

CAPITAL IMPROVEMENT PLANNING COMMITTEE

November 24, 2009

The meeting was called to order at 5:35 p.m. at the Park Hill Community Room.

ATTENDANCE

Denise Menard, Chairman
Mark Simmons
Joseph Pellegrini
Kathleen Pippin
Len Norton
Blaine Simpkins
Al Rodrigue
Marie DeSousa
John Burnham

Also present: Cathy Cabral, Treasurer

PUBLIC PARTICIPATION – None

APPROVAL OF SPECIAL MEETING MINUTES (addressed at the end of the meeting)

**A. To approve the Capital Improvement minutes of October 27, 2009, as submitted
Made by Ms. Desousa, seconded by Mr. Simmons
Members in favor; Burnham abstained
MOTION CARRIED**

**B. To approve the Capital Improvement minutes of November 10, 2009, as submitted
Made by Mr. Simmons, seconded by Ms. Pippin
Members in favor. Burnham/DeSousa abstained
MOTION CARRIED**

NEW BUSINESS Board of Education Presentation and Discussion

Tim Howes, Superintendent and Linda Guiliano came before the Committee to discuss their Capital Improvement Plan submission. Mr. Howe detailed the schedule of the five year plan for projects from 2011 through 2015. For all projects photographs and quotes were provided. It was reiterated throughout the meeting that at the time of the projects competitive quotes will be sought.

FY 2011 - Ford Van

Mr. Howe detailed the daily use of the van, as well as the current condition of the 1994 van, which has no trade in value. This is a 15 passenger van with no wheel chair access. Currently the van transports four students and it is also used to distribute food to the schools. The van is also used for wrestling team, swim team and indoor track. It seems

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like a large van but only a PSO license, not a CDL, is needed for 15 passengers or under. The quote was discussed and at the time of purchase the state bids will be checked, as well as inquiry with the Auction (Larry Tribble) for what may be in stock.

FY 2011 Integrating of Paging System to the Phone System (BBS/MS)

The current systems are from 1951/1966 and the various difficulties with the systems were detailed for the Committee. One such problem is the inability to repair this system. The new system will integrate with the one in the high school. The concerns with complete system failure at BBS, especially in light of an emergency were discussed.

FY 2011 Sand and Finish Gym Floor & Stage Floor BB & Stage Floor HS

This item was detailed best by the photographs. These areas have never been done. The lines on the gym floor are part of the quote.

FY 2012 - Fascia Restoration (BBS)

This fascia restoration covers plates under the windows and the perimeter. Again, in this instance the pictures depicted the disrepair.

FY 2012 Remove and replace carpet in multiple areas (HS)

During humid days the carpet buckles which may present a trip hazard. It was inquired why this is carpet and not other flooring. It was detailed that most carpeted areas are covering asbestos tile and it is easier to cover with carpet than to remove asbestos. Also in the band and computer areas it assists with sound. The cost of maintenance of carpeted areas was discussed.

FY 2013 - Refurbish Main Hallway/Upper Level Boys and Girls Bathroom (BBS)

The bathrooms that were refurbished with past funds was discussed. There are no handicap requirements or issues with these refurbished areas as the handicapped bathroom is in the vicinity.

FY 2013 Refurbish Walkway to Church Street, South and North Parking Lots and 2,300 s.f. of sidewalk (MS)

Discussion took place regarding the concept of making the walkway to church an emergency access if Main Street is closed and more useable as a driveway. At this time the condition of the parking lot across the street from BBS was discussed in light of a recent fall.

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FY 2014 Replace concrete curbing and walkways (MS)

A recent fall in this area and the repairs made were discussed. At this point in the meeting concerns regarding liability were discussed. Also discussed was the fact that the condition of these walkways and areas discussed are in rough shape now – and these projects are slated long into the future.

FY 2015

Installation of High Efficiency A/C (BBS Cafeteria)

Installation of High Efficiency A/C (HS Gymnasium)

Installation of High Efficiency A/C (MS Cafeteria, Office and Auditorium)

It was noted that currently there is no a/c in these areas.

Mr. Howe indicated he is available for follow up questions. Mr. Howe discussed the CIP thresholds and trying to stay within budget means considering the economy. There are fixes along the way, such as with walkways. He noted that next year the CIP may be reorganized if it is felt there is further deterioration to projects and the priorities shift. It was mentioned the fascia and the sidewalks projects may have a better balance if timeframes changes.

As an aside, it was noted that recently the Red Cross commended the High School as being “spotless.” Mr. Howe detailed the preventive maintenance schedules and the strides the education side has taken to have scheduled items and not emergency repairs. Ms. Menard detailed what is being done on the town side to achieve the same goals. Also discussed briefly were the “going green” initiatives on the town side and the education side.

ADJOURNMENT

MOTION: To adjourn at 6:15 p.m.

Made by Ms. Desousa, seconded by Ms. Pippin

ALL MEMBERS IN FAVOR. MOTION CARRIED

Respectfully submitted,

Cynthia D. Croxford
Recording Secretary