

Eastham Library Trustees Meeting  
Thursday, July 7, 2016

Members: David Payor, Mary Shaw, Sharon Krause, Deb Dejonker-Berry  
Guest: Matt Oudens of Oudens-Ello Architecture

Matt started out the informational gathering to say that there are still too many details to attend to making it difficult to draw up a punch list. Deb emailed Dan about a formal change order to hire Nauset Construction to place the books on the shelf. Matt suggests Nauset hire the PenPals, however, Deb pointed that getting them on the spur of the moment is probably not possible. Mary objected to ELBFI paying for the job; Deb suggested the Trustees interest fund. Furniture was delivered but not unpacked because of dust and confusion. Nauset is not as far along as they should be and should pay a change order for a second visit for furniture delivery. On the second delivery for the backordered tables, work could be finished i.e., unpacking and placing of furniture, clearing away the packaging, etc. Fire and elevator inspections are still to be finalized. Matt would like it to be "punch list" ready on July 27<sup>th</sup> when he is able to come back. Dan (P-3) and Oudens-Ello have run out of funds so it is hard to staff the site.

The fence along the west walk will be assembled properly and the standpipe will be moved and the concrete fixed, which requires no change order. The granite benches are different, much like "boulders" not what Matt expected and need to be addressed (punch list item). No change order is anticipated.

Deb addressed the pillars on the front porch, not looking complete but Matt assured the group that they are finished. They could be stained or painted but Matt suggested keeping them as is.

The handrail corner at the bottom of the stairs will be rounded out, removing the point, so as not to be a danger to children. Also the rocks were placed in the space next to the stairs to keep people from going into the space, as it is a code issue. Deb would like a gate to be able to access the area. Book drop will be placed where Matt intended it, by VIS building. Foliage on Mr. Doherty's side of the parking lot needs to be pruned. Conservation Commission is due to come in August to look over the back property and what can/cannot be removed. Oudens-Ello plans to enter photos of our building for an award.

The group voted to spend up to \$10,000 from Trustee interest to hire Nauset Construction to get the books onto the shelves.

There are no plants in the rain garden and it needs to be addressed. Dan is looking into a 6' fence along the pond side to shield guests in the Gibson cottages. Snow removal will be placed in 1-2 parking spots. Matt will ask Clara, landscape architect, about plantings to hide the mechanics outside the stairway window. The bollards

along the west side still need to be adjusted to deflect from the neighbor across Samoset.

The VIS building still needs some work; the door has been changed to open properly, the columns also need restoration work. Matt will return in two weeks and he will contact Tim of Nauset about finishing up to ready for a punch list.

The meeting adjourned at around 3:15 p.m.

Respectfully submitted,

Sharon Krause (for Norma Marcellino)