

Capital Projects Committee Meeting

Date: November 3, 2014 @ 8:00am

Project: Eastham Public Library
P3 JN: 1209.00

- Sheila Vanderhoef, Town Administrator
- Aimee Eckman, Finance Committee
- Elizabeth Gawron, Board of Selectmen
- Deb DeJonker-Berry, Eastham Library
- Library Trustee – Sharron Krause
- Library Trustee – Dave Payor
- Library Trustee – Mary Shaw
- Library Trustee – Norma Marcelino
- OPM – Daniel Pallotta, P3
- OPM – Robert Todisco, P3

The following transpired:

11.3.1	<p>Prior Meeting Minutes Review:</p> <p>Motion to approve previous meeting minutes from October 20, 2014 made by E. Gawron Seconded by A. Eckman. Minutes approved.</p>
11.3.2	<p>Construction Update:</p> <ol style="list-style-type: none"> 1. P3 reviewed updated PCO & RFI logs. Nauset has not submitted any formal change requests. 2. P3 attended an on-site meeting with ConCom to review the existing conditions / Japanese Knotweed. 3. Japanese Knotweed will be excavated down to 2' below existing grade, and will be treated per Concom & BoS approval/standards in the Spring. Any use of Herbicides will need to be reviewed by the BoS prior to use. 4. The Bldg. Dep has granted Foundation & Demolition permit. 5. Fence & siltation barriers have been installed on site. ConCom will review the installation this morning. Once approved, Nauset will proceed with removing all tree stumps and begin demolition of the building. 6. The Town of Eastham is requesting that all costs associated with the renovation of the vis historical building to be tracked separately. 7. MBCL will need a copy of the full bldg. permit prior to releasing the next payment. 8. The Town Administrator has requested that the Cash Flow Analysis for the project be updated by P3. 9. P3 will present a comprehensive project budget at the next meeting.

11.3.3	<p>Temp. Library Update:</p> <ol style="list-style-type: none">1. Certificate of occupancy has been granted.2. Attaboy septic will be servicing the tight tank.3. Tank was pumped on Saturday due to the 2/3 alarm sounding Friday evening (due to a running toilet).
11.3.4	<p>Meeting Adjourn: Motion to adjourn by E. Gawron. Seconded by A. Eckman. Meeting adjourned at 8:50am</p> <p>Next meeting date: November 17, 2014 @ 8:00am</p>

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly.

**EASTHAM PUBLIC LIBRARY
RFI TRACKING LOG**

Updated 11-10-14

RFI No.	Description	Submitted Date	Returned Date	Response Time
1	Railing, Guardrail, & Anchor Clarification	24-Sep-14	25-Sep-14	2
2	Benchmarks and elevations	26-Sep-14	20-Oct-14	25
3	Boundry markers	02-Oct-14	24-Oct-14	23
4	Foundation Dimension Clarification	09-Oct-14	20-Oct-14	12
5	Japanese Knotweed	10-Oct-14	30-Oct-14	21
6	Structural Steel Clarifications	20-Oct-14	24-Oct-14	5
7	Existing Precast Vault	20-Oct-14	23-Oct-14	4
8	Site work and demolition	06-Nov-14	10-Nov-14	5
9	Missing Steel Details	10-Nov-14		5
10				41958
11				41958
12				41958
13				41958
14				41958
15				41958
16				41958
17				41958
18				41958
19				41958
20				41958
21				41958
22				41958
23				41958
24				41958
25				41958
26				41958
27				41958
28				41958
29				41958
30				41958
31				41958
32				41958
33				41958
34				41958

EASTHAM PUBLIC LIBRARY- PCO/CHANGE ORDER TRACKING LOG

PCO No.	Description	Date of Notice	Proposal Date	Proposal Amount	Authorized Change Order		Status	Response Time	REMARK
					Date	Amount			
1	Bluestone in lobby	14-Oct-14						41958	
2	Delta credit in elevator cost	14-Oct-14	11-Nov-14	(\$5,300.00)	11-Nov-14	(\$5,300.00)		1	
3	Japanese knotweed	14-Oct-14						41958	
4								41958	
5								41958	
6								41958	
7								41958	
8								41958	
9								41958	
10								41958	
11								41958	
12								41958	
13								41958	
14								41958	
15								41958	
				(\$5,300.00)		(\$5,300.00)			

updated 11-11-14

Original Contract Sum \$6,825,000.00
 Percent Difference 0%