

### Capital Projects Committee Meeting

**Date:** April 4, 2016 @ 8:00am

**Project:** Eastham Public Library

**P3 JN:** 1209.00

- Sheila Vanderhoef, Town Admin.
- Aimee Eckman, Finance Committee
- Elizabeth Gawron, Board of Selectmen
- Library Trustee - Dave Payor
- Library Trustee – Mary Shaw
- Deb DeJonker-Berry, Eastham Library
- Jacqui Beebe, Asst. Town Admin.
- Dan Palotta, Project Manager, P3
- Mimi Ace

The following transpired:

4.4.1	<p><b>Prior Meeting Minutes Review:</b></p> <p>The minutes for March 7, 2016 AE(m), EG (2<sup>nd</sup>) and March 21, 2016 AE(m), SV (2<sup>nd</sup>) were approved</p>
4.4.2	<p><b>Construction Update:</b></p> <ol style="list-style-type: none"> <li>1. Dan reviewed the three week look ahead. Dave Payor asked about the white cedar shingles and what discussion occurred on a preservative coating. There was also discussion on the 6 layer sandwich of materials leading up to the cedar shingles and how the system treats moisture. The project is in the final stretch and furniture should begin to move in by the end of April with completion on May 8.</li> <li>2. Additional smoke detectors will be installed as part of the Fire Chief's plan for the hearing before the Appeals Board. There is consensus that the smoke detectors should be installed regardless of the determination at the hearing. Dave asked that the generator decimal level be confirmed with the specs and projections once it is running. Sheila wanted the Trustees to know that the cost of short-term borrowing would be charged to the project.</li> </ol>
4.4.3	<p><b>Meeting Adjourn:</b></p> <p>Next meeting date: April 25<sup>th</sup> at 8 AM</p> <p>These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly</p>