

**Capital Projects Committee – Municipal Water
Meeting Minutes**

Monday, August 24, 2015

Location: Timothy Smith Room

Present: John Knight, Selectman, Sheila Vanderhoef, Town Administrator, Fred Guidi, Finance Committee

Also Attending: Bill O'Shea, Selectman, Ryan Trahan & Mark White, Environmental Partners, Patrick O'Connell

The meeting was called to order at 9:06 AM.

Review/voting of meeting minutes were again postponed.

Mr. Trahan provided an overview of the invoicing used by the contractors on the project. The discussion provided a fairly in depth look at how the hours are recorded, tracked, verified and then ultimately approved for payment.

Mr. White reported that based on the latest construction bid (Contract 6), the project is now showing a health contingency of over \$2.5M.

Ms. Vanderhoef reported that the budget for the legal work on the project had been underestimated. She said the town counsel has advised that all properties that are on private roads and are not in a subdivision will require the owner to sign a document granting the easement on the street for water mains. As a result of the extra legal work involved, Ms. Vanderhoef now estimates that the legal budget will be 2 – 3 times the original estimate of \$50,000.

Mr. Trahan reported that Robert B. Our had submitted the winning bid for Contract 5 and it appears that RJV Construction had submitted the winning bid for Contract 6 subject to final vetting of the bid.

The Eversource and DCR easements are still not finalized. Mr. White is hoping that DEP will provide an Order to Proceed prior to the end of September so that we can keep the project on track.

Meeting adjourned at 9:54 AM.

Respectfully submitted,

Fred Guidi