

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, August 8, 2015

1. CALL TO ORDER: The meeting was called to order at 9:00 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry
Guests: Al Alfano, Aimee Eckman, Elizabeth Gawron, Mimi Ace
3. MINUTES: The minutes of July 25, 2015 were approved.
4. FINANCIAL REPORTS: The financial pages were looked over. A balance is needed for the salary account. It was noted that 19% of the materials budget for the fiscal year has already been spent. Deb explained that in addition to all the new materials she had purchased some ongoing materials earlier than usual. Dave noted that the next (fourth) payment from the state grant will not happen until the building has a certificate of occupancy. The fifth and final payment will be in the next fiscal year after the fourth payment.
5. DIRECTOR'S REPORT: The complete Director's Report is attached. It's been a great ten months in the trailers. The July circulation and overdrive statistics are high. Eastham residents are getting new books much sooner than in the past due to the thoughtful purchase of new books and materials. There are many programming events going on and the Summer Reading Program has close to 200 participants. Events are being held for the Community Read and the Book Drop at the Historical Society is getting used a lot. The ARIS report has been turned in to the MBLC.
6. OLD BUSINESS: A public meeting with the landscape architects will hopefully be scheduled for September. No one is sure if the landscaping is in the Nauset Construction contract and if any changes to the plan would require a change order. This will be discussed at next Monday's CPC meeting. Concerns about the plan have been expressed by resident Connie LeClair and public input will be requested. The FF&E meeting with Matt Oudens will take place on August 25th at 1:00 p.m. at the Town Hall. Mary asked if the Trustees should go back to see the West Tisbury

Library-now a year after it opened. There should at least be a discussion with the West Tisbury Library Director. A motion was made to continue the giving of books to Eastham students as they leave fifth grade.

MOTION: The Trustees will fund an annual graduation book award to fifth grade students from the Eastham Elementary School.

7. NEW BUSINESS: The Meeting Room Policy will be looked at again at next month's regular meeting and other policies for the new library also need to be written.
8. ELBFI: A letter was received from Joan Plante, the Town Treasurer verifying the existence of the Eastham Library Department Fund to accept funds for the Library. Mary cautioned that moving funds into this account should not happen until a specific use for the money is determined. The Hydrangea Festival netted over \$8300 for the Building Fund and the next event is the PB Boulangerie Cocktail Party on September 14th. Information Sessions are continuing and two are scheduled in the near future at the homes of Dave and Pat Payor and Joe and Sandy Bayne.
9. FRIENDS: The Friends did not meet this month. They are holding their annual membership drive this month.
10. STAFF AND VOLUNTEERS: Deb again stated what a wonderful staff and group of volunteers she has to work with.
11. PUBLIC COMMENT: There was no additional public comment.
12. NEXT MEETING: The CPC will meet on August 10th at 8:00 a.m., the Trustees FF&E meeting will be on August 25th at 1:00 p.m. It was decided to hold the regular September meeting on Saturday, September 19, 2015 at 9:00 a.m. All the meetings will be held at the Town Hall.
13. ADJOURN: The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Norma Marcellino

