

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, November 22, 2014

1. CALL TO ORDER: The meeting was called to order at 8:30 a.m.
2. PRESENT: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry, Mimi Ace, Jim Baughman, Al Alfano, Carmella Alfano
3. MINUTES: The minutes of November 8, 2014 were approved.
4. NEW LIBRARY:
 - a. FF&E & Interior Decisions: Dave suggested that the Trustees form committees to select furnishings. All those interested would be invited to be involved. Before anything like that can happen the Trustees will need to have a go-to person –possibly the architect Matt Oudens or an interior designer as all the different areas will need to be coordinated. So-decisions need to come through the CPC meeting and through Dan Pallotta, Once it is known how much the bluestone will cost the FF&E budget will become definite. So a budget and a timeline need to come first.
 - b. Grounds/Reading Garden: The Trustees need to keep in mind that decisions will need to be made on what to purchase for landscaping, benches, and seats for the outdoor area.
 - c. Timelines for meetings and decisions: This will be discussed at the December 13th Trustee meeting once a better idea of a timeline for decision making is discussed by the CPC and the Project Manager.
 - d. Visualization and review of plans Meeting with Matt: The meeting will take place on December 9th probably in the early afternoon.
 - e. Naming Opportunities and Recognition (Placement decisions): This will be discussed in January. Some names mentioned for spaces were Greg Turner, Don Sparrow and Winifred Franklin and other generous donors.
 - f. Solar Installation: A discussion of the desire for solar panels was held. The space is about 3500 sq. ft. at an approximate cost of \$200,000. This discussion will continue.

- g. Update from Construction Meeting: The monthly handout about construction progress is available on the Library website. Deb has all of the construction information in a folder that is available for all to read. The VIS sign is not marble, not wood but a crumbly soft stone. Dan will have a historic preservationist look at it. A decision on what kind of a flagpole will be purchased has not yet been made.
5. WORKSHOPS AND OTHER OUTINGS: Dave and Mary worked with a Committee from the Orleans Library to discuss the process that Eastham has gone through for a new library. Documents and information were shared with the group. The Quilt needs to be unfolded. The elementary school is very happy with the library piano. Possible ways of getting a grand piano donated to the library were discussed. Deb and Mary met with Bill Burke from the National Seashore to start doing research on native peoples.
6. NEW BUSINESS AND CORRESPONDENCE: Letters of thanks need to be sent to all those who helped with setting up the temporary library. The possibility of sending a thank you through a newspaper letter was discussed. Deb has sent the Action Plan to the MBLC and will resend it when it is revised. The state aid money will be cut back a small amount. Deb is purchasing many new items for the library using state aid. These include a laminator and print management software. All of these will continue to be used in the new library. A motion was made and passed: **MOTION:** The Trustees authorize that \$215 be taken from the Trustees Interest Account to pay Signarama for the Turnip Festival banner.
7. PUBLIC COMMENT: Al stated that the ELBFI events planning committee has begun working.
8. NEXT MEETING: The next meeting will be Saturday, December 13th at 8:30 a.m. in Town Hall.
9. ADJOURN: The meeting was adjourned at 9:45 a.m.

Respectfully submitted,

Norma Marcellino

