

Robert J. Pasak

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108

2012 JAN 11 P 12:16
(860) 291-7208

TOWN CLERK
EAST HARTFORD
(860) 291-7389

DATE: January 11, 2012
TO: Town Council
FROM: Rich Kehoe
Town Council Chair
RE: **Tuesday, January 17, 2012 7:00 P.M. Town Council Chambers**

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, January 17, 2012

7:00 p.m.

Town Council Chambers

The purpose of the meeting is to hear public comment regarding proposed revisions to Section 2-115 of the Town of East Hartford Code of Ordinances as follows:

1. Director of Parks & Recreation
2. Director of Human Resources
3. Director of Inspections & Permits (Building Official)

cc: Mayor Leclerc
Frank Cassetta, Acting Human Resources Director

Robert J. Peck

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD
740 Main Street
East Hartford, Connecticut 06108



2012 JAN -4 A 10:51
(860) 291-7208
TOWN CLERK FAX (860) 291-7389
EAST HARTFORD

January 4, 2012

Please publish the following legal notice in **Zone 4** of the Hartford Courant on **Tuesday, January 10, 2012**. Mail bill to the East Hartford Town Council Office, 740 Main Street, East Hartford, CT 06108.

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LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on **Tuesday, January 17, 2012 at 7:00 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding proposed revisions to Section 2-115 of the Town of East Hartford Code of Ordinances which amends the job descriptions and qualifications for the following town directors: Parks & Recreation, Human Resources, and Inspections & Permits (Building Official).

Any person(s) wishing to express an opinion on this matter may do so at this meeting.

Angela Attenello
Town Council Clerk

LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on Tuesday, January 17, 2012 at 7:00 p.m. in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding proposed revisions to Section 2-115 of the Town of East Hartford Code of Ordinances which amends the job descriptions and qualifications for the following town directors: Parks & Recreation, Human Resources, and Inspections & Permits (Building Official).

Any person(s) wishing to express an opinion on this matter may do so at this meeting.

Angela Attenello
Town Council Clerk

1-10-12

to hold meetings at the call of the Chair.
Motion carried 3/0.

STORAGE OF RECORDS

MOTION By Eric Thompson
seconded by Bill Horan
to **store** records in the Town Council office.
Motion carried 3/0.

APPROVAL OF MINUTES

July 19, 2011 Meeting

MOTION By Eric Thompson
seconded by Bill Horan
to **approve** the July 19, 2011 meeting minutes.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

OLD BUSINESS

None

NEW BUSINESS

Section 2-115: Directors' Job Descriptions for: Parks and Recreation, Personnel and Labor Relations, and Inspections and Permits (Building Official)

The Ordinance Committee discussed the relevance of requiring bachelor's degrees for these director positions when, in a number of circumstances, a person may very well have significant experience but not have a bachelor's degree. There was concern that a bachelor's degree may be a requirement in some instances, and yet additional concern that by requiring a bachelor's degree we may be eliminating from consideration some very qualified candidates. The Committee discussed the proper balance between education and experience and decided that for the Director of Parks and Recreation and the Director of Human Resources a bachelor's degree would be preferred, but not required. However the Director of Inspections and Permits, because of the technical nature of that particular position, a bachelor's degree would be required. The Committee redrafted each of the proposed job descriptions.

MOTION By Bill Horan
seconded by Rich Kehoe
to **send** the December 21, 2011 draft of the revised job description for the Director of Parks & Recreation (see below) to the Town Council for the

purposes of setting a public hearing date.
Motion carried 2/1. Nay: Thompson

Director of Parks and Recreation

December 21, 2011 Draft

The Director of Parks and Recreation shall have a [Bachelors Degree in] combination of education and experience in recreation or [Administration,] public administration, including [or a closely related field, and] four years of increasingly responsible management or supervisory experience [in Municipal Park and recreation Administration, including three years of management experience]. A bachelor's degree in a related field shall be preferred. Ability to prepare and maintain an operating budget for a multi-faceted program; ability to develop capital improvement budget for park, recreation and golf course projects; administrative and executive ability to initiate, organize and follow through on comprehensive recreational and park programs and projects; ability to deal effectively with elected officials, members of the general public and the media; ability to administer collective bargaining agreements and personnel policies; ability to prepare administrative reports in a clear, logical manner; ability to present ideas and policies to individuals and groups; and the ability to supervise.

MOTION By Bill Horan
seconded by Rich Kehoe
to **send** the December 21, 2011 draft of the revised job description for the Director of Human Resources (see below) to the Town Council for the purposes of setting a public hearing date.
Motion carried 2/1. Nay: Thompson

Director of [Personnel and Labor Relations] Human Resources

December 21, 2011 Draft

The Director of [Personnel and Labor Relations] Human Resources shall have a [Bachelors Degree in a related field. Personnel and Industrial Relations, Public Administration, Business Administration, or some closely related field, and five years of progressively responsible experience in personnel administration or labor relations, with two years of experience in public personnel administration.] combination of education and experience in human resources or public administration, including [Business Administration, or some closely related field, and] five years of progressively responsible experience in the public sector. A bachelor's degree in a related field shall be preferred. [personnel administration or labor relations, with two years of experience in public personnel administration. A Masters Degree in Business or Public Administration may be substituted for two years of the aforementioned practical work experience.] Thorough knowledge of the principals and practices of public personnel administration, including labor relations, personnel selection, classification, compensation and Affirmative Action; knowledge of local, state and federal laws and regulations governing personnel practices; considerable ability in written and oral communication; ability to deal effectively with employees, department heads, labor representatives and the public; skill in negotiating collective bargaining agreements; ability to plan and direct department programs and staff activities; and ability to supervise.

MOTION By Bill Horan
seconded by Eric Thompson
to **send** the December 21, 2011 draft of the revised job description for the Director of Inspections & Permits (see below) to the Town Council for the purposes of setting a public hearing date.
Motion carried 3/0.

Director of Inspections and Permits (Building Official)

December 21, 2011 Draft

Director of Inspections and Permits (Building Official). The Director of Inspections and Permits shall have a Bachelors Degree in architecture, [Civil or Structural] engineering, public administration or related field, a building official's license issued by the State of Connecticut and five years of increasingly responsible management or supervisory experience. [in the construction trades, including three years of related supervisory and inspection experience, and a building official's license issued by the State of Connecticut, if such license is required by state law.] Considerable knowledge of building construction practices; considerable knowledge of building and zoning codes and regulations; a working knowledge of wetland and watercourse regulations; ability to supervise; ability to interpret engineering and architectural plans, drawings and specifications; ability to prepare concise written reports; ability to publicly present reports in a clear and concise manner; physical ability to inspect construction work in progress; and ability to work in poor weather conditions, including heat, rain or snow.

ADJOURNMENT

MOTION By Eric Thompson
seconded by Bill Horan
to **adjourn** (7:10 p.m.)
Motion carried 3/0.

cc: Mayor Leclerc
Frank Cassetta, Acting Human Resources Director

Robert J. Pasak

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

2012 JAN 11 P 12:16
(860) 291-7208

TOWN CLERK (860) 291-7389
EAST HARTFORD

DATE: January 11, 2012
TO: Town Council
FROM: Rich Kehoe
Town Council Chair
RE: Tuesday, January 17, 2012 7:15 P.M. Town Council Chambers

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, January 17, 2012

7:15 p.m.

Town Council Chambers

The purpose of the meeting is to hear public comment regarding the proposed "Improve East Hartford Program" as required under Sections 12-65(c) – 12-65(f) of the Connecticut General Statutes.

cc: Mayor Leclerc
Rich Gentile, Assistant Corporation Counsel
Mike Walsh, Finance Director

Robert J. Paek

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108



2012 JAN -4 A 10: 54
(860) 291-7208
TOWN CLERK FAX (860) 291-7389
EAST HARTFORD

January 4, 2012

Please publish the following legal notice in **Zone 4** of the Hartford Courant on **Tuesday, January 10, 2012**. Mail bill to the East Hartford Town Council Office, 740 Main Street, East Hartford, CT 06108.

=====

LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on **Tuesday, January 17, 2012 at 7:15 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding the proposed "Improve East Hartford Program" as required under Sections 12-65(c) – 12-65(f) of the Connecticut General Statutes.

Any person(s) wishing to express an opinion on this matter may do so at this meeting.

Angela Attenello
Town Council Clerk

<p>LEGAL NOTICE</p> <p>Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on Tuesday, January 17, 2012 at 7:15 p.m. in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding the proposed "Improve East Hartford Program" as required under Sections 12-65(c) – 12-65(f) of the Connecticut General Statutes.</p> <p>Any person(s) wishing to express an opinion on this matter may do so at this meeting.</p> <p>Angela Attenello Town Council Clerk</p> <p style="text-align: right;"><i>1-10-12</i></p>
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**EAST HARTFORD TOWN COUNCIL
DRAFT EXAMPLE
RESOLUTION**

WHEREAS, the Town Council of the Town of East Hartford wishes to encourage the improvement or repair of structures, or facilities appurtenant thereto or, real property in areas designated as rehabilitation areas within the Town of East Hartford, (such improvement or repairs constituting a “Rehabilitation” as defined under Connecticut General Statutes §12-65c(b)), and

WHEREAS, Connecticut General Statutes §12-65e allows for the deferral of increases in assessments attributable to Rehabilitation, and

WHEREAS, Pursuant to Connecticut General Statutes Section 12-65d, the Town of East Hartford wishes to designate Commercial Node Area properties as identified on the Town’s Generalized Land Use Plan and which are part of the Town of East Hartford Plan of Conservation and Development, as the same may be amended from time to time, as “Rehabilitation Areas”, as defined by Connecticut General Statutes Section 12-65c(a), and *(will be changed if all of the town is eligible for the program)*

WHEREAS, the Town of East Hartford wishes to set forth eligibility criteria for the deferral of increases in assessments attributable to Rehabilitation;

NOW THEREFORE BE IT RESOLVED, that the Town of East Hartford hereby designates Commercial Node Properties as identified on the Town’s Generalized Land Use Plan and which are part of the Town of East Hartford Plan of Conservation and Development as the same may be amended from time to time, as Rehabilitation Areas as defined by Connecticut General Statutes §12-65c(a).

BE IT FURTHER RESOLVED that the Town of East Hartford adapts the definition of Rehabilitation as set forth in Connecticut General Statutes §12-65c(b).

BE IT FURTHER RESOLVED that the following criteria be established for eligibility of real property within the Rehabilitation Area for the deferral of any increased assessment attributable to Rehabilitation or,

1. The proposed Rehabilitation must increase the assessed value of the improvements upon residential real property by at least the percentages outlined in the assessment deferral schedules set forth herein. The proposed Rehabilitation must increase the assessed value of the improvements upon non-residential real property by at least the percentages outlined in the assessment deferral schedules set forth herein.

2. For residential structures, the existing structure proposed to be rehabilitated must be at least 25 years old. Improvements may be required to include exterior renovations. The construction of new multi-family rental housing or cooperative housing units will not be eligible for assessment deferral.
3. For non-residential structures, the existing structure proposed to be rehabilitated must be at least 30 years old. Improvements may be required to include exterior renovations.
4. All necessary permits including building, zoning, wetlands and special use, shall be acquired prior to application for the assessment deferral.
5. The Rehabilitation must be completed within one (1) year of the approval of the application for the assessment deferral.
6. The Rehabilitation must be compatible with the East Hartford Plan of Conservation and Development and consistent with the Town's Subdivision, Zoning and Inland Wetlands regulations.
7. All taxes due to the Town of East Hartford for the applicable real property (and the improvements thereon) shall be current.

BE IT FURTHER RESOLVED, that any owner of real property may prepare and present an application for deferral of increased assessment of real property resulting from Rehabilitation of real property in a Rehabilitation Area in the Town of East Hartford. to the Assessor, who shall determine the existing assessment for the existing improvements thereon, and the proposed adjusted assessment based on the completion of the rehabilitation or construction as submitted. The Assessor will provide such determination to the Town's Development office, which will work with the Town's Corporation Counsel to prepare a tax deferral agreement. Each application shall include a fifty dollar (\$50) non-refundable application fee.

BE IT FURTHER RESOLVED, The Assessor shall approve the exemption upon the issuance of a certificate of occupancy, if required, and the final inspection and certification by the Director of Inspections and Permits that the Rehabilitation and the structures or facilities being Rehabilitated are in conformance with these criteria and all applicable provisions of the State Building Code, state Health Code and all local Housing Codes.

BE IT FURTHER RESOLVED, the deferral of increased assessment with respect to the Rehabilitation will be in accordance with the following schedule and conditions:

[Assessment deferral schedules will be added in once established]

- a) Any such tax deferral shall be contingent upon the continued use of the property for the purposes stated in the application.
- b) The continuance of any such tax deferral shall be contingent upon the property remaining in compliance with all town ordinances and codes, including but not limited to building, housing, health and safety codes.
- c) The tax deferral shall cease upon the failure of the property owner to pay any taxes due on said property when due.

BE IT FURTHER RESOLVED, In the event of a general revaluation in any year after the year in which such Rehabilitation is completed resulting in any increase in the assessment on such real property, only that portion of the increase resulting from such Rehabilitation shall be deferred. Also, in the event of a general revaluation in any year after the year in which such Rehabilitation is completed, such deferred assessment shall be increased or decreased in proportion to the increase or decrease in the total assessment on such real property as a result of such general revaluation.

BE IT FURTHER RESOLVED, this resolution shall take effect ten (10) days after publication in a newspaper having a circulation in the Town of East Hartford and shall automatically terminate five 5 years from said effective date, unless extended, renewed or terminated by action of the Town Council.

Robert J. Pasel

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
JANUARY 17, 2012

2012 JAN 12 A 8:42

TOWN CLERK
EAST HARTFORD

7:00 & 7:15 P.M. Public Hearings

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Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. January 3, 2012 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. Presentation: Goodwin College
 - B. Resignation of Joan Ross from the Board of Assessment Appeals
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Recommendation from Ordinance Committee for Proposed Revisions to §2-115 of the Town of East Hartford Code of Ordinances as follows:
 1. Director of Parks & Recreation
 2. Director of Human Resources
 3. Director of Inspections & Permits (Building Official)
 - B. Appointment to Board of Assessment Appeals: Stephen Watkins; term to expire 12/14
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: February 7, 2012)

Robert J. Pasak

EAST HARTFORD TOWN COUNCIL

2012 JAN -9 A 9:32

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

JANUARY 3, 2012

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Robert J. Damaschi

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:40 p.m. He announced the exit locations in accordance with Connecticut General Statutes § 29-381, after which the Council joined him in the pledge of allegiance.

RECOGNITIONS AND AWARDS

Susan Skowronek

MOTION By Eric Thompson
seconded by Barbara Rossi
to adopt the following resolution:

Know All Men By These Presents:

Whereas, Susan Skowronek has served her community with honor and distinction as a Town Councillor from November 2009 through November 2011; and

Whereas, as a Town Councillor, she was a strong, passionate advocate for the well-being of all citizens of East Hartford, and especially for the students attending East Hartford schools; and

Whereas, she has represented the Town Council on the Economic Development Commission and the Public Building Commission, and served on the Personnel & Pensions Committee of the Town Council; and

Whereas, Susan Skowronek has fought to improve the business climate of our town through her work on the Town Council and the Economic Development Commission.

Now, Therefore Be It Resolved that the Town Council, expresses its appreciation to

Susan Skowronek

for her contributions to the Town Council and her friendship and extends best, heartfelt wishes for continued contributions to our town.

Further, Let It Be Known that Mayor Marcia A. Leclerc joins the Town Council in this affirmation of tribute and honor.

Most of the Councillors expressed their appreciation to Ms. Skowronek for her service to the town. Ms. Skowronek thanked her family for their support which allowed her the time to serve her community.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Todd Matthews, 81 Central Avenue, stated that the excessive speeding issues on Central Avenue, while improved, still exist and asked for a resolution to this problem.

APPROVAL OF MINUTES

December 13, 2011 Executive Session/Bank of America

MOTION By Barbara Rossi
seconded by Eric Thompson
to **approve** the minutes of the December 13, 2011 Executive Session/Bank of America.
Motion carried 9/0.

December 13, 2011 Regular Meeting

MOTION By Barbara Rossi
seconded by Pat Harmon
to **approve** the minutes of the December 13, 2011 Regular Meeting.
Motion carried 9/0.

December 19, 2011 Special Joint Meeting/East Hartford Housing Authority

MOTION By Barbara Rossi
seconded by Bob Damaschi
to **approve** the minutes of the December 19, 2011 Special Joint Meeting/East Hartford Housing Authority.
Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

Resignations

Chair Kehoe announced the resignations of (1) Marilyn Pet from the Economic Development Commission; (2) Lou Ramos from the Inland-Wetlands/Environmental Commission; and (3) Jim Reik from the Hockanum River Commission.

NEW BUSINESS

State of Connecticut Multi-Use Trail Right of Way Agreement

MOTION By Ram Aberasturia
seconded by Barbara Rossi
to **adopt** the following resolution:

RESOLVED, that Marcia A. Leclerc, Mayor of the Town of East Hartford, is hereby authorized to sign the State Project No. 42-300, Federal Project No. H024 (003) Multi-Use Trail Right of Way agreement entitled: "Agreement Between the State of Connecticut and the Town of East Hartford for Rights of Way Activities in Conjunction with Acquisition of Property for a Multi-Use Trail in the Town of East Hartford Utilizing Funding

from the High Priority Projects Program" and to file any amendments or reports as may be required to successfully complete the terms of the contract.

BE IT FURTHER RESOLVED that Marcia A. Leclerc was elected Mayor. Her term of office began on November 14, 2011 and will continue until November 12, 2013. As Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

On call of the vote, motion carried 9/0.

Ordinance Committee: Setting a Public Hearing Date for Public Comment to the Revisions to Section 2-115 of the Town of East Hartford Code of Ordinances for Director of Parks and Recreation, Director of Human Resources and Director of Inspections and Permits (Building Official)

MOTION By Bill Horan
seconded by Eric Thompson
to set a public hearing date of Tuesday, January 17, 2012 at 7PM in Council Chambers to hear public comment regarding proposed revisions to Section 2-115 of the Town of East Hartford Code of Ordinances which amends the job descriptions and qualifications for three town directors: Parks and Recreation, Human Resources and Inspections and Permits.
Motion carried 9/0.

Tax Policy Committee: Setting a Public Hearing Date of January 17, 2012 re: Improve East Hartford Program

MOTION By Bill Horan
seconded by Barbara Rossi
to set a public hearing date of Tuesday, January 17, 2012 at 7:15PM in Council Chamber to hear public comment regarding the proposed "Improve East Hartford" Program.
Motion carried 9/0.

Recommendation from Tax Policy Committee: Tax Liens Sales/Foreclosures: RFP

MOTION By Marc Weinberg
seconded by Bill Horan
to authorize the administration to conduct a tax lien sale by way of a request for proposal (RFP) and to seek and receive sealed bids pursuant to an invitation to bid on a number of tax liens held by the town on specific real property as listed on a "delinquent report" produced by Finance Director Mike Walsh dated November 10, 2011 and attached to a memorandum from Mayor Leclerc to Rich Kehoe, Town Council Chair, dated December 6, 2011 subject to the following four conditions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien that is to be included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that the owner should contact the Town immediately to pay the taxes or seek a payment plan if they wish to keep the Town's tax liens on their property from being sold;

2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
 - They must remit 25% of the outstanding amount due
 - They cannot have defaulted on a prior payment arrangement
 - Their property must not have active property code violations
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property; and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

Motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg
 seconded by Eric Thompson
 to **refund** taxes in the amount of \$15,973.51
 pursuant to Section 12-129 of the Connecticut General Statutes.
 Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2010-03-0064163	ALLYN FINANCIAL (AKA GMAC)	2010/JAM76/1G1ZB5EB7AF111760	\$ (210.84)
2010-03-0064164	ALLYN FINANCIAL (AKA GMAC)	2007/PAVING/1GKFK638X7J261962	\$ (137.88)
2010-03-0064168	ALLYN FINANCIAL (AKA GMAC)	2007/300UUE/1GNFK13037R101245	\$ (525.84)
2010-03-0064176	ALLYN FINANCIAL (AKA GMAC)	2007/449WEB/2CNDL23F476098564	\$ (316.53)
2010-03-0064177	ALLYN FINANCIAL (AKA GMAC)	2008/491WMF/2G1WT58N289207952	\$ (229.34)
2010-03-0064185	ALLYN FINANCIAL (AKA GMAC)	2008/923WVK/1G8ZS57N18F215244	\$ (79.35)
2010-03-0064186	ALLYN FINANCIAL (AKA GMAC)	2008/954WRF/1G1ZG57B68F159081	\$ (109.11)
2010-03-0064187	ALLYN FINANCIAL (AKA GMAC)	2007/981WCM/1G8ZS57N57F157802	\$ (163.74)
2010-03-0064189	ALLYN FINANCIAL (AKA GMAC)	2007/57CP11/2GCEK13C371692314	\$ (101.30)
2010-03-0050515	AL OMARI PAULA NASREEN	2003/607XSF/2C8GT54L63R210117	\$ (17.00)
2010-03-0051098	AMOAKO JAMES	1996/620WYR/WAUEA88D3TA207910	\$ (10.87)
2009-03-0055110	CAB EAST LLC	2006/JENN12/3FAHP08126R228110	\$ (150.33)
2009-03-0055119	CAB EAST LLC	2008/411WNL/3LNHM28T98R635405	\$ (254.30)
2009-03-0055140	CAB EAST LLC	2008/957WPM/YV4CZ982X81431879	\$ (369.66)
2009-03-0055150	CAB EAST LLC	2007/681WFB/1FMFU20567LA80530	\$ (64.12)
2009-03-0055151	CAB EAST LLC	2007/816WEZ/1FMEU75827UB40227	\$ (193.60)
2009-03-0055160	CAB EAST LLC	2007/454TBM/3FAHP021X7R212943	\$ (31.06)
2009-04-0081034	CAB EAST LLC	2007/448WJC/2LMDU88C67BJ21692	\$ (55.94)
2010-03-0058306	CRUZ ADA E	2005/277XDZ/1G1ZT54845F167583	\$ (69.33)
2010-03-0059208	DCFS TRUST	2007/242WFJ/2A8GF68X57R299303	\$ (310.02)
2009-03-0060999	EAN HOLDINGS LLC	2008/157SWY/2C3KA43R48H203914	\$ (377.78)

2009-03-0061015	EAN HOLDINGS LLC	2009/168WJD/1G2ZH57NX94123409	\$ (412.60)
2009-03-0061032	EAN HOLDINGS LLC	2008/176XJE/1D8HN44H68B146108	\$ (406.52)
2009-03-0061038	EAN HOLDINGS LLC	2009/179XJE/5GTEN13E998139572	\$ (647.66)
2009-03-0061045	EAN HOLDINGS LLC	2008/208TXN/1YVHP80CX85M28206	\$ (342.60)
2009-03-0061059	EAN HOLDINGS LLC	2008/267UNK/JM1BK12G381834918	\$ (321.30)
2009-03-0061061	EAN HOLDINGS LLC	2009/271JUC/1G6DS57V190144408	\$ (922.96)
2009-03-0061069	EAN HOLDINGS LLC	2009/288TZW/1GYEE437090153539	\$ (781.92)
2009-03-0061098	EAN HOLDINGS LLC	2007/494WFB/2D4GP44L87R347584	\$ (380.14)
2009-03-0061121	EAN HOLDINGS LLC	2008/603WYC/JTMBD33VX85190149	\$ (478.90)
2009-03-0061139	EAN HOLDINGS LLC	2008/682WYC/JTDBT923884030394	\$ (295.25)
2009-03-0061146	EAN HOLDINGS LLC	2009/694UFS/2MEHM75V39X601744	\$ (472.80)
2009-03-0061151	EAN HOLDINGS LLC	2008/734WVO/2G1WT55K181295501	\$ (348.68)
2009-03-0061152	EAN HOLDINGS LLC	2008/736WVO/2G1WT55KX81294542	\$ (348.68)
2009-03-0061159	EAN HOLDINGS LLC	2009/747WVO/4A3AB36F79E013322	\$ (366.96)
2009-03-0061161	EAN HOLDINGS LLC	2009/749WVO/5GTEN13E398140636	\$ (647.66)
2009-03-0061170	EAN HOLDINGS LLC	2008/776WXF/KL1TG566X8B246840	\$ (259.40)
2009-03-0061173	EAN HOLDINGS LLC	2009/799TWR/KNDJC735X95868065	\$ (583.40)
2009-03-0061176	EAN HOLDINGS LLC	2008/891WXF/2G1WT55K481312341	\$ (348.68)
2009-03-0061180	EAN HOLDINGS LLC	2008/895WXF/3FAHP081X8R259673	\$ (388.26)
2010-03-0063174	GAGNE CATHERINE C	1995/461YAJ/1FMDU34X9SUA52040	\$ (34.56)
2010-03-0066863	HONDA LEASE TRUST	2008/326XCB/5FNRL387X8B083175	\$ (53.14)
2010-03-0066890	HONDA LEASE TRUST	2007/499UXP/1HGFA16857L046833	\$ (225.91)
2004-01-0004018	JARDA THIERRY & JEAN CARL	30 HILLSIDE ST UNIT A-6	\$ (436.14)
2010-03-0069218	KISELICA KAREN E	1996/643WFS/4T1BG12K5TU921910	\$ (107.88)
2004-01-0008197	LANDRY FRANCIS R	105 ROXBURY RD	\$ (1,293.91)
2010-03-0072406	MARRERO ADELAIDA Q	1996/943YGW/JM3LV5236T0806293	\$ (13.91)
2010-03-0074884	MORENO RICARDO A	1999/125XSP/2HGJE6675XH582467	\$ (51.81)
2010-02-0041176	MORRIS KIRK	12 CEDAR ST	\$ (6.01)
2010-03-0076071	NISSAN INFINITI LT	2008/844TUL/JNKBV61F98M267897	\$ (53.34)
2010-03-0076088	NISSAN INFINITI LT	2007/982WKU/1N4AL21E87C227212	\$ (206.48)
2010-03-0076104	NISSAN INFINITI LT	2008/517WXB/1N4AL21E58C267202	\$ (226.55)
2010-03-0077175	OWUSU DAVID E	2002/113USU/5N1ED28Y42C595142	\$ (204.80)
2010-03-0082378	RYDER TRUCK RENTAL INC	2003/47215A/3HTCEAHT53N066321	\$ (421.54)
2010-03-0089331	WILLIAMS ROSITA	2006/799FEF/JTLKT324164065463	\$ (105.22)
TOTAL			\$ (15,973.51)

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Ram Aberasturia asked for a 10-year summary of accidents occurring on Roberts Street, in the vicinity of Margarita's, involving vehicles, pedestrians and bicycles.

Pat Harmon (1) asked if the items that were reconstructed at the new Firehouse were paid for by the town or the contractor; and (2) requested an update on leaf collection.

Bill Horan commented on the grand opening of Firehouse #5 and what a success it was.

Bob Damaschi asked Mike Walsh if the changes requested by the Council to the Covanta contract had been incorporated into that document. Mr. Walsh stated that those changes had been made and he would forward a copy of the contract to the Council.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

None

OPPORTUNITY FOR RESIDENTS TO SPEAK

Barbara Rossi, on behalf of the Town Council, wished Marc Weinberg a Happy Birthday.

Marc Weinberg recognized the January birthdays of Barbara Rossi, Gerry Rodriguez and Elaine Carey.

Rich Kehoe announced that the Brian Aselton Snow Dash will be held on Sunday, January 8th and urged all to attend.


ADJOURNMENT

MOTION By Eric Thompson
 seconded by Bill Horan
 to **adjourn** (8:36 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be on January 17, 2012.

Attest Angela M. Attenello
Angela M. Attenello
TOWN COUNCIL CLERK


T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: January 6, 2012
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: COMMUNICATION: Goodwin College

I would like to request time on the Town Council agenda to allow Mark Scheinberg to address members on the progress of Goodwin College.

Please add to the January 17, 2012 agenda. Thank you.

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: January 6, 2012
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESIGNATIONS: Boards and Commissions

Attached is a copy of a resignation letter from Joan Ross, Board of Assessment Appeals. She has served as a valuable member of the board and will be missed by fellow members and residents of the community.

Please place this communication on the Town Council agenda for January 17, 2012.

Thank you.

December 27, 2011

Mayor Marcia A. Leclerc
Town of East Hartford
740 Main Street
East Hartford, CT 06108

RECEIVED
DEC 29 2011
TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

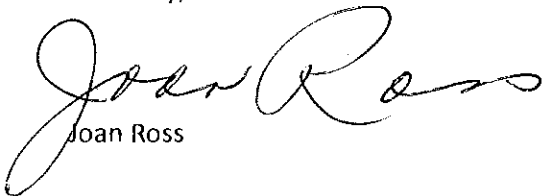
Re: Board of Assessment Appeals

Dear Mayor Leclerc,

Due to family obligations, it is with great sadness that I am submitting my resignation from the Board of Assessment Appeals effective immediately.

Thank you for your consideration. I wish you and your staff a Happy New Year.

Sincerely,



Joan Ross

446 Main Street, #326
East Hartford, CT 06118

Director of Parks and Recreation

December 21, 2011 Draft

The Director of Parks and Recreation shall have a [Bachelors Degree in] combination of education and experience in recreation or [Administration,] public administration, including [or a closely related field, and] four years of increasingly responsible management or supervisory experience [in Municipal Park and recreation Administration, including three years of management experience]. A bachelor's degree in a related field shall be preferred. Ability to prepare and maintain an operating budget for a multi-faceted program; ability to develop capital improvement budget for park, recreation and golf course projects; administrative and executive ability to initiate, organize and follow through on comprehensive recreational and park programs and projects; ability to deal effectively with elected officials, members of the general public and the media; ability to administer collective bargaining agreements and personnel policies; ability to prepare administrative reports in a clear, logical manner; ability to present ideas and policies to individuals and groups; and the ability to supervise.

Director of Parks and Recreation

December 21, 2011 Draft

The Director of Parks and Recreation shall have a combination of education and experience in recreation or public administration, including four years of increasingly responsible management or supervisory experience. A bachelor's degree in a related field shall be preferred. Ability to prepare and maintain an operating budget for a multi-faceted program; ability to develop capital improvement budget for park, recreation and golf course projects; administrative and executive ability to initiate, organize and follow through on comprehensive recreational and park programs and projects; ability to deal effectively with elected officials, members of the general public and the media; ability to administer collective bargaining agreements and personnel policies; ability to prepare administrative reports in a clear, logical manner; ability to present ideas and policies to individuals and groups; and the ability to supervise.

Director of [Personnel and Labor Relations] Human Resources

December 21, 2011 Draft

The Director of [Personnel and Labor Relations] Human Resources shall have a [Bachelors Degree in a related field. Personnel and Industrial Relations, Public Administration, Business Administration, or some closely related field, and five years of progressively responsible experience in personnel administration or labor relations, with two years of experience in public personnel administration.] combination of education and experience in human resources or public administration, including [Business Administration, or some closely related field, and] five years of progressively responsible experience in the public sector. A bachelor's degree in a related field shall be preferred. [personnel administration or labor relations, with two years of experience in public personnel administration. A Masters Degree in Business or Public Administration may be substituted for two years of the aforementioned practical work experience.] Thorough knowledge of the principals and practices of public personnel administration, including labor relations, personnel selection, classification, compensation and Affirmative Action; knowledge of local, state and federal laws and regulations governing personnel practices; considerable ability in written and oral communication; ability to deal effectively with employees, department heads, labor representatives and the public; skill in negotiating collective bargaining agreements; ability to plan and direct department programs and staff activities; and ability to supervise.

Director of Human Resources

December 21, 2011 Draft

The Director of Human Resources shall have a combination of education and experience in human resources or public administration, including five years of progressively responsible experience in the public sector. A bachelor's degree in a related field shall be preferred. Thorough knowledge of the principals and practices of public personnel administration, including labor relations, personnel selection, classification, compensation and Affirmative Action; knowledge of local, state and federal laws and regulations governing personnel practices; considerable ability in written and oral communication; ability to deal effectively with employees, department heads, labor representatives and the public; skill in negotiating collective bargaining agreements; ability to plan and direct department programs and staff activities; and ability to supervise.


Director of Inspections and Permits (Building Official)

December 21, 2011 Draft

Director of Inspections and Permits (Building Official). The Director of Inspections and Permits shall have a Bachelors Degree in architecture, [Civil or Structural] engineering, public administration or related field, a building official's license issued by the State of Connecticut and five years of increasingly responsible management or supervisory experience. [in the construction trades, including three years of related supervisory and inspection experience, and a building official's license issued by the State of Connecticut, if such license is required by state law.] Considerable knowledge of building construction practices; considerable knowledge of building and zoning codes and regulations; a working knowledge of wetland and watercourse regulations; ability to supervise; ability to interpret engineering and architectural plans, drawings and specifications; ability to prepare concise written reports; ability to publicly present reports in a clear and concise manner; physical ability to inspect construction work in progress; and ability to work in poor weather conditions, including heat, rain or snow.

Director of Inspections and Permits (Building Official). The Director of Inspections and Permits shall have a Bachelors Degree in architecture, engineering, public administration or related field, a building official's license issued by the State of Connecticut and five years of increasingly responsible management or supervisory experience. Considerable knowledge of building construction practices; considerable knowledge of building and zoning codes and regulations; a working knowledge of wetland and watercourse regulations; ability to supervise; ability to interpret engineering and architectural plans, drawings and specifications; ability to prepare concise written reports; ability to publicly present reports in a clear and concise manner; physical ability to inspect construction work in progress; and ability to work in poor weather conditions, including heat, rain or snow.

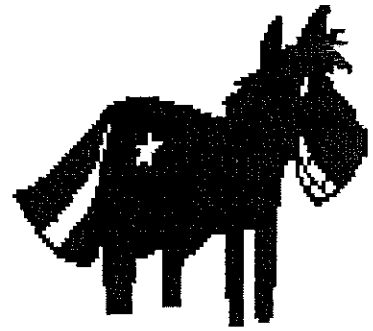
T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: January 6, 2012
TO: Richard Kehoe, Chairman
FROM: Mayor Marcia Leclerc 
RE: BOARD & COMMISSION APPOINTMENTS

Submitted for appointment to fill vacancy on Board of Assessment Appeals due to resignation of Joan Ross is Stephen Watkins. Please place on the January 17, 2012 agenda for approval. Attached is the statement of interest.

Thank you.

**TOWN OF EAST HARTFORD, CT
STATEMENT OF INTEREST IN SERVING ON A
BOARD OR COMMISSION**



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Democratic Town Committee Chairman, Patricia W. Gately

-Please print and complete the following information in full-

1. Stephen J. Watkins
Your name exactly as it appears on the E. Hfd. Voter Registration List

2. 11 Phillips Farm Rd 06115-1258
Street Address Zip Code

3. PARTY AFFILIATION DEMOCRAT UNAFFILIATED MINOR PARTY _____

4. (860) 568-1023
Home Phone

5. (860) 305-2312
Cell Phone

6. StevWatK@aol.com
Personal e-mail address

7. Retired
Occupation

8. _____
Employer

9. _____
Employer/Work Address

10. _____
Work Phone

11. 13
Formal Education Level Achieved

12. _____
Ethnicity (Optional)

13. 36
Years as E. Hfd. Resident

14. Tax Assessor Appeal
Name of Board or Commission you would like to serve on

15. Inland Wetlands
*Community based activities and/or civic/volunteer organizations activities you have participated in

16. "Give back" To Town for many yrs. as happy resident
*Your reason for being interested in serving our Town in this capacity

17. Pay's close attention to detail; strong proponent/follower of law
*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

*Please use the back of this page if you need more space or attach a resume if you wish

18. Stev Watkins
YOUR SIGNATURE

19. 12/14/2011
DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member

Margaret A. Byrnes

Voter Registration Information Certified by Voter Registrar

Margaret A. Byrnes

At a duly called meeting of the E. Hfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the

Tax Assessment Board of Appeals
Catherine F. Condio
Catherine F. Condio Secretary Date 1.4.12