



## Capital Projects Committee Meeting

**Date:** December 21, 2015 @ 8:03am

**Project:** Eastham Public Library  
**P3 JN:** 1209.00

- Aimee Eckman, Finance Committee
- Elizabeth Gawron, Board of Selectmen
- Deb DeJonker-Berry, Eastham Library
- Jacqui Beebe, Asst. Town Admin.
- Library Trustee – Mary Shaw
- Library Trustee – Norma Marcello
- OPM – Daniel Pallotta, P3
- OPM – Mike Delvechio

12.21.1	<p><b>Prior Meeting Minutes Review:</b></p> <p>November 30 minutes were approved. Motion by Elizabeth, Seconded by Aimee. Voted 2-0, Sheila is Absent</p>
12.21.2	<p><b>Construction Update:</b></p> <p>PCO log,</p> <p>IT was discussed in regard to purchase orders. Deb went over the IT and security. Security, Audio Visual needs where discussed. Discussion of Plan “B” water. Budget was discussed and costs related to Plan “B” water were discussed.</p> <p>Committee asked OPM to move forward with “Plan B” water.</p> <p>Discussion on Meeting with Selectmen.</p> <p>IT may do a walk-through for a short Video.</p>

	<b>Meeting Adjourn:</b>
12.21.3	Motion to Adjourn by Aimee, Seconded by Elizabeth voted at 8:56 AM
	Next meeting date: January 11th , 2016 @ 8 AM

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly