

### Capital Projects Committee Meeting

**Date:** August 15, 2016 @ 8:00am

**Project:** Eastham Public Library

**P3 JN:** 1209.00

- **Sheila Vanderhoef, Town Admin.**
- **Aimee Eckman, Finance Committee**
- **Elizabeth Gawron, Board of Selectmen**
- Deb DeJonker-Berry, Eastham Library
- Jacqui Beebe, Asst. Town Admin.
- Jane Crowley (Health Agent via phone)
- Library Trustee - Dave Payor
- Library Trustee – Mary Shaw
- Library Trustee – Sharon Krause
- Library Trustee - Norma Marcellino
- Dan Palotta, Project Manager, P3
- Debbie Abbott
- Carmella and Al Alfano
- Mimi Ace

The following transpired:

8.15.1	<b>Prior Meeting Minutes Review:</b>
8.15.2	<p><b>Construction Update:</b></p> <ol style="list-style-type: none"> <li>1. Budget: Dan provided a budget update with change orders. \$21,759 of the Plan B expenses is for fire suppression. (\$44,000 has been spent for water, some of which will be used for irrigation). The group discussed using a leaching pit for future filtration irrigation.</li> <li>2. The August 10<sup>th</sup> Board of Health meeting was discussed, and Jane Crowley joined the group by phone and provided an update and answered questions. Jane provided background explaining that the Engineers, DEP and the manufacturer looked at two options. The design engineer's original design met Title V requirements. The design was changed during the construction bid process (Addendum 5) by removing the tank so the system installed at the Library does not meet Title V. The Board of Health is working with the County, DEP and the Engineers on a retrofit (Option 2) that will remove the baffle and add a 1,500 (or larger) tank. As part of the discussion on Option 2, the Board of Health asked the Engineer to produce as built drawings: that the invert and outlet pipes and slopes be documented to prove that the redesign is to code; a letter from the manufacturer that the system will work (the letter provided simply states that the redesign meets Title V requirements). Sheila expressed additional concerns about warrantee if we remove the baffle and seal the system. Concerns were expressed about meeting the Library flow and that the system properly removes nitrogen. This information is needed before the August 25<sup>th</sup> Board of Health meeting. [Option 1 includes a larger 3,000 gallon tank (2,000 gallon holding and 1,000 gallon treatment) and would replace the treatment system that is there now. Option 1 is not</li> </ol>

	<p>the preferred option because the electrical transformer is so close.]</p> <ol style="list-style-type: none"><li>3. The architect has completed the punch list on the upper floor and exterior and will return mid-week to complete it. The draft will be emailed as soon as it is available.</li><li>4. Dan has received a quote for the circulation desks this morning and is reviewing.</li><li>5. Dave has spoken with Ponderosa Landscaping about preparing a plan for the Conservation Commission (for work near the pond).</li><li>6. The list of questions from last Saturday's Trustees meeting will be addressed at the next meeting</li></ol>
8.15.3	<p><b>Meeting Adjourn:</b> Next meeting date: August 18 at 10 AM</p> <p>These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly</p>