

## Capital Projects Committee Meeting

**Date:** September 8, 2014 @ 8:00am

**Project:** Eastham Public Library  
**P3 JN:** 1209.00

- **Sheila Vanderhoef, Town Administrator**
- **Aimee Eckman, Finance Committee**
- **Elizabeth Gawron, Board of Selectmen**
- Deb DeJonker-Berry, Eastham Library
- Library Trustee – Sharron Krause
- Library Trustee – Dave Payor
- Library Trustee – Mary Shaw
- Library Trustee – Norma Marcelino
- OPM – Daniel Pallotta, P3
- ~~OPM – Robert Todisco, P3~~

The following transpired:

9.8.1	<p><b>Temporary Library Trailers @ the Town Hall &amp; Moving Update:</b></p> <p>P3 reviewed the to-date budget for the project factoring in the construction award. Construction award: <b>\$6,825,000. Construction Contingency: \$335,000.</b></p> <ol style="list-style-type: none"> <li>1. P3 is coordinating with the Highway Department for the following tasks: <ul style="list-style-type: none"> <li>• Electrical Hook up</li> <li>• Water line installation</li> <li>• Tight Tank Installation &amp; plumbing from building</li> </ul> </li> <li>2. Moving to the trailers will be at the end of this month. September 25<sup>th</sup></li> <li>3. Building inspector will review the modular building construction for approval</li> <li>4. Plumbing inspector is requiring the construction of a second bathroom</li> </ol>
9.8.2	<p><b>Construction Schedule Update:</b></p> <ol style="list-style-type: none"> <li>1. Nauset Construction would like to control the project site starting on October 1, 2014. Oct. 1 will be the contract date.</li> <li>2. P3 will request and host a pre-construction meeting with Nauset &amp; OE</li> <li>3. P3 will coordinate the contract signing.</li> <li>4. P3 has solicited for new elevator bids. Low responsible bidder will be awarded and a change order will be developed for the difference between the award and the allowance of \$80,000 carried by Nauset Construction.</li> </ol>

9.8.3	<b>Misc. Discussion Points:</b> <ol style="list-style-type: none"><li>1. P3 will inquire with Modulease about painting a library sign or banner on the modular building</li><li>2. Copy of the permit will be provided to MBLC for 3<sup>rd</sup> payment release.</li><li>3. P3 will assist in the purchase, delivery and installation of the MOVING Banner to be located at the library before construction</li></ol>
9.8.4	<b>Meeting Adjourn:</b> Meeting adjourned at 8:30am  Next meeting date: September 22, 2014 @ 8:00am

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly.