

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, July 18, 2016

1. CALL TO ORDER: The meeting was called to order at 9:02 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry
Guests: Nancy Eisenbarth, Debbie Abbott, Mimi Ace, Al Alfano, Sheila Vanderhoef
3. MINUTES: The minutes of the June 25, 2016 meeting and the July 7, 2016 meeting were approved.
4. FINANCIAL REPORTS: The Financial Reports were reviewed page by page with no major concerns.
5. DIRECTOR'S REPORT: Summer reading registration is up over last year. The staff is preparing to order books for the new library and the budget for spending on all audio categories has been increased. Many of the new books kept in storage at the Historical Society will be returned to the new library. The Consumer Reports web-site will be purchased and plans are to spend more on Overdrive e-titles. The new book browsing shelving has been installed and the Picture Book section of the DEMCO radius shelving was set up by the installers. Bird strikes in the new library are a concern.
6. OLD BUSINESS:
Bench in honor of Joan Normandy: The paperwork for Mr. Normandy's initial request for a bench in honor of his wife Joan has been found. Deb and Dave have spoken with him. His request will be brought up at the Selectman's meeting on Wednesday.
By Law change: Mary presented changes to the by-laws that will put a Vice Chairperson in as a Trustee officer. Everyone agreed to this and following the by-law procedures the proposal will be voted on at the next meeting.
Library Card Policy: Deb put together a Draft Policy for Library card fees. She used the past practices. The only people who would be charged an annual \$5 fee are out of state residents. There was some

discussion as to not having any fees at all. A motion to accept the Draft passed 3 to 2 and the matter will be looked at again when the Town discusses changing fees in February.

Bushes: The bushes at the exit of the library property need to be trimmed. It is a dangerous situation and the bushes are on Town property.

Fence: The fence extension near the Gibson Cottage property is needed and hopefully can be put in soon.

Irrigation: The Trustees want to make sure when the water is hooked up that the well will be able to be used for irrigation of plants, etc. This should be brought up at the next CPC meeting.

7. NEW BUSINESS: A list is being put together by Deb for those people-town officials, the press, the neighbors, etc. who will be given tours of the new library. Volunteers will need to be trained as “docents” for this. ELBFI is also planning to give tours to the donors who have given more than \$5000 to the Building Fund.
8. ELBFI: The Eastham Room table built by Cape Associates has been delivered. Al presented the latest Combined Building Fund update and also a “Mission Expenditures” sheet and a sheet describing Anticipated Mission Expenses. The Trustees voted to approve the following named gifts: Joseph F. and Louise L. Conlan, a Window/Study Carrel(\$5000) and Eileen Morgan, three Benches outside the Children’s Room(\$3000). The Hydrangea Festival was a big success. \$9200 was collected before expenses.
9. FRIENDS: The Friends are hoping to have a Book Sale at the new Library during Windmill Weekend.
10. STAFF AND VOLUNTEERS: No additional news,
11. PUBLIC COMMENTS: Sheila said that she will check on having the bushes trimmed.
12. NEXT MEETING: The CPC will meet on Monday July 25, 2016 at 8:00 a.m. at Town Hall. The Trustees will meet on Saturday, August 13, 2016 at 9:00 a.m. at Town Hall.
13. ADJOURN: The meeting was adjourned at 9:55 a.m.

Respectfully submitted,

Norma Marcellino