

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, April 9, 2016

1. CALL TO ORDER: The meeting was called to order at 9:00a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Debra DeJonker-Berry
Guests: Elizabeth Gawron, Al Alfano, Mimi Ace, Debbie Abbott, Russ Moehlich
3. MINUTES: The minutes from the March 26th and April 7th meetings were approved.
4. FINANCIAL REPORTS: The financial reports were reviewed and discussed. The fourth MBLC grant payment has been received. The final payment will be received when the water is hooked up and all systems are fully functional.
5. DIRECTOR'S REPORT: Plan B: Plan B, the plan to open the new library without municipal water, was approved on Thursday April 7th by the Building Code Appeals Board of the Massachusetts Department of Public Safety. This variance allows the library to open without fire suppression for a period of nine months. An outline of the steps to accomplish this was received from Dan Pallotta. The plan was reviewed and may take a 6-8 week period to be put into place. The funding of the plan was discussed. The Trustees agreed to provide the funds. A motion was made and passed. **Motion:** The Trustees authorize spending up to \$100,000 from the Trustee Interest Account in order to pay for Plan B. The Children's Staff is busy planning for the new space and activities. Several programming groups are meeting and working on a National Endowment for the Humanities Preservation Assistance Grant, on a narrative for a brochure on the Nauset people, on the Exhibit Policy, a Food and Behavior Policy and on the One Book One Town programs. The book this year is Doug Tallamy's "Bringing Nature Home". These programs will be sponsored by the Friends of the Library's Nathan Anthony Adult Programming Fund. Deb has been meeting with the COA on coordinating some programs and on technology. Deb and Sandy

Szedlak from the COA are working with administrators from Nauset High School to possibly have the students involved. Judy Sebastian and Elaine Lipton have made a recommendation for mounting the bi-centennial quilt. Most of the staff will be attending the Massachusetts Library Association Annual Conference in May in Hyannis.

6. OLD BUSINESS:

FF&E: Deb and Dan have prepared a spreadsheet on all the purchases so far. Major concerns are the purchase of the two circulation desks, the browsing shelving and the audio and visual components. Some of the companies expected to do this work are unable to meet the deadlines. Local builders may be considered. Where to spend the Winifred Franklin Fund money was discussed. A motion was made and passed. **Motion:** The Trustees authorize moving the Winifred Franklin Fund (approximately \$54,250) into the Bohlen Gift Account for the purchase of items for the new Children's Room.

Piano: The grand piano to be donated by Linda and Jerry Gloo to the new library was accepted by the Selectmen for the Town.

Art Exhibit Policy: The Policy is being revised and has been greatly streamlined. A list of procedures will be developed by an Art Committee when one is formed.

Grand Opening Celebration: After much discussion there will be a "soft" opening of the new library as soon as Plan B is in place. A "grand" opening will be held, hopefully in the summer, when things are more settled.

Playhouse: Where to put the playhouse if it is kept may be a problem. This needs to be discussed further.

Reading Garden Bluestone: It is too late to try to expand the bluestone area.

Bicycle Racks: These will be acquired with a grant from the Cape Cod Commission. There will be at least two racks-their placement is still to be determined.

7. NEW BUSINESS: There was no additional new business.

8. ELBFI: ELBFI is working with Cape Associates on having them build a table for the Eastham Room. ELBFI will sponsor dinner at the Local Break on April 27th. They are putting together a list of "in kind gifts" to

- acknowledge the many people and groups who have helped with the building process.
9. FRIENDS: The Friends Annual Meeting will be held on Wednesday, June 8th at 4:00 p.m. at the Town Hall. The guest speaker will be Joelle Szerdi who will present a slide show on the new Library. Their newsletter will be published in May and a fund raising letter sent out in July. They have purchased the furniture for the VIS Room and are still deciding on a rug for the Room.
 10. STAFF AND VOLUNTEERS: No additional news.
 11. PUBLIC COMMENTS: No additional comments.
 12. NEXT MEETING: The CPC will meet on Monday, April 11, 2016 at 8:00 a.m. at Town Hall. The Trustees will meet on Saturday, April 23, 2016 at 9:00 a.m. at Town Hall. The CPC will meet on April 26, 2016 at 8:00 a.m. at Town Hall.
 13. ADJOURN: The meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Norma Marcellino