

Capital Projects Committee Meeting

Date: November 17, 2014 @ 8:00am - **Amended**

Project: Eastham Public Library
P3 JN: 1209.00

- Sheila Vanderhoef, Town Administrator
- Aimee Eckman, Finance Committee
- Elizabeth Gawron, Board of Selectmen
- Deb DeJonker-Berry, Eastham Library
- Library Trustee – Sharron Krause
- Library Trustee – Dave Payor
- Library Trustee – Mary Shaw
- Library Trustee – Norma Marcelino
- OPM – Daniel Pallotta, P3

The following transpired:

11.17.1	<p>Prior Meeting Minutes Review:</p> <p>Motion to approve previous meeting minutes from November 3, 2014 made by E. Gawron Seconded by A. Eckman. Minutes approved.</p>
11.17.2	<p>Construction Update:</p> <ol style="list-style-type: none"> 1. P3 reviewed updated PCO & RFI logs. 2. Japanese Knotweed will be excavated down to 2' below existing grade, and will be treated per Concom & BoS approval/standards in the Spring. Any use of Herbicides will NOT BE USED per CPC ascent. 3. Building Department will issue final permit upon survey of Foundation in Conformance with the ZBA approved plans. Discussion of impact. Impact will not have effect on Cash Flow. 4. Building Demolition Completed VIS building Moved 5. The Town of Eastham is requesting that all costs associated with the renovation of the vis historical building to be tracked separately (11/17/14 Ongoing). 6. The Town Administrator has requested (AGAIN) that the Cash Flow Analysis for the project be updated by P3. Post Meeting Note – Delivered with Nauset projections. 7. P3 will presented Budget Update and will Monthly or sooner if needed. 8. Three Week Look Ahead provided and PCO Log.
11.17.3	<p>Temp. Library Update:</p> <ol style="list-style-type: none"> 1. Temp Library is Open and Punch list to be pushed by P-3 Delvechio