

EASTPORT MUNICIPAL PLANNING BOARD
REGULAR MEETING 4 NOVEMBER 2014
MINUTES

MEMBERS PRESENT: Jack Reece, Michael Morse, John Elwell, and Steve Collins.

Secretary excused because she is out of town on work related training.

OTHERS PRESENT: Robert Scott, CEO.

Meeting called to order at 6:00 p.m. by Chairman Collins

Chairman Collins appointed John Elwell to fill in for Al Salleroli. John has full voting rights at this meeting.

There were no adjustments to the agenda.

There were no minute to act on as the secretary is not present.

There was no new business.

Old Business:

1. Ordinance Review Committee - on hold for the time being.
2. Drafting of by-laws - Mike Morse went over the latest updated version of the by-laws draft. Steve Collins submitted copies of the town of Standish, Maine Rules of Conduct for Public Hearings which will be reviewed and drafted into the by-laws.
3. Permit Fees - The City Manager is looking to increase revenue by increasing fees for permits. CEO Scott presented the Board with copies of a spreadsheet with comparisons from other fees from the surrounding area. We all agreed it fees should be charged by square foot. We also agree that After the Fact permits should be higher as a reprimand for not getting the required fees before work was started. Robert is looking for something to take back to show we all agree that the fees showed be increased.

Open Forum

There was some discussion on the parking at the new Port Authority Office.

Motion Morse, Second Elwell to adjourn. There was no discussion on the motion. Unanimously approved.

Meeting adjourn and 7:50 p.m.