

EASTHAM PUBLIC LIBRARY
TRUSTEES MEETING, July 18, 2015

1. CALL TO ORDER: The meeting was called to order at 9:00 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry
Guests: Debbie Abbott, Al Alfano
3. MINUTES: The minutes of June 13, 2015 were approved.
4. FINANCIAL REPORTS: Two sets of financial reports were looked at- the end of the fiscal year 2015 and the beginning of fiscal year 2016. A few energy costs are missing from the FY2015. An additional cost of about \$800 needs to come from the Bohlen Fund and the total materials expenses need to be reconciled. The Dog tax money is in the materials account. Deb deals with four different reports at four different times. Deb is working on a more complete breakdown of numbers and accounts.
5. DIRECTOR'S REPORT: The complete Director's Report is attached. The Community Read events began last evening with a talk by Michael Tougias. There were 103 people in attendance. Postcards have been made listing the events for the Read. Some event locations need to be determined. The temporary library is very busy. Deb has completed the draft of the ARIS report. For the first time the MBLC is permitting counting digital transactions (views, downloads) as circulation. Fran reports that more than 160 children have signed up for the Summer Reading program. "Stories in the Pines" begin on Thursday July 23rd. The walls are beginning to be installed at the new library. The hoist beam signed by the Elementary School students has been installed in the elevator shaft. The new Eastham history page is live and contains the Historical Society's Margaret Bready Genealogical Collection, all the Eastham Annual Town Reports and more. The Mass Memories Road Show application is in and is the first program fully planned for the library.
6. OLD BUSINESS: A motion was made and passed: **MOTION:** There will not be a permanent flagpole installed at the new Library.

- The Elementary school graduation book awards were presented on June 23rd.
7. NEW BUSINESS: Mary attended the MLTA Quarterly Meeting in Swansea and their annual meeting is scheduled for November 7th in Northborough.
 8. ELBFI: Two Named Gift requests were approved. The front porch furniture for Debbie Abbott and Bill Smith and a window/study carrel for Carmella and Al Alfano (with the understanding that if a similar gift category arises in the Children's Room the Alfanos would switch to that.) The Hydrangea Festival was a big success-Dave wondered if Roger Dumas one of the festival gardeners could do some shingle art at the new library. The next event is the Cocktail Hour at the PB Boulangerie on September 14th. The info sessions are continuing. Mary, Deb and Al presided at one on June 20th and Joe and Sandy Bayne will host one on September 29th. Al presented the Trustees with an updated Combined Building Fund Update which includes expenditures. He also shared an up to date ELBFI Grant Record Sheet.
 9. FRIENDS: Debbie reported that three new Board members were elected at the Annual meeting: Terry Gallagher, Holly Funston, and Steve Underberg. There will be a membership drive in August and the first 50 people who donate \$25 or more will receive turnip magnets. The Friends Nathan Anthony Fund is supporting the Town-wide Read
 10. STAFF AND VOLUNTEERS: Deb stated again her appreciation for the library staff and volunteers. The staff is spending a lot of time expanding their capabilities and knowledge in preparation for the opening of the new library.
 11. PUBLIC COMMENT: There was no additional public comment.
 12. NEXT MEETING: The next meeting will be Saturday, July 25, 2015 at 9:00 a.m. at the Town Hall.
 13. ADJOURN: The meeting was adjourned at 10:11.

Respectfully submitted,

Norma Marcellino

