

Capital Projects Committee Meeting

Date: September 14, 2015 @ 8:00am

Project: Eastham Public Library
P3 JN: 1209.00

- **Sheila Vanderhoef**
- **Aimee Eckman, Finance Committee**
- **Elizabeth Gawron, ABSENT**
- Deb DeJonker-Berry, Eastham Library
- Library Trustee – Sharron Krause
- Library Trustee – Dave Payor
- Library Trustee – Mary Shaw
- Library Trustee – Norma Marcelino
- OPM – Daniel Pallotta, P3
- Assistant Town Manager – J. Beebe

The following transpired:

8.24.1	Prior Meeting Minutes Review: APPROVED Meeting Minutes: August 24 th
8.24.2	Construction Update: <ol style="list-style-type: none"> 1. P3 reviewed updated Construction Progress and PCO Log. P3 to meet with TA for further discussion on Change requests at TAs schedule. 2. P3 reviewed the Budget and indicated that the project is doing very well within the appropriations and grant. 3. The Town of Eastham is requesting that all costs associated with the renovation of the vis historical building to be tracked separately (11/17/14 Ongoing). 4. VIS Building to be Moved this coming week, Spencer advises securing sign and not removing or using chemicals on the sign.
8.24.3	Temp. Library Update: POST MEETING NOTE: Minor leak Issues sent to Modulease for resolution
1.05.4	Meeting Adjourn: Motion to adjourn by E. Gawron. Seconded by A. Eckman. Meeting adjourned at 8:58 am Next meeting date: September 14, 2015 @ 8:00am 28

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly.