

Capital Projects Committee Meeting

Date: October 6, 2014 @ 8:00am

Project: Eastham Public Library
P3 JN: 1209.00

- **Sheila Vanderhoef, Town Administrator**
- **Aimee Eckman, Finance Committee**
- **Elizabeth Gawron, Board of Selectmen**
- Deb DeJonker-Berry, Eastham Library
- Library Trustee – Sharron Krause
- Library Trustee – Dave Payor
- Library Trustee – Mary Shaw
- Library Trustee – Norma Marcelino
- OPM – Daniel Pallotta, P3
- OPM – Robert Todisco, P3

The following transpired:

10.6.1	<p>Construction Update:</p> <ol style="list-style-type: none"> 1. Proposed site usage plan was reviewed by Town. Construction trailers will be located as originally proposed: along the east side of the property blocking views from the abutters to the site. Shades will be installed in the trailer and will remain shut during evening hrs. 2. Land surveyor on site today to confirm property bounds, siltation line and limit of work. 3. Builder's Risk Insurance should be submitted by Nauset this week. Contract signing on hold until then. 4. P3 attended the LEED meeting with Nauset, OE, SBS, & the Green Engineer to discuss procedures and schedule. 5. Building permit will not be issued until the existing power supply is disconnected as well as the existing gas feed. 6. Demolition permit will be required in addition to the general building permit. 7. Existing shed will be removed (once power is disconnected) by DPW. 8. Historical building will remain onsite for the restoration process. 9. Japanese Knottweed will be addressed at a later date during construction.
10.6.2	<p>Temp. Library Update:</p> <ol style="list-style-type: none"> 1. Ongoing work: Plumbing & parking lot patch work 2. Water line was connected to Town Hall Bldg. 3. As Built Drawings are on going. 4. Once plumbing is complete, DEP will recommend a water test to be taken for approval. 5. 2nd Ramp railing needs to be installed as well as back stair. 6. Town will consider pursuing Fire Alarm quotes for temp. Library. Scope likely to include: smoke detectors, pull stations, and exterior strobe/alarm.

10.6.3	<p>Misc. Discussion Points:</p> <ol style="list-style-type: none">1. P3 solicited three new elevator bids. Low bid = \$74,700. Nauset carried an allowance of \$80,000. A change order for the difference will be requested.2. MBLC will need a copy of the GC contract & building permit for the release of the 3rd payment.
10.6.4	<p>Prior CPC Meeting Minutes Review:</p> <ol style="list-style-type: none">1. September 22, 2014. Motion to approve made by E. Gawron. Seconded by A. Eckman2. September 8, 2014 Motion to approve made by A. Eckman. Seconded by E. Gawron3. August 22, 2014 Motion to approve made by A. Eckman. Seconded by E. Gawron4. August 25, 2014 Motion to approve made by A. Eckman. Seconded by E. Gawron
10.6.5	<p>Meeting Adjourn: Meeting adjourned at 9:00am</p> <p>Next meeting date: October 20, 2014 @ 8:00am</p>

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly.