp Lane in the future. Lindopp Lane is a Class VI road but may need to be upgraded.

Henry Cross asked about the sidewalk issue.

Mr. Kluge indicated that a sidewalk would run the full length of the commercial area. The Town is not doing the construction; it would be funded by the property developers.

Mr. Taylor added that there has been talk of having the sidewalk connect to the Rail Trail to connect it to the village area.

VII. BUSINESS

TIF Committee/TIF Project List:

David Saladino and Shara Buffington came before the Board to discuss the addition of a project to the TIF District Project List.

Six months ago the TIF Committee came before the Selectboard to find out which projects should have priority and it was decided at that time that the sidewalk in front of Huse Park was a top priority.

The Library Trustees attended a TIF Committee meeting and presented plans for the new library. There is about \$150,000 in site work and parking to be done as part of the project. The Trustees asked the TIF Committee if this site work and parking was appropriate for TIF funding. Should Town Meeting be asked to add this as a TIF project?

Mr. Crate remembered approving funding for the Library. It was confirmed that, yes, the Town had approved \$400,000 for the new Library project.

Mr. Kiley pointed out that adding the Library to the Project List was not for TIF funding purposes, but for showing Town support for fundraising purposes.

Mr. Saladino agreed that it is mostly symbolic but may help with obtaining grant funds.

Mr. Kluge is OK with adding the Library site work and parking to the TIF Project List if the Town isn't making a monetary commitment. Mr. Cummings and Mr. Crate concurred.

New Street Name:

The Board considered a request for a street name for a subdivision off Methodist Hill Road.

Mr. Crate moved to name the street Bob Memorial Drive as requested, Mr. Cummings seconded, vote unanimous in favor of the motion.

Sand Bid:

The Board reviewed the results of the Sand bid. Mr. Cummings and Mr. Kluge agreed to accept the low bid from Don Crate and Sons Excavating. Mr. Crate recused himself.

Paving Bid:

Mr. Cummings asked Mr. Taylor is he is confident with R&D Paving, the low bidder. Mr. Taylor assured him he is. R&D Paving did the paving on US Route 4. Of the total paving bid, all but about \$90,000 is Jones Hill paving. Other smaller paving projects will be bid separately.

Mr. Crate moved to award the paving bid to R&D Paving, Mr. Cummings seconded, vote unanimous in favor of the motion.

Route 4 Water/Sewer:

No updates at this time.

Sewer Waiver Request:

The Board received a Sewer Connection Waiver Request for property located at 495 US Route 4. This item was tabled pending verification of the installation of a State approved septic system in 2001.

Route 4 Property Owners:

The Board reviewed the abatement request from Robert LaCroix and a memo from Town Manager, Steve Schneider. Mr. Crate recused himself and momentarily left the meeting room for the discussion, returning for the vote. The deadline to file for tax abatement for 2012 property taxes was March 1, 2013. No other abatement requests were received from Route 4 commercial property owners.

Mr. Kluge moved to accept the abatement amounts as proposed, Mr. Cummings seconded, Mr. Kluge and Mr. Cummings in favor of the motion, Mr. Crate abstained, motion carried.

Jones Hill Road Project:

The Board found the Mascoma Savings Bank financing acceptable.

Mr. Taylor reported that they are getting close to completing culvert replacements. There are a lot of vacations scheduled in early June. The pavers will be asked to wait until school is out before beginning paving work.

Mr. Cummings asked for assurance that the Jones Hill Road Project won't impact regular summer maintenance of other roads, such as grading.

Mr. Taylor informed the Board that two crews are out working, one is grading and one is working on Jones Hill Road. Subcontractors will do a lot of the remaining work on Jones Hill road. They will also try to save time by using alternative construction methods.

Road Scholar Recognition:

Jim Taylor has attained Level 1 and Will Shoemaker has attained the Master Level (equivalent to Level 4) in the Road Scholar Program. Most of the Highway employees have taken part in this educational program.

Administrative Items:

The Board reviewed and approved the following documents: Previously approved committee appointment, First Issue Property Tax Warrant, Current Use applications, Veteran's Exemption application, 2012 Property Tax Abatements.

The Board was informed there were no changes in properties receiving a Charitable Exemption. Mr. Cummings moved to approve the Charitable Exemptions as presented, Mr. Crate seconded, vote unanimous in favor of the motion.

VIII. OTHER ITEMS**Huse Park:**

Ken Hill informed Mr. Taylor that he would order the bleachers and let Mr. Taylor know when they are scheduled to arrive so site preparation can be completed.

The stonework repair at Huse Park is in progress.

Pillsbury Street/Shaker Hill Road:

The issue of the trees that limit visibility when pulling out of Pillsbury Street onto Shaker Hill Road should be followed up by Jim Taylor and/or Steve Schneider. Mr. Crate looked at the property line and the trees are very close to the edge. The width of the State's right-of-way is not known.

Certificates of Appreciation:

Henry Cross asked the Board of Selectmen to approve Certificates of Appreciation for presentation to two WWII veterans during the placement of the wreath at the Veterans Memorial Park on Memorial Day. The Board unanimously approved the Certificates of Appreciation.

Mr. Cross expressed his displeasure at not receiving a phone call from the Selectmen or Town Manager regarding an individual who came before the Selectboard about placement of his name and that of his brother on stones at the Veterans Memorial Park. Mr. Cross relayed the discussion that transpired between himself and the individual in question with assurances that the names would be placed on stones in the Veterans Memorial Park. Mr. Cross expects the names to be on the stones by Friday of this week.

Mr. Cross was told the Selectboard were not aware that he was in town at the time the individual came before the Board. Mr. Kluge informed Mr. Cross that the Board had assured the individual that it would be done. He also expressed the Board's appreciation to Mr. Cross for his work on this project.

Wetlands Application:

The Board was presented with the Wetlands Application submitted for improvements to the Town's boat launch on Mascoma Lake as well as a dock at that location.

Summer Meeting Schedule:

The Board confirmed they will meet only the first Monday of each month for the next three months – June through August. All meetings will be held at 6:00 PM. The June and July meetings will be held at Whitney Hall and the August meeting will be held at the Enfield Center Town House. The Board will return to its regular meeting schedule in September.

CONFERENCE

I. ADJOURNMENT

Mr. Crate moved to adjourn at 6:42 PM, Mr. Crate seconded, vote unanimous in favor of the motion, meeting adjourned.

John W. Kluge, Chairman

B. Fred Cummings

Donald J. Crate, Sr.
Enfield Board of Selectmen