

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, June 11, 2016

1. CALL TO ORDER: The meeting was called to order at 9:00 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Debra DeJonker-Berry
Guests: Debbie Abbott, Sheila Vanderhoef
3. MINUTES: The minutes of May 14, 2016 were approved.
4. FINANCIAL REPORTS: The financial reports were looked through with no major concerns expressed. The report contains the 4th MBLC payment.
5. DIRECTOR'S REPORT: The stored books are in the new library. The shelving has been installed, furniture will arrive at the end of the month, the computers have arrived and will be configured and the security cameras are almost live. Thanks to Paul Lagg and Neil Andres two bicycle racks will be available for use. Two bibliotemps will be hired in June and trained for helping with the move. Summer reading will begin soon. The One Book One Town series will begin in July. The 3rd grade program with Kitty Hendricks on the Wampanoag people will be held next week. The MBLC is making changes to the ARIS report beginning in FY19: materials Expenditures Requirement: 10% may be used for equipment-equipment used by the public may be counted in the materials expenditure.
6. OLD BUSINESS:
Bylaws: Mary will work on verbiage for adding a vice chair to the officers of the Board.
Policies: The next meeting will be devoted to policies: Art Exhibit Draft, Meeting Room Policy, Beverages in Library Policy and Behavior Policy.
Plan B: Chuck Shurtleff and the DEP need to approve the use of the well.
Oak Tables: One table is finished. Cape Abilities would like to have it removed but there is no place to store it right now.

Watering Plan: Chase Landscaping will do the watering of the new plantings for three months.

Book Drop: The Big Book Drop will be moved to the agreed to location at the new library.

Bench: No decision was made as to where the bench honoring Harold Goemaat should go. It doesn't match the new outside furniture.

Flag: The donated Capital flag will be hung inside the library.

Elementary School Book Donations: The books for the fifth grade graduates, "Library Olympics" have been ordered.

Conservation Commission Tour: A tour of the areas near the pond will hopefully take place in August.

7. NEW BUSINESS: Dave Payor was elected Chair for the year and Norma Marcellino will continue as Secretary. Deb received a letter for new patrons from the Concord Library and Mary proposed that the Eastham Library consider putting together a similar letter for new patrons. Sheila stated that the Town will not keep the trailers used as the temporary library. The Town will dispose of materials from the temporary library. There may be an auction or yard sale to get rid of the surplus.
8. ELBFI: The list of Donor recognition signs is available. The Trustees approved the following named gifts:
 - Cheryl and Paul Gayle-\$1,800-outdoor bench and chair
 - Pat Canavan-\$1,700-outdoor table and chair
 - Sue Pellowe-\$1,300-staff picnic table in memory of Gordon Major
9. FRIENDS: The Friends Annual Meeting had over 100 people in attendance. Joelle Szerdi from Oudens-Ello gave a visual presentation of the interiors of the new Library.
10. STAFF AND VOLUNTEERS: The staff attended the recent MLA Conference in Hyannis and came back energized. The Staff is meeting every other Saturday to plan the move. Karen is working on publicity for the One Book One Town programs. Volunteers are signing up to help with shelving and serve as docents.
11. PUBLIC COMMENTS: No additional comments.
12. NEXT MEETING: The CPC will meet on Monday, June 20, 2016 at 8:00 a.m. at Town Hall. The Trustees will meet on Saturday, June 25, 2016 at 9:00 a.m. at Town Hall.

13. ADJOURN: The meeting was adjourned at 10:20 a.m.

Respectfully submitted,

Norma Marcellino