

**Enfield Board of Selectmen  
Whitney Hall  
Enfield, New Hampshire**

**MINUTES of April 1, 2013**

**Board of Selectmen:** John W. Kluge, Chairman; Fred Cummings

**Excused:** Donald J. Crate, Sr.

**Administrative Staff:** Steven Schneider, Town Manager; Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works

**Others:** Dan Kiley

**BUSINESS MEETING**

**I. CALL TO ORDER**

Mr. Kluge called the meeting to order at 6:00 PM.

Mr. Crate was excused due to a conflict with another meeting.

**II. APPROVAL OF MINUTES**

Mr. Cummings moved to approve the minutes of March 18, 2013 as printed, Mr. Kluge seconded, vote unanimous in favor of the motion.

**III. COMMUNICATIONS**

**Planning Board Public Hearing – April 10, 2013:**

The Planning Board will hold a hearing for the boundary line adjustment for the Town and Poitras – the Bicknell Brook piece.

**Shoreland Permit Application – Malz/18 Bridge Street**

**Enfield-Grantham Perambulation Report:**

Kurt Gotthardt is the appointed Perambulator for the Town.

**Town Clerk & Tax Collector's Reports – March 2013**

**IV. BOARD REPORTS**

**Planning Board:**

Mr. Kluge reported that the Dollar Store came before the Planning Board again with a tweaked plan. They've gone back to the drawing board to do some more tweaking.

Laramie Farms developers have not been seen.

## **V. TOWN MANAGER'S REPORT**

### **Personnel:**

Personnel evaluations are 99% complete with the written portion done and a few face to face meetings to be held.

Interviewing of an applicant for the regional recreation position will take place tomorrow with, it is hoped, another to be interviewed next week as well.

Six résumés for the Town Planner position were received. Nate Miller, Acting Town Planner, has reviewed the résumés. David Saladino and Suzanne Laliberte volunteered to review them as well. Interviews will begin soon. Mr. Miller will continue with Enfield through April. It is hoped at least one Planning Board meeting can be attended by both Mr. Miller and the new Planner. It would be ideal to have at least a few weeks of overlap with the new Planner and Mr. Miller.

## **VI. PUBLIC COMMENTS**

None.

## **VII. BUSINESS**

### **Route 4 Water/Sewer Update:**

A monthly meeting is scheduled for Thursday. Mr. Schneider met last week with Mr. Taylor and engineers to review punch list items, financial figures, etc. The project is expected to come in about \$50,000 below the funded amount. Depending on the weather, the contractor will be in Town next week for landscaping. The pump station is nearly complete. Generator testing needs to be done. A fence needs to be installed around the pump station wet well and meter hatch. Landscaping will be done to hide the tanks and maybe the building.

Mr. Cummings asked if there would be security lighting. He was informed by Mr. Taylor there would be lighting on the building but he does not know if it will be on all the time.

Mr. Schneider said the last issue is paving. Plants should be open later this month, but they need to wait for the frost to be out of the ground. It will be a two day process beginning with shimming and ending with a top coat.

Mr. Cummings expressed the need to fix Baltic Street where it intersects with Route 4 on the Canaan end. The layout of the road is different than it was before the construction.

Mr. Taylor did not have plans to do anything to Baltic Street where it connects with Route 4 back about 50'. He has to defer to the State engineer as they redid the intersection.

Mr. Kluge is in favor of whatever we can do to get the State to do something but is not sure he wants to spend Town money on it.

Mr. Cummings replied he was not talking about spending Town money on it, but it's not like it was.

**New Enfield Website Update:**

The Board received a temporary link to the new Enfield website that has been under development. There is a Members Only section in the Fire Department that will be investigated as the content it will contain. There is an Employees Only section under the Finance Department that will have documents for employees.

Mr. Cummings and Mr. Kluge are OK with launching the new site as soon as Mr. Schneider and Ms. Bonnette are comfortable doing so.

**Projects:**

There are a number of projects to be undertaken in 2013, including but not limited to: Salt/Sand shed, Jones Hill Road, Transfer Station shed, Whitney Hall repairs, Community Building repairs, and Fast Squad building repairs.

The number of projects included in the 2013 budget will involve more from Town forces than 2012 projects. Jones Hill Road will require some prep work. Overall the number of things we hope to accomplish will be greater.

**Boat Launch** – Another project to look at is the Mascoma Lake boat launch at the corner of Shaker Bridge and NH Route 4A. Mr. Taylor met with the engineer who will put in for permits. The permits are expected to take longer than the improvement work. Horizons Engineering is the engineering firm that will be working on this project.

**Ambulance Building** – Mr. Cummings noted that Richard Martin has already done the research to come up with a price for the Ambulance building repairs. Mr. Martin already has someone lined up to do the work, so Mr. Cummings would prefer to move on this quickly and not wait.

**Transfer Station Shed** – Mr. Kluge noted that the only project the Board discussed putting a hold on was the Transfer Station shed. The Transfer Station shed will come in sections that are bolted together so the building can be moved should the need arise. Based on this information, the Selectmen were not opposed to moving ahead with the Transfer Station shed purchase and installation as long as we still need it. Mr. Taylor assured the Board that the things the shed was planned for will still be ongoing, including secure storage of valuable recyclables, storage of the tractor, etc. The Board approved moving ahead with this project.

**Solid Waste/Recycling Collection** – Mr. Kluge asked when the new trash collection program will begin. He was informed it would begin on or about July 1. Mr. Cummings stressed the need for public education. Mr. Taylor is not prepared for public questions as yet; he is meeting with a representative of Casella in the near future, but does not have all of the information yet.

Mr. Kiley reported that there is already misinformation circulating. Mr. Cummings does not believe the problem of holding rubbish for two weeks will be as bad as people imagine. Mr. Schneider pointed out that neighboring towns have been doing this successfully for years. Mr. Cummings noted that some people want to do away with curbside collection altogether. In order to continue to provide this service to Enfield residents the Town needs to find ways to save money.

Mr. Schneider pointed out that the list of projects is not all inclusive, but is indicative of the variety and amount of work to be done.

**Fire Department Paving** – Mr. Cummings asked if Mr. Taylor could look at the Fire Department parking lot to see if it makes sense to re-slope it. Mr. Taylor replied that it needs to be re-sloped. It is possible Town forces can do this if all it needs is a little scraping with the backhoe. Mr. Cummings believes that will be the case. He doesn't want to wait too long to do this project. Mr. Schneider said paving will be done in July or August when the pavers are here. Mr. Taylor noted that there will need to be a riser on the drain. Mr. Kluge asked if the project was advertised. He was informed that it wasn't advertised, that the quotes received were for budgeting purposes. It was pointed out that three quotes were obtained, however, and the Town's policy is to obtain at least three quotes for anything over \$1,000.

**Thermal Imaging Camera** – Mr. Cummings asked where we are on this. He was informed this is a Fire Department item and there has been no discussion with the Fire Chief since immediately after Town Meeting. Mr. Cummings said this is an item they did their homework as it came in with a price.

**Salt/Sand Shed** – Mr. Cummings asked Mr. Taylor if he investigated the pricing of the Lebanon, fabric-style shed. Mr. Taylor informed him he had. Mr. Cummings inquired about the price difference and noted that some people don't think the pole-barn style will contain the salt as it should. Mr. Taylor replied that the fabric-style is not less expensive. He went on to explain the problems with water getting into the salt at the Lebanon shed, and the subsequent assumption that salt could then leach out of the shed. The cost of the pole barn is not just for the pole barn, but for the asphalt flooring, concrete walls and site work to manage water.

**Telephone Pole Issue:**

Mr. Kluge brought up the issue of the telephone poles on the Shaker Bridge causeway and on Shaker Hill Road. Mr. Schneider will be in touch with Fairpoint and the State of NH. There should be a conduit on the Shaker Bridge for the phone line. Mr. Taylor believes we may be able to take out 1 or 2 poles, but not all five poles.

**Ambulance Billing:**

Mr. Kluge is hoping in the future to get updates on the ambulance billing process. He was informed we should be getting a reconciliation report soon.

**Flag on Main Street:**

Mr. Kluge mentioned that the flag on the pole on Main Street between the Laundromat and woodworkers shop is shredding. He was informed the pole is jointly owned by these two

property owners. Enfield Village Association replaced the flag the last time. Mr. Cummings feels the flag should be removed or replaced.

**DPW Trucks:**

Mr. Cummings asked how the new dump trucks are working. He was informed by Mr. Taylor they are working great. The plow frames can come off in 5 minutes freeing the trucks up for other uses. Both operators are very happy with them.

Mr. Kiley asked if we're beating up our trucks by keeping the plows down when traveling Shaker Hill Road in the morning. Five trucks can go by in a 20 minutes period all with their plows down. He was informed by Mr. Taylor that sometimes it's better to have the plow down than bouncing.

**Administrative Items:**

The Board reviewed and approved the MS-2 Report of Appropriations Actually Voted. The Board also signed a copy of the Cross Connection Program as adopted March 18, 2013.

**VIII. OTHER ITEMS**

**Next Meeting:**

Monday, April 15, 2013 at 6:00 PM in the Whitney Hall Conference Room, 23 Main Street.

**CONFERENCE**

**I. ADJOURNMENT**

Mr. Cummings moved to adjourn at 6:45 PM, Mr. Kluge seconded, vote unanimous in favor of the motion, meeting adjourned.