

**Enfield Board of Selectmen
Whitney Hall
Enfield, New Hampshire**

MINUTES of January 22, 2013

Board of Selectmen: Donald J. Crate, Sr., Chairman John W. Kluge; Fred Cummings

Administrative Staff: Alisa D. Bonnette, Executive Assistant; Jim Taylor, Director of Public Works

Others: Dan Kiley

BUSINESS MEETING

I. CALL TO ORDER

Mr. Crate called the meeting to order at 6:00 PM.

II. APPROVAL OF MINUTES

Mr. Kluge moved to approve the regular and non-public session minutes of January 7, 2013 as printed, Mr. Cumming seconded, vote unanimous in favor of the motion.

III. COMMUNICATIONS

Trustees of Trust Funds Report – 4th Quarter 2012

Mascoma Savings Bank Foundation - \$1,400 donation to Enfield Food Pantry:

Mr. Kluge moved to accept the \$1,400 donation to the Enfield Food Pantry, Mr. Cummings seconded, vote unanimous in favor of the motion.

Diane Heed will be asked to send a thank-you note if she has not already done so.

IV. BOARD REPORTS

Planning Board:

Mr. Kluge reported a good Planning Board meeting on Wednesday, January 16th. This was the official public hearing for the zoning proposal on Route 4. Major business owners and some other interested parties were in attendance. Those in attendance liked the 2 or 3 tweaks the Planning Board made to the zoning proposal.

The Planning Board is also proposing revisions to the parking ordinance, reducing the requirement for parking. The Board's feeling is that we're making people put in too much parking. They can put in more if they want.

The Planning Board voted unanimously to put this forward.

Budget Committee:

Mr. Cummings reported that the Budget Committee has one more meeting before the Public Budget Hearing. They were able to find the necessary cuts to stay within 2% and will still do the ambulance building and paving. Cuts were made in Personnel Administration which had budgeted for the worst case scenario.

Mr. Kluge asked if the Committee is confident we won't have to face the worst case scenario. He was informed by Mr. Cummings that Steve Schneider is confident.

V. PUBLIC COMMENTS

None.

VI. BUSINESS**Highway Trucks:**

Mr. Crate inquired about the status of the DPW trucks. He was informed by Mr. Taylor that Mike Sousa spoke with the vendor last week and the trucks are supposed to be ready this week. We've been lucky we haven't had a real snowstorm while waiting for delivery of the trucks. We have arranged for a loaner if we need it.

Scenic Boardwalk:

The Board received a copy of a petitioned warrant article which reads, "To see if the Town will vote to raise and appropriate the sum of seventy-two thousand dollars (\$72,000) for the construction of a 6-foot wide scenic boardwalk of about ½ mile in length. Construction to be by a third party and/or Town forces. Said boardwalk to be located on the south side of NH Route 4A, at the top of the bank overlooking Mascoma Lake, on property owned by the State of New Hampshire, identified on Enfield Tax Map as Map 10 Lot 4, between the Town-owned Upper Beach Parking Lot and LaSalette. Construction is contingent upon successfully obtaining the necessary permits from the State of New Hampshire. "

Mr. Kluge moved to accept the petitioned warrant article, Mr. Cummings seconded, vote unanimous in favor of the motion.

The article will be added to the draft warrant. As a moneyed article the Board will have to vote whether to recommend or not recommend passage of this article.

Mr. Cummings said the Budget Committee discussed this proposal with Bob Cavalieri on Thursday. They presented questions that should be answered. The Committee wasn't against the idea but the members questioned ongoing costs, who would do the installation, the possible need for footers, and handicapped access. Mr. Cavalieri may go to the Enfield Village Association and others for input.

4th Quarter 2012 Water/Sewer Billing Commitment:

Mr. Kluge moved to approve the 4th Quarter 2012 Water/Sewer Billing Commitment as presented, Mr. Cummings seconded, vote unanimous in favor of the motion.

Sewer Connection Request:

A request for a sewer connection was received for 65 Maple Street. The property has a stub currently existing. The main is on the other side of the road. The owner will dig it up and install it in the spring.

Mr. Kluge moved to approve the sewer connection for 65 Maple Street, Mr. Cummings seconded, vote unanimous in favor of the motion.

Administrative Items:

The Board reviewed and approved a Yield Tax Levy.

VII. OTHER ITEMS

Next Meeting:

Tuesday, February 5, 2013, Whitney Hall Conference Room. This is the last day for submission of petitioned warrant articles.

Ambulance Standard Operating Guidelines (SOGs) & By-Laws:

Mr. Cummings mentioned that when the current Ambulance SOGs and By-Laws were approved the theory of operations was different than they are now. There was some co-mingling of the Ambulance Association and the Town-run Department and it was hard to understand the separation of the two. Mr. Cummings said there will probably be discussion coming up about voting for leadership of the Association but perhaps appointment of a department head by the Town Manager. The SOGs may be revised to address this so there's clarity between the two entities. With a budget of over \$100,000 there should be more accountability to the Town Manager as there is with an appointed department head.

Mr. Kluge asked if this had to be approved by the Board of Selectmen.

Mr. Cummings responded that the Selectmen would probably have to look at the SOGs. He added that this is not about replacing the person who runs the Ambulance Department now, but having the person report to the Town Manager.

CONFERENCE

I. ADJOURNMENT

Mr. Kluge moved to adjourn at 6:15 PM, Mr. Cummings seconded, vote unanimous in favor of the motion, meeting adjourned.