

## Capital Projects Committee Meeting

**Date:** August 24, 2015 @ 8:00am

**Project:** Eastham Public Library  
**P3 JN:** 1209.00

- **Sheila Vanderhoef**
- **Aimee Eckman, Finance Committee**
- **Elizabeth Gawron, Selectmen**
- **Deb DeJonker-Berry, Eastham Library**
- **Library Trustee – Sharron Krause**
- **Library Trustee – Dave Payor**
- **Library Trustee – Mary Shaw**
- **Library Trustee – Norma Marcelino**
- **OPM – Daniel Pallotta, P3**
- **Assistant Town Manager – J. Beebe**

The following transpired:

8.24.1	<p><b>Prior Meeting Minutes Review:</b>  APPROVED Meeting Minutes: 1/5/15, 1/20/15, 4/6/15. 5/11/15, 6/22/15, 7/13/15, 6/22/15 was corrected for spelling and date error.</p>
8.24.2	<p><b>Construction Update:</b></p> <ol style="list-style-type: none"> <li>1. P3 reviewed updated Construction Progress and PCO Log. P3 to meet with TA for further discussion on Change requests at TAs schedule.</li> <li>2. P3 reviewed the Budget and indicated that the project is doing very well within the appropriations and grant.</li> <li>3. The Town of Eastham is requesting that all costs associated with the renovation of the vis historical building to be tracked separately (<b>11/17/14 Ongoing</b>).</li> <li>4. VIS Building to be Moved this coming week, Spencer advises securing sign and not removing or using chemicals on the sign.</li> </ol>
8.24.3	<p><b>Temp. Library Update:</b></p> <p>POST MEETING NOTE: Minor leak Issues sent to Modulease for resolution</p>

1.05.4	<b>Meeting Adjourn:</b> Motion to adjourn by E. Gawron. Seconded by A. Eckman. Meeting adjourned at 8:58 am  Next meeting date: September 14, 2015 @ 8:00am
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These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly.