

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, October 10, 2015

1. CALL TO ORDER: The meeting was called to order at 9:00 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry
Guests: Aimee Eckman, Al Alfano, Russ Moehlich, Mimi Ace
3. MINUTES: The minutes of September 19, 2015 and September 22, 2015 were approved with two spelling corrections.
4. FINANCIAL REPORTS: The financial pages were reviewed. Mary questioned the money spent on page 1 on materials. Deb stated that the correct amount, \$23,749.34, was on page 3.
5. DIRECTOR'S REPORT: The events for the One Book One Town activities will end next week. They have all been a great success. The program on Invasive Species will be held this afternoon. Programs for December on "To Kill a Mockingbird" and "Go set a Watchman" are in the planning stages. The Turnip Festival will be held on November 21st. At the October 14th MBLC meeting where state aid will be discussed Deb plans to meet with Beth Kramer from the West Tisbury Library. The MBLC Action Plan will be worked on with the staff and presented to the Trustees in November. A new network printer will be purchased along with new Windows 10 pcs for the public. The phone system will be upgraded. Deb has worked with Mike Caliri and others to plan out the location of network equipment in the new library. Mike discussed with the Trustees the various options for audio visual needs. The Turnip Festival Vendor Policy was reviewed and a motion passed **MOTION:** The Trustees approve the Vendor Policy statement as drafted.
6. OLD BUSINESS:
Landscaping: The Conservation Commission is only concerned with the 100 foot buffer from the pond so an irrigation system would be a possibility. If the small library replica building is placed in the yard the approval of the Conservation Commission might be needed. The Commission would also be concerned with a mowing plan and the use of

compost. Deb will ask Dan to check into irrigation possibilities with experts.

Timeline for the new library: The building is scheduled to be completed at the end of March.

FF&E: No meetings scheduled.

Report from Spencer/Vogt: There is a need to find someone to clean the VIS sign.

Meeting Room Policy: This will be discussed at the October 24th Trustee meeting.

7. NEW BUSINESS: The annual MLTA meeting will be on November 7, 2015 in Northborough. A motion was made and passed. **MOTION:** The Trustees will send \$100 each to the Chapel in the Pines and the Eastham Historical Society from the Trustees Interest Account. This is a thank you for the use of their spaces.
8. ELBFI: ELBFI has donated about \$4000 from their funds to purchase hand held microphones. Two additional naming opportunities were approved by the Trustees. The remaining two window/study carrels will be named for Roz Diamond and Mike Harnett in loving memory of their parents and for Nancy and Peter Eisenbarth. The Trustees voted to turn over the remaining \$58,000 from the \$100,000 pledge to ELBFI. The motion was made and passed. **MOTION:** The Trustees authorize the transfer of \$58,000 from the Expendable Seamen's account to the ELBFI account.
9. FRIENDS: The Friends will have two tables at the Turnip Festival., One for selling items and the one devoted to membership and trying to get e mail addresses for updates and information blasts. The Friends are sponsoring the Cook Off People's choice award with a \$100 prize. The Turnip Cookbook is almost complete.
10. STAFF AND VOLUNTEERS: no news
11. PUBLIC COMMENT: No additional comments.
12. NEXT MEETING: The CPC will meet at 8:00 a.m. on Tuesday, October 20th and the Trustees will meet at 9:00 a.m. on Saturday, October 24th. Both meetings will be at the Town Hall.
13. ADJOURN: The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Norma Marcellino