

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING: March 17, 2015

The Trustees met on the construction site at 12:00 noon. Present were Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Debra DeJonker-Berry, Lauren Stara and Dan Pallotta. They viewed the site and Dan explained the progress that has been made. The gathering adjourned at 12:30 p.m.

A meeting was convened at 1:07 p.m. in the Town Hall.

Present: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, and Library Director Debra DeJonker-Berry

Guests: Lauren Stara from the Massachusetts Board of Library Commissioners, Mimi Ace

The minutes of the March 14th Trustee meeting were approved.

The purpose of the meeting was to share with Lauren the progress that has been made on the construction and to ask her advice and guidance for the future challenges the Trustees will be facing. Lauren agreed that much progress has been made in spite of the bad weather and a request for the next payment from the state should be sent in as soon as it can. Mary stated that there is an agreement with Matt Oudens for FF&E assistance and asked how others have proceeded in this process. Lauren stated that someone who listens and does what is requested is important. Commercial grade furniture should be purchased with the advice “never buy a chair unless you’ve sat in it”. A furniture broker may be needed.

The number one goal is to set up a library that is flexible. A long range IT plan is needed. Many, many power outlets are important as are the locations of wireless hubs. Other topics discussed included how completely the library should be furnished when opened, the use and placement of a piano, a flagpole, mobile shelving, and what kind of security systems the new library should have-both outside and inside. Lauren was asked how many Cape libraries have solar panels on them what type of signage for naming opportunities work best. She will contact Deb with suggestions and places for the Trustees to do research on these topics.

The grand opening should be a community celebration. Since the water hookup will be a major factor in when the new library will open there could be a soft opening for tours of the space before the grand opening. Lauren provided the Trustees with many ideas to think about and work on and we are very grateful for her assistance.

Respectfully submitted.

Norma Marcellino