

## EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, November 8, 2014

1. CALL TO ORDER: The meeting was called to order at 8:30 a.m.
2. PRESENT: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Ed Harnett, Debra DeJonker-Berry, Karen MacDonald, Al Alfano, Mimi Ace, Elizabeth Gawron, Debbie Abbott, Kaye Richardson. Aimee Eckman
3. MINUTES: The minutes of October 25, 2014 were approved with one addition.
4. FINANCIAL REPORTS: The financial reports were presented. Deb just received a reconciliation form which has an accurate accounting of all expenses. Good news-the MBLC grant money has had \$3581.99 of interest money added to it. Mary is thanked and deserves the credit for having this happen. It is hoped to pay the expenses for running the Library in the trailers from the operating budget not from construction costs. The Library will pay for expenses for work done by the DPW but will not pay for labor.
5. DIRECTOR'S REPORT: The complete Director's report is attached. The Trailers are open and all is going well. Many thanks to all the Town employees, staff and everyone who has helped out during the transition. Programming is up and running and the Programming Committee has prepared an online survey for the public to fill out. There was a presentation by Jesse Craig from the Cape Cod Makers Club on 3-D printers. 3-D objects can be printed out in plastic. Deb has filled out an application for a grant which could give the Library two such printers. One of them would be loaned out. The Trustees went through the MBLC Action Plan and made suggestions to update the objectives and activities. Deb will work on these along with staff suggestions and the Plan will be reviewed at the next meeting. Work continues on the FY2016 budget. The addition of 1 ½ new staff will be considered in terms of hours. A new staff person with technology expertise is desired. The Staff Visualization Exercise with Matt Oudens will be rescheduled. There will

- be an Open House at the temporary Library on December 10<sup>th</sup> from 11:00 a.m. to 1:00 p.m. The Nauset Honors Chorus will perform. The Library will be closed on December 26<sup>th</sup> along with all Town offices. Mary is working on a CPC submission for preservation of the quilt.
6. OLD BUSINESS: A motion was made and passed: **MOTION:** The By-Laws be approved as revised and updated by the Committee. Mary voted against the motion. Ways were discussed for having the Library reach out to new parents to get them involved in use of the Library. There is a possibility of putting together a packet of information that could be given out by the Town Clerk. Everyone agrees that much more can be done to help insure that youngsters read! Workshops and other outings were discussed.
  7. NEW BUSINESS: A motion was made and passed: **MOTION:** The Trustees authorize that \$304.86 be taken from the Trustees Interest Account to pay Thompson's Printing for printing and advertising for the Turnip Festival. Deb discussed setting up an exploratory committee to research the ancient bones found at the Town Hall site during digging for the temporary library space.
  8. FRIENDS: The Friends are assisting with the Turnip Festival.
  9. ELBFI: The two \$20,000 Challenge grants have been met. More grant applications are being worked on and filed. There is a Fundraising Events Committee that is being formed.
  10. STAFF AND VOLUNTEERS: The Library will close at noon on November 22<sup>nd</sup> for the Turnip Festival.
  11. NEXT MEETING: The next meeting will be on Saturday, November 22, 2014 at 8:30 a.m. at Town Hall.
  12. ADJOURN: The meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Norma Marcellino

