

Capital Projects Committee Meeting

Date: July 5, 2016 @ 8:00am

Project: Eastham Public Library

P3 JN: 1209.00

- Sheila Vanderhoef, Town Admin.
- Aimee Eckman, Finance Committee
- Elizabeth Gawron, Board of Selectmen
- Library Trustee - Dave Payor
- Library Trustee – Mary Shaw
- Library Trustee – Sharon Krause
- Library Trustee - Norma Marcellino
- Deb DeJonker-Berry, Eastham Library
- Jacqui Beebe, Asst. Town Admin.
- Kent Farrenkopf, Fire Chief
- Dan Palotta, Project Manager, P3
- Mimi Ace
- Debbie Abbott
- Ralph Swenson, Barnstable County Sheriff's Office

The following transpired:

7.05.1	<p>Prior Meeting Minutes Review:</p> <p>Minutes for June 29 and May 25 were approved (AE (m), EG (2nd))</p>
7.05.2	<p>Construction Update:</p> <ol style="list-style-type: none"> 1. Ralph Swenson updated the group on the dual band amplifier, providing product brochures. The implementation will be within 4 years and the cost as much as \$25,000. Comtronics is available to evaluate buildings. The only registration needed is with the State Police who registers with the FCC. The consensus was that the library would retain the 800 mhz system and need to upgrade in the future. 2. Sheila briefed everyone on what is needed for the town to take the building: punch list and all systems functioning. Six permits are needed: plumbing/gas, electrical, fire alarm, sprinkler, elevator, occupancy permit. We are still awaiting discharge permit and filtration approval. 3. The punch list is ongoing (Nauset is completing its own list). The designer will come out to do an official punch list on Thursday. The building may be ready after July 18th 4. Headlights and privacy are a concern for those renting Cabin 10 on the Gibson property. The group will investigate placement of a fence and Dan will speak with the Conservation agent. Exterior lighting was also discussed-the possibility of warmer (daylight) light bulbs. 5. The landscaper is responsible for maintenance for three months once the town takes possession of the building. This is the same for warrantees.
7.05.3	<p>Meeting Adjourn:</p> <p>Next meeting date: July 18th at 8 AM</p> <p>These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly</p>

P³

P R O J E C T P L A N N I N G P R O F E S S I O N A L S