

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING: APRIL 28, 2015

1. CALL TO ORDER: The meeting was called to order at 1:30 p.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry
Guests: Matt Oudens, Judy Sebastian, Al Alfano, Debbie Abbott, Mimi Ace, Barbara Rickman, Linda Barnard, Nancy Eisenbarth, Peter Eisenbarth
3. NEW BUSINESS: Matt Oudens of Oudens-Ello Architectural Firm and the person in charge of the FF&E design made a presentation to begin the FF&E process. He stated that this will be an ongoing six to eight month process. The Trustees will need to make decisions in order for the design team to search for furniture and materials. Dave stressed that the new library needs to have the warmth and feel of the old library. Any furniture chosen needs to reinforce this desire. Matt shared photos of spaces both outside and inside other libraries. These included different types of lounge chairs and chairs for the Meeting Room. Meeting Room chairs need to be stackable for easy storage. Whether or not furniture should be able to be moved is an important decision (furniture with wheels). What kind and size of tables – tables with wheels that will lock up-what kind of furniture should be outside in the Reading Garden-what type of furniture including tables should be in the “Living Room”-how should the Eastham Room be set up-there are many decisions that will be made over time. Matt stated that the signage will be traditional and decisions for signage for gifts and donations will need to be determined. Matt shared some synthetic leather fabrics and there was a discussion of the placement of art work. Mary asked if the landscape designer would be willing to meet with the public as there are townspeople with some questions. Matt will work to set up such a meeting. Judy asked if there will be an area for videoconferencing as she sees this as a need. Deb felt that this could happen in the Conference Room.
In summary Matt stated that paint and rug choices will be made after furniture decisions are made. Anyone with photos of interesting items from other libraries is asked to forward them to Matt. Matt will set up a schedule for future FF&E meetings.

4. NEXT MEETING: The Trustees will meet on Saturday May 9, 2015 at 9:00 a.m. at Town Hall.
5. ADJOURN: The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Norma Marcellino