

COMMISSIONERS' SPECIAL MEETING, AUGUST 30, 2012

The Commissioners of the East Hartford Housing Authority held a special meeting on Thursday, August 30, 2012 at the Authority's central office building located at 546 Burnside Avenue, East Hartford, Connecticut. The meeting was called to order by Chairman Robert N. Keating at 12:35 p.m.

1. **ROLL CALL:** Vice Chairman James Kate
Commissioner Hazelann Cook
Commissioner James Patterson, Jr.
Commissioner Prescille Yamamoto
Chairman Robert N. Keating

Also present were: Debra M. Bouchard, Executive Director; Joseph Regan, Finance Director; Brenda Pliszka, Executive Secretary/HR and Ralph Alexander, Legal Counsel.

2. **Discussion and Possible Approval Upcoming Annual Budgets**

Mr. Regan reviewed with the Board the Annual Budgets for federal and state.

The Commissioners and staff discussed the budget and specific questions and comments were made in regards to the following items and questions were answered by Mr. Regan: Other Income, Legal Expenses, Salary, Benefits, Asset Management, VT Management, Insurance Policies, King Court income, Utilities (fuel oil), Sewage reimbursement, other office expenses, electricity, gas, provisions for repairs, debt service .

Mr. Regan stated the other line items in the budget collectively were adjusted to be consistent with the actuals that we are spending this year which are reduced in most cases historically.

There was a discussion regarding an energy performance contract and possible cogeneration, solar or geothermal being done here when this building is rebuilt.

There was a discussion regarding the capital fund money the Housing Authority will receive and use of those funds.

Mr. Regan explained that CHFA wants the numbers in 30 days before the beginning of the year and HUD does not have that requirement but stated that we are doing both of them today.

The motion was made by Commissioner Yamamoto to approve the East Hartford Housing Authority operating budget for 2013. Vice Chairman Kate seconded the motion, it was carried by the unanimous vote of the Board of Commissioners.

The motion was made by Commissioner Yamamoto to approve the East Hartford Housing Authority Resolution No. CT013-85-08-2012 approving the HUD portion of operating budget. Vice Chairman Kate seconded the motion, it was carried by the unanimous vote of the Board of Commissioners.

The motion was made by Commissioner Yamamoto to approve the East Hartford Housing Authority Resolution No. CT013-86-08-2012 approving the management plans for the State Housing Developments – Veterans Terrace & Extension and King Court. Vice Chairman Kate seconded the motion, it was carried by the unanimous vote of the Board of Commissioners.

3. EXECUTIVE SESSION

Review and Approval of Special Legal Counsel for Specialized Labor Relations Matters

The motion was made by Commissioner Yamamoto to go into Executive Session for the purpose of discussing review and approval of Special Legal Counsel for Specialized Labor Relations Matters. Commissioner Cook seconded the motion, it was carried by the unanimous vote of the Board of Commissioners to go into Executive Session at 1:18 p.m.

4. POST EXECUTIVE SESSION DISCUSSION AND POSSIBLE ACTION

Review and Approval of Special Legal Counsel for Specialized Labor Relations Matters

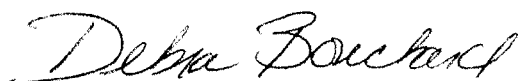
The motion was made by Commissioner Yamamoto to come out of Executive Session. Vice Chairman Kate seconded the motion, it was carried by the unanimous vote of the Board of Commissioners present to come out of Executive Session at 1:49 p.m.

The motion was made by Commissioner Yamamoto to approve to hire Kainen, Escalera & McHale, P.C. as the Special Legal Counsel for Specialized Labor Relations Matters for the housing authority for a one year term. Vice Chairman Kate seconded the motion, it was carried by the unanimous vote of the Board of Commissioners present.

There being no further business before the Board of Commissioners, a motion was made by Vice Chairman Kate to adjourn the meeting, which motion was seconded by Commissioner Yamamoto and was carried by the unanimous vote of the commissioners present. The meeting was then adjourned at 1:52 p.m.

I hereby certify that the above is a true and accurate record of the minutes of the special meeting held on August 30, 2012 by the Board of Commissioners of the East Hartford Housing Authority.

Respectfully submitted,



Debra M. Bouchard
Secretary/Executive Director