

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, August 27, 2016

1. CALL TO ORDER: The meeting was called to order at 9:07 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry
Guests: Debbie Abbott, Aimee Eckman, Al Alfano, Mimi Ace, Sheila Vanderhoef, Dan Pallotta, Barbara Gatlin, Kevin Gatlin
3. MINUTES: The minutes of the August 13th meeting were approved.
4. BUILDING UPDATE: Dan Pallotta presented the update. The Board of Health approved the plan to modify the septic system on August 25th. Dan will see that the Board of Health will receive the warrantee letter they have requested. This will come from Nauset Construction. The costs for the modification may be around \$50,000 and it has not yet been determined who will pay for it. Sheila shared that Neil Andres has a concern about how the parking lot area should be dug up for this work. Tim Pineau from Nauset Construction will return on Monday to work to get the punch list completed. Ponderosa Landscaping is preparing a plan to take to the Conservation Commission for cleaning/clearing out areas near the pond. There are concerns about the types of grasses that will be planted. The Circulation desks should be finished in October. Dan presented dates-October 15th for the main desk and October 22nd for the Children's circulation desk. The 6 foot fence on the backside of the parking lot should go up early next week. Sheila commented that the parking lot needs to be corrected at the far turning site.
5. POLICIES: The following policies were reviewed in detail, changes made and approved to be presented to the Selectmen, Town Counsel and/or any other appropriate persons for consideration: Exhibition Policy, Rules of Behavior Policy, Child Safety/Behavior Policy and Meeting Room Policy, It was agreed to discuss other policies including the Library Patron's Privacy Policy, Internet Access and Safety Policy and the Eastham Public Library Statement on Filtering at the next meeting.

6. NEW BUSINESS: The format for the Lobby sign listing Selectmen, Trustees, etc. was decided. What kind of card tables for patrons use was also discussed.
7. PUBLIC COMMENTS: Barbara and Kevin Gatlin live directly across from the library parking lot at the point where cars exit. They stated that the lights go directly into their living room. Also that the lights inside the building are on until midnight. Dave stated that we have no control over the duration of inside lights since the building does not yet belong to the Town. Options, such as shrubbery, will be looked at to try to alleviate their concerns.
8. NEXT MEETING: The CPC will meet on Tuesday September 6, 2016 at 8:00 a.m. at Town Hall. The next Trustee meeting will be on September 6, 2016 at 9:00 a.m. at Town Hall.
9. ADJOURN: The meeting was adjourned at 11:28.

Respectfully submitted,

Norma Marcellino