

**EASTHAM PUBLIC LIBRARY**  
**TRUSTEE MEETING, December 9, 2014**

1. CALL TO ORDER: The meeting was called to order at 11:30 a.m.

2. PRESENT: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry, Connie Wells, Aimee Eckman, Debbie Abbott, Freya Hemley, Fran McLoughlin, Marianne Sinopoli, Mimi Ace, Matt Oudens, Joelle Szerdi, Karen MacDonald

3. PROJECT UPDATE: Matt Oudens, architect from Oudens-Ello gave a presentation on the status of the building project. He discussed among many items the height scale of the building-the intent to keep it as low as possible in views from the street. He shared plans and a few samples for what kind of flooring will go in which space. He also showed and discussed the various kinds of materials that will be in the ceilings. Only the historic building will have painted trim. Twenty percent of the windows in the building will open and be operable with screens. Bead boards were found in the ceiling of the historic building so the present thinking is to keep it as the ceiling material and use bead boards around the top of the walls above the bookcases. There will be a change in the materials used for the retaining wall. Above the 12 inch concrete wall above the ground will be wooden slats raised to a height of 42 inches. The wood may replace the original plan for a steel grate. This will require a change order through Nauset Construction.

4. VISUALIZATION: Matt answered questions prepared by the staff and the public about the spaces in the new building and what will possibly be in them. Among the areas discussed were the vestibule, where to put a community bulletin board, where to place donor recognition items (the possibility of donor names in the bluestone), and where-if possible- to place a piano in the lobby. Shelving on castors in the lobby was discussed as was the storage of materials and tables in the children's areas. Questions were raised as to where there will be room darkening shades and where will be the best place to hang the bicentennial quilt. Deb gave

each Trustee a set of plans to go through. Many decisions still need to be made at future meetings.

5. NEXT MEETING: The next meeting of the Trustees will be Saturday, December 13, 2014 at 8:30 a.m. in the Town Hall.

5. The meeting was adjourned at 1:50 p.m.

Respectfully submitted,

Norma Marcellino