

Capital Projects Committee Meeting

Date: October 13, 2016 @ 8:00am

Project: Eastham Public Library

P3 JN: 1209.00

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| • Sheila Venderhoef, Town Admin | Library Trustee - Dave Payor |
| • Aimee Eckman, Finance Committee | Library Trustee – Mary Shaw |
| ○ Jacqui Beebe, Assistant Town Admin | Library Trustee – Sharon Krause |
| Deb DeJonker-Berry, Library Director | |
| Neil Andres, DPW | Mimi Ace |
| | Debbie Abbott |

The following transpired:

10.13.1	Prior Meeting Minutes Review:
10.13.2	Construction Update: <ol style="list-style-type: none"> 1. Septic: A permit has been issued, and CC Construction will be here on Monday. It will take 4 days to install, then the parking lot turning radius will be examined. 2. Tours: Both the Selectmen and Finance Committee members toured the Library. 3. Punch List: Neil has reviewed and also has comments on Plan B 4. Water: The Town has a verbal ok on the water system from the State (DEP will issue a letter to operate in the next 10 days). The Library has meter. The Library is hooking up and will have water inside by October 25. Flushing and testing will take another period of several days. 5. Energy costs: Sheila is asking for an estimate. Dan has given her the number of kw/hrs the building will use but does not have the rate. 6. Cleaning: Sheila is working on a cleaning plan for the library.
10.13.3	Meeting Adjourn: Next meeting date: October 17 at 8 AM These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly