

COMMUNITY PRESERVATION ACT COMMITTEE
MEETING MINUTES
5:30 PM, Wednesday, September 2, 2015
Earle Mountain Room

Members present: Peter Wade, Jay Camp, Michael Hager, Eileen Morgan, Jim Baughman, Ed Casarella, Ed Brookshire, Elizabeth Gawron

Members absent: Dan Coppelman

Staff present: Paul Lagg, Town Planner, Debbie Cohen, Administrative Assistant

The meeting was called to order at 5:30 pm.

Public Hearing – Mr. Wade reviewed the criteria for receiving CPA funding and then opened the floor to questions from the audience. Bob Seay, President of the Nauset Fellowship was present to discuss replacing the roof of the Chapel in the Pines. The building was constructed in 1889 and the roof was last replaced in 1985. Mr. Seay indicated a non-profit 'Friends of the Chapel in the Pines' organization was being created to administer any potential grant money. He estimated the organization would apply for \$20,000.00 in CPA funds.

Mr. Camp noted the Historical Commission would need to issue a letter confirming the Chapel in the Pines as a locally significant property in order to qualify for Historic Preservation funds. He urged Mr. Seay to restore the roof in a style as historically accurate as possible. Mr. Baughman and Mr. Hager indicated the application would be stronger if the applicant was able to demonstrate a fundraising effort would also be made for the project.

Mr. Wade closed the public hearing by reviewing the application process and giving a brief overview of Eastham's past appropriations.

Minutes – A motion (Baughman, Brookshire) to approve the minutes of August 5, 2015, carried 7-0.

Ongoing Projects – Mr. Casarella noted an RFP for partial paving around the tennis courts was out and the three front gates to the courts would be opened once paving is completed. The recreation consultant was scheduled to begin the following week.

Mr. Lagg said he was waiting on a few estimates for sign fabrication.

Financial Reports – Mr. Wade handed out an encumbered balances sheet for discussion. Mr. Lagg confirmed he would follow up on whether FY16 grant agreements had been finalized.

Other Business – A motion (Brookshire, Casarella) to close out the mobi-mat project, carried 7-0.

A motion (Camp, Morgan) to pay the administrative assistant with CPA administrative funds, carried 7-0.

Adjournment – A motion (Camp, Brookshire) to adjourn, carried 7-0. Meeting adjourned at 7:00 pm.

Respectfully submitted as prepared by Debbie Cohen

A handwritten signature in black ink, appearing to read 'Michael Hager', written over a horizontal line.

Michael Hager, Clerk