

**Capital Projects Committee Meeting**

**Date:** May 11, 2015 @ 8:00am

**Project:** Eastham Public Library  
**P3 JN:** 1209.00

- **Sheila Vanderhoef**
- **Aimee Eckman, Finance Committee**
- **Elizabeth Gawron, Board of Selectmen**
- Deb DeJonker-Berry, Eastham Library
- Library Trustee – Sharron Krause
- Library Trustee – Dave Payor
- Library Trustee – Mary Shaw
- Library Trustee – Norma Marcellino
- **OPM – MIKE DELVECCHIO**
- Assistant Town Manager – J. Beebe

The following transpired:

5.11.1	<p><b>Prior Meeting Minutes Review:</b></p> <p><b>NONE</b></p>
5.11.2	<p><b>Construction Update:</b></p> <ol style="list-style-type: none"> <li>1. P3 through Mike DelVecchio reviewed updated Construction Progress and PCO Log. Discussed frustrations with Nuaset and change of personnel.</li> <li>2. Mike discussed upcoming construction activities and process in the field that he follows to ensure compliance and changes are accurate</li> <li>3. Need to know if the flagpole will stay in project. Need to know where bike rack will go.</li> <li>4. LEED application needs TA authorization</li> </ol>
1.05.4	<p><b>Meeting Adjourn:</b> Motion to adjourn by E. Gawron. Seconded by A. Eckman. Meeting adjourned at 8:40 am</p> <p>Next meeting date: June 1, 2015 @ 8:00am</p>

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly