

**EAST HARTFORD ECONOMIC DEVELOPMENT COMMISSION  
REGULAR MEETING  
February 4, 2009**

(Amended 3/6/09)

**1. CALL TO ORDER**

A Regular Meeting of the East Hartford Economic Development Commission was called to order at **6:30 p.m.** on **Wednesday, February 4, 2009** by Commissioner Marilyn Pet, Chair.

**2. ROLL CALL**

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**EAST HARTFORD ECONOMIC DEVELOPMENT COMMISSION**

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***Present:***

Marilyn Pet, Chair  
Debra Arrieta  
Pat Harmon  
Devorah Johnson  
Barbara-Ann Rossi  
John Ryan  
Susan Skowronek  
Travis Simpson

***Absent:***

Miguel Franco  
Bill Dokas, President, American Eagle Federal Credit Union, liaison from EHCC

***Others in Attendance:***

Jeanne Webb, Dir. Of Development  
Aya Beckles, Economic Development Specialist

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**3) APPROVAL OF MINUTES**

- a) January 14, 2008
  - i) Item 2 should include Travis Simpson under "Others in Attendance" and note that he will be joining the EDC as a full commissioner at its next regularly scheduled meeting

***MOTION*** by Ms. Rossi, seconded by Mr. Ryan to approve amended minutes

**APPROVED UNANIMOUSLY**

**4) BILLS LIST**

- a) **\$100.00 – Clerk**

***MOTION*** by Mr. Ryan, seconded by Ms. Rossi

**APPROVED UNANIMOUSLY**

**5) OLD BUSINESS**

- a) East Hartford Advertising Campaign
  - i) The New England Business Journal will be allowing EH to place a 700-word promo in their February edition on Metro Hartford
- b) Year-end Report
  - i) ***SEE ATTACHMENT***
- c) Enterprise Zone
  - i) 364 acres have been removed from the Rentschler Field development zone

**MOTION** by Mr. Ryan, seconded by Ms. Skowronek to endorse the proposed amended Enterprise Zone

**APPROVED UNANIMOUSLY**

d) Policy on Absences

- i) Ms. Webb read the approved format for reporting absences of EDC Commissioners, as laid out in the EDC Minutes of September 5, 2007:

The EDC members will email Ms. Webb before each meeting to notify if he/she will or will not be attending

(a) Should an EDC member fail to notify Ms. Webb and not attend two (2) consecutive meetings, that commissioner will receive a phone call from the Chair.

(b) Should an EDC member fail to notify Ms. Webb and not attend three (3) consecutive meetings, the party chair of said commissioner will be notified of their absences with a carbon copy sent to the commissioner.

**6) NEW BUSINESS**

a) Budget

- i) A total freeze still remains in effect for the Town  
ii) The Development Office has lost a staff member due to budget constraints  
iii) The Development Office will be addressing the Council February 28, 2009

b) Business Visitations & Projects for the new year

- i) CCAT will host EDC Commissioners at a future visitation  
ii) CEDF, in conjunction with the Mayor's Office, will be hosting a coffee hour with local small businesses on February 25, 2009 at 9:00a.m in the Community Room at Goodwin College's River Campus  
(1) Ms. Webb will speak with Irene Cone at Channel 5 about taping the presentation by CEDF members.

c) Meeting Time

**MOTION** by Mr. Ryan, seconded by Ms. Johnson to change the meeting time for EDC monthly meeting to 6:00p.m rather than 6:30p.m

**APPROVED UNANIMOUSLY**

d) Mr. Ryan will research the mandates related to public cable access channels and if funds may be redirected towards other markets to include, but not limited to, commercials on major network channels

**7) ADJOURNMENT**

**MOTION** by Ms. Skowronek, seconded by Ms. Rossi

**APPROVED at 7:32p.m.**

Respectfully Submitted,

Jeffrey A. Currey  
Clerk

cc: Town Clerk  
Mayor  
Development Department