

COMMUNITY PRESERVATION ACT (CPA) COMMITTEE  
MEETING

5:30 PM, Wednesday, November 19, 2014

Eastham Town Hall

Minutes

Members present: Peter Wade, Eileen Morgan, Ed Casarella, Michael Hager, Jay Camp, Judy Poulin

Members absent: Ed Brookshire, Linda Haspel

Others present: Elizabeth Gawron, Dan Coppelman, Sheila Vanderhoef

Chairman Wade called the meeting to order at 5:32 PM.

The minutes of the October 15th meeting we approved with a slight change.

It was decided that our meetings will be held on the first Wednesday of the month beginning January 7, 2015. In the meantime our next meeting will be December 17, 2014. Chairman Wade distributed copies of the Eastham Community Preservation Plan. We also updated the member information sheet. No applications for this year's funding have been received yet.

Town Administrator Sheila Vanderhoef was introduced and related her background. A discussion followed regarding an RPF for an administrative assistant for the CPC Committee. Hours per week, pay per hour, and location of work space were also discussed. Would sharing the employee with another town office be practical? Vanderhoef will look at others who have applied for town jobs. Hours can be flexible but night meeting attendance will be necessary

A motion was made by Hager, seconded by Morgan, to close out the 2011 Survey for the Eastham Historic Commission. The motion passed 6-0.

Regarding open projects:

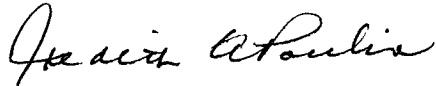
- The Library Storage has not been done yet.
- The Library Climate Control has not been done yet.
- The Recreation Consultant has not been put out to bid yet.
- The Nauset High Tennis Court has been torn up and the project will be continued in the spring.
- The Beach Mat has had many issues but is now out to bid.

- The Pond Treatments: Herring Pond is completed with much improvement, but has not closed yet. Great Pond has lots of improvement and has another year to go.
- Sandy Meadows: The Pathways and the Parking need an engineer to design and to decide what materials to use. Cape Tech students may be used.

A motion was made by Casarella, seconded by Morgan, to close out six finished projects resulting in \$60,924 being returned to the CPC budget. The motion passed 7-0-1, Coppleman abstaining.

The meeting was adjourned at 8:05 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Judith A. Poulin".

Judith A. Poulin, Clerk