

EASTHAM PUBLIC LIBRARY
TRUSTEES MEETING, May 30, 2013

1. CALL TO ORDER: The meeting was called to order at 10:30 a.m.
2. PRESENT: Dave Payor, Norma Marcellino, Mary Shaw, Cheryl Bryan, Lauren Stara, Matt Oudens, Dan Pallotta, Nancy Eisenbarth, Don Sparrow, Steve Cole, Kaye Richardson, Nan Balmer
3. NEW BUSINESS: Lauren Stara from the Massachusetts Board of Library Commissioners (MBLC) was the guest at this special meeting. Questions and concerns that she and Rosemary Waltos have were shared and changes made to the plans after the May 6th meeting with the MBLC were discussed. Many decisions still need to be made. Some of the topics discussed were the area around the entrance putting the circulation desk closer to the vestibule, the need for additional columns in the children's area downstairs(not preferable), shelving under the windows in the children's room, the separation between the children's room and the craft-story room-behind it. Lauren suggested that the number of computers be reconsidered to make sure they are all needed. Maybe reduce the number and add space for tablets, etc. The study carrels will be removed from the plans. The need and placement of power in the floors and placement of power in conference rooms is a concern. Types of materials for flooring were mentioned. A janitor's closet is needed on each floor. The acoustics both in the upstairs adult area and the meeting room will be most important. There needs to be a subdivision between the electrical and ~~land~~ LAN rooms. Pursuing LEED certification was discussed. Matt stated that incentives from the utility company will be sought. Lauren said that more storage space is needed. There is a need to reduce the plans by 700 sq. ft. Pros and cons of using the entrance to the historic room as an entrance to the building were discussed.
4. PUBLIC PARTICIPATION: Don Sparrow asked that there be a "Sparrow Room" in the new building.
5. NEXT MEETING: The Trustees and architects and project manager will meet on Monday, June 10, 2013 at 10:00 a.m. at Town Hall. A public presentation of the plans will be on Wednesday, June 12, 2013 at 7:30 p.m. at the Town Hall. The

next regular meeting of the Trustees will be on Monday, June 3,
2013 at 8: 30 a.m. at the Library.

6. ADJOURN: The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Norma Marcellino