

Capital Projects Committee Meeting

Date: November 9, 2015 @ 8:00am

Project: Eastham Public Library
P3 JN: 1209.00

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| • Sheila Vanderhoef, Town Admin. | Library Trustee - Dave Payor |
| • Aimee Eckman, Finance Committee | • Library Trustee – Mary Shaw |
| • Elizabeth Gawron, Board of Selectmen | • Library Trustee - Sharon Krause |
| • Deb DeJonker-Berry, Eastham Library | • OPM – Daniel Pallotta, P3 |
| • Jacqui Beebe, Asst. Town Admin. | • Mike Delvecchio, P3 |

The following transpired:

11.9.1	<p>Prior Meeting Minutes Review:</p> <p>October 27 minutes were approved. Motion by Aimee, Seconded by Elizabeth</p>
11.9.2	<p>Construction Update:</p> <ol style="list-style-type: none"> 1. Change Order #1-#22 were approved on a motion from Aimee, seconded by Elizabeth 2. P3 reviewed the PCO log, schedule and budget. The budget includes funds from contingency for an extension of time for the architect and OPM. The extension of time will be discussed at the next meeting. Nauset has been notified that the November 1 target for substantial completion was not achieved. 3. Other costs associated with an opening delay depending on municipal water were reviewed. A "Plan B" looking at ways to open using well water will be discussed. OPM will await a meeting with Fire Chief as step 1. 4. A discussion followed bringing everyone up to date as to construction activities: most trades are on site; the smaller windows are in; roof trim is going on and the installation of the roof will follow. The building will be fully closed by end of November
11.9.3	<p>Meeting Adjourn:</p> <p>Next meeting date: November 23, 2015 @ 8 AM</p>

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly