

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, June 13, 2015

1. CALL TO ORDER: The meeting was called to order at 9:00 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry
Guests: Aimee Eckman, Elizabeth Gawron, Al Alfano, Debbie Abbott, Joan Modig
3. ELECTION OF OFFICERS: Dave Payor was elected Trustee Chair and Norma Marcellino will continue to serve as Secretary.
4. MINUTES: The minutes of May 9, 2015 were approved.
5. MEETING ROOM POLICY REVIEW: Dave has put together a summary of various other Library Meeting Room policies. The policy to be developed will be an addendum to the Town's Meeting Room Policy. There are many concerns: the available spaces need to be defined, who will be charged fees, etc. The Trustees will review all these other policies and eventually meet in a work session to begin the new policy development.
6. BUILDING DISCUSSION: The hoist beam has been moved to the Eastham Elementary School by the Fire Department for the children to sign. The steel has been manufactured but is not on site yet. Adjustments are still being made so that the steel will go in at the correct angle and the hope is that it will arrive at the end of next week. The upper slab will be poured on Monday. Mary stated that the financial ramifications of the building being finished and not usable due to the lack of a water hookup need to be addressed. Deb said that she has discussed this with Sheila and the hope is to have professionals analyze the problem to have an alternate plan. The Trustees received a three week look ahead schedule for construction.
7. FINANCIAL REPORTS: The financial reports were looked at page by page. The first deposit of an ELBFI grant from the Edward Bangs Kelley and Elza Kelley Foundation was placed in the Library Gift Fund, formerly the Bohlen Fund. Interest from this fund goes to the Town. The

grant money has been used to purchase new technology for the Library for the blind and visually impaired. Some of these technologies were available at the Low Vision Awareness Open House on June 12th. Al stated that the use of the money would be shared with the Foundation. Dave would like to see somewhere in the financial reports the money that the Trustees lent to the Town to start the building project. Deb thinks it's in there somewhere and will look for it or see to having it placed in the reports.

8. **DIRECTOR'S REPORT:** The complete Director's report is attached. There is a large amount of programming being planned for both adults and children. The theme of superheroes "Every Hero Has a Story" will guide the summer reading program. The One Book One Town program will begin on July 17th. Funding will come from the Nathan Anthony Fund of the Friends. Visits to other libraries happened on May 19th. There will be Volunteer Appreciation activities on June 19th and 20th. The Historical Society's Margaret Bready Genealogy Collection, the Town reports and a sample ancient records volume from the Town Clerk have come back digitized from the Boston Public Library and are available online. Aimee Eckman has reconditioned the satellite book drop and it will soon be available for use at the Schoolhouse Museum. Deb and Mary met with Ramona Peters at the Mashpee Wampanoag Cultural Center.
9. **OLD BUSINESS:** Mary reported on the status of the Graduation Book Awards. One book "Loot-How to Steal a Fortune" has been purchased by the Trustees for each of the 38 graduating 5th graders at Eastham Elementary School. They will be presented to the students on June 23rd at 8:00 a.m. at the school.
10. **NEW BUSINESS:** There was no additional new business.
11. **ELBFI:** In addition to the Gift Fund payment to the Library Al discussed the fundraising events sponsored from ELBFI for the new Library. The tag sale and author tea were very successful and the next events are the Hydrangea Festival participation days on July 12th and 14th.
12. **FRIENDS:** The Friends newsletter was recently sent out. Membership returns have been good and the Membership Drive will occur in August. The Friends Annual Meeting will be held on June 16th at 5:30 at the

- Schoolhouse Museum. Matt Oudens, Dan Pallotta and Deb will discuss the Library construction project.
13. STAFF AND VOLUNTEERS: There was no additional staff and volunteer news.
14. PUBLIC COMMENT: There was no additional public comment.
15. NEXT MEETING: The next meeting will be held on July 11, 2015 at 9:00 a.m. at Town Hall.
16. ADJOURN: The meeting was adjourned at 10:20 a.m.

Respectfully submitted,

Norma Marcellino