

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, February 13, 2016

1. CALL TO ORDER: The meeting was called to order at 9:01 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Debra DeJonker-Berry
Guests: Elizabeth Garwon, Aimee Eckman, Helen Addison, Mimi Ace, Russ Moehlich, Al Alfano, Kaye Richardson
3. MINUTES: The minutes of January 23rd, January 25th and February 2nd were approved.
4. FINANCIAL REPORTS: The financial reports were discussed. Mary had a concern about the present applied so far for salaries. Deb checked through and determined that June's figures had accidentally been included so the figures have been corrected. Deb feels that some Trustee work sessions are needed to map out expenses for the new library.
5. DIRECTOR'S REPORT:
Helen Addison from the Addison Art Gallery outlined activities that the Gallery is organizing to celebrate the 100th anniversary of the National Parks. Many exciting events for artists and the public will take place in July. She has proposed an exhibit in the new library in conjunction with the 100th anniversary. It was agreed that a Reception will be held in the new library on November 12, 2016 from 3-5 p.m. There will be music, artists and food sponsored by the Addison Gallery. A motion was made and passed: **MOTION:** The Library Trustees in conjunction with the Addison Art Gallery will sponsor the Centennial Celebration of the National Parks with a Reception to be held at the Library on November 12, 2016 from 3-5 p.m.
On February 12th John Tunney presented "Four Seasons of Cape Cod" in photography. The Saturday music sessions are continuing. Deb, Fran and Marianne have been making selections for the Children's library. CLAMS will soon introduce a redesigned online public catalog. The Library has purchased the Hybrid and Quicksander to repair and maintain the CD and DVD collections. Volunteers are being trained on the

- machines. The Library will be dropping EBSCO as the magazine distributor and replacing it with WJ Cox. This will produce a significant savings. Judy Sebastian, Elaine Lipton and Deb took a good look at the Bi-Centennial Quilt and are working on a plan for the best materials to use to display the Quilt. Deb will contact the Seashore and the Wampanoag group in Mashpee to plan next Wednesday's visit. The meeting on policies on the 27th should concentrate on gallery space.
6. OLD BUSINESS: A list is needed from Dan Pallotta concerning the items in Plan B. Hopefully he will have this list for the CPC meeting on the 22nd. Lauren Stara from the MBLC is aware of the present situation. Mary received a quote from Cape Abilities for restoring and refinishing the oak tables. The quote is \$515 which includes pickup and delivery. The tables will not be available to Cape Abilities until the temporary library is no longer in use. The latest heat map for the IT in the library was shared. Many areas are being wired for technology and are not being connected at this point. The Meeting Room will be named for Gregory S. Turner. A motion was made and passed. **MOTION:** The new library Meeting Room will be named the Gregory S. Turner Room.
 7. NEW BUSINESS: Mary would like to discuss at a future meeting what to do if the Trustee Chair is absent. Worksessions have been scheduled for February 19th and 20th.
 8. ELBFI: Mary and Mimi went to the Chamber of Commerce meeting and updated the members on the progress of the building project. The latest Constant Contact has been sent and many people are using the link to the slide presentation on the furniture and equipment. There is much interest and excitement about the project and the plans. Some new money has come in to ELBFI.
 9. FRIENDS: The Friends Board had received a request from the Trustees to pick out and purchase the furnishings for the VIS Room. Representatives of the Friends attended the trips to the Boston Design Center and the FF&E meeting. The Board agreed to the plan and the furnishings and agreed to spend up to \$50,000 over time on items they will approve. The Friends spend around \$35,000 each year purchasing books, materials, museum passes, programming, etc. for the Library.

10. STAFF AND VOLUNTEERS: Many more volunteer opportunities will be available when the new library is opened.
11. PUBLIC COMMENTS: No additional comments.
12. NEXT MEETING: February 17th- A trip to Mashpee Wampanoag; February 19th at 1:00 p.m. at Town Hall-worksession; February 20th at 9:00 a.m. at Town Hall-worksession; February 22nd at 8: a.m. at Town Hall-CPC; February 27th at 9:00 a.m.-meeting on library policies.
13. ADJOURN: The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Norma Marcellino