

### Capital Projects Committee Meeting

**Date:** July 18, 2016 @ 9:30 a.m.

**Project:** Eastham Public Library

**P3 JN:** 1209.00

- **Sheila Vanderhoef, Town Admin.**
- **Aimee Eckman, Finance Committee**
- **Elizabeth Gawron, Selectmen**
- **Library Trustee - Dave Payor**
- **Library Trustee – Mary Shaw**
- **Library Trustee – Sharon Krause**
- **Library Trustee - Norma Marcellino**
- **Deb DeJonker-Berry, Eastham Library**
- **Jacqui Beebe, Asst. Town Admin.**
- **Dan Palotta, Project Manager, P3**
- **Debbie Abbott**
- **Mimi Ace**
- **Al Alfano**

The following transpired:

7.18.1	<p><b>Prior Meeting Minutes Review:</b> Prior minutes were not approved</p> <p>July 5<sup>th</sup> minutes were approved: SV (m); AE (2<sup>nd</sup>)</p>
7.18.2	<p><b>Construction Update:</b></p> <ol style="list-style-type: none"> <li>1. Fire ad Elevator inspections will be this week. The DEP permit for discharge is in place; expect the filtration permit this week. The filtration permit has been amended to include the tight tank. Expect the water installation permit a week from today. The HVAC was tested and commissioned on Thursday. A design is needed for access to the attic space above the offices</li> <li>2. Liquidated damages were discussed. P3 will respond point by point to Nauset. A meeting with the owner of Nauset will follow. P3 and the architect's contract is for services not hours. We are at the end of dedicated hours but not services agreed to.</li> <li>3. Municipal water is on time and possibly ahead of schedule. The wells have been tested; there is power to the pump houses; the pump houses are being delivered; the tank is being painted. The meter for the new library was reviewed.</li> <li>4. The fence at the back of the parking lot will be installed by Nauset. The broken tap at the Chapel will be repaired this week.</li> </ol>
7.18.3	<p><b>Meeting Adjourn:</b></p> <p>These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly</p>