

Patricia Conobio

2011 JUN 15 P 3:21

ACTING TOWN CLERK

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT

JUNE 21, 2011

7:00 P.M. Executive Session

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
 - A. June Beautification Commission Awards:
 1. The Kleef Family, 69 Cavan road
 2. Mark Scheinberg, Stone Academy, 745 Burnside Avenue
 3. The Renkert Family, 160 Madison Street
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. 06-07-11 Executive Session/L. Machia
 - B. 06-07-11 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - B. Resignations:
 1. Fran Ingallinera from Commission on Services for Persons with Disabilities
 2. Scott Hollister and Ken Sek from the Hockanum River Commission
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Flood Control System:
 1. G.E.I. Consultants, Inc.: PowerPoint presentation
 2. Financial Impact to Town of East Hartford
 3. Setting a Public Hearing Date of Tuesday, August 2, 2011 at 7:00PM re: Resolution Appropriating \$7,000,000 for Corrective Action to be taken On the Town's Flood Control System
 4. Bid Waiver: Flood Protection Rehabilitation Project
 - B. End of Fiscal Year 2010-2011:
 1. Interdepartmental Budget Transfers
 2. Preliminary Year-end Financial Results
 - C. 2011 Justice Assistance Grant (JAG) Program
 - D. Office of Economic Adjustment Supplemental Grant: Connecticut Center for Advanced Technology (CCAT)

- E. Community Development Block Grant (CDBG) 37th Program Year
 - F. Preventive Health Grant: Diabetes Self-Care
 - G. Public Health Preparedness DEMHS Region 3 Cities Readiness Initiative
 - H. Recommendation from Real Estate Acquisition & Disposition Committee re: 113 Tolland Street Rear
 - I. Appointment of Richard O. Rivera to Inland/Wetlands Environmental Commission: term to expire 12/12
 - J. Fees Committee – Acting as a Committee of the Whole – Parks and Recreation
Department: Special Revenue Account
 - K. Recommendation from Fees Committee re: Leases for ERASE, YMCA Day Care Center, Friends of Center Cemetery and East Hartford Community Television
 - L. Refund of Taxes
 - M. Outdoor Amusement Permit Applications:
 - 1. 15th Annual Sounds of Summer Concert Series
 - 2. 27th Annual Riverfest 5K Run
 - 3. Replica Tall Ship Viewing
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
- A. Michelle Spellman v. Town of East Hartford
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
- A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: July 12, 2011)

Attenello, Angela

From: pasirois@comcast.net
Sent: Tuesday, June 07, 2011 4:42 PM
To: Attenello, Angela
Subject: Beautification Awards for June

Hi Angela,

Can you put these awards on the June 21st Agenda.

June Beautification Award for Residential:

The Kleef Family
69 Cavan Road

June Beautification Award for Business:

Mark Scheinberg
Stone Academy
745 Burnside Avenue

June Special Recognition Award:

The Renkert Family
160 Madison Street

Thanks,

Pat Sirois

Patricia Conoabro

2011 JUN 13 A 10:17

ACTING TOWN CLERK

TOWN COUNCIL MAJORITY OFFICE

JUNE 7, 2011

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Susan P. Skowronek and Patricia Harmon

ALSO Scott Chadwick, Corporation Counsel
PRESENT Frank Cassetta, Assistant Corporation Counsel

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:02 p.m.

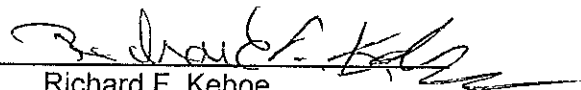
MOTION By Barbara Rossi
seconded by Eric Thompson
to go into Executive Session to discuss the case of CSEA, Local 2001, SEIU, CTW, CLC and the Town of East Hartford, SMBA Case Nos. 2011-A-0579, 2011-A-0580 and 2011-A-0581 (L. Machia)
Motion carried 9/0.

MOTION By Barbara Rossi
seconded by Eric Thompson
to go back to Regular Session.
Motion carried 9/0.

ADJOURNMENT

MOTION By Barbara Rossi
seconded by Eric Thompson
to adjourn (7:27 p.m.)
Motion carried 9/0.

Attest



Richard F. Kehoe
Town Council Chair

Patricia Conrado

EAST HARTFORD TOWN COUNCIL

2011 JUN 13 A 10:17

TOWN COUNCIL CHAMBERS

ACTING TOWN CLERK

JUNE 7, 2011

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Susan P. Skowronek and Patricia Harmon

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:40 p.m. He announced the exit locations in accordance with Connecticut General Statutes § 29-381, after which the Council joined him in the pledge of allegiance.

The Chair recognized Councillor Marc Weinberg who called for a moment of silence to honor the life of Rudolph "Rudy" Buck.

RECOGNITIONS AND AWARDS

East Hartford High School Class of 2011: Top Twenty Students

Mayor Leclerc read the following resolution into the minutes:

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, Matthew Ryan, Principal of East Hartford High School, has announced the names of the "Top 20 Students" in the Class of 2011 - the 125th graduating class in the history of East Hartford High School; and

WHEREAS, inclusion in this elite group of scholars is the result of four years of consistent exceptional work and dedication to studies; and

WHEREAS, special honors and awards have been bestowed on the members of the "Top 20", and the support and guidance of parents, family and teachers must also be recognized and commended.

NOW, THEREFORE, BE IT RESOLVED:

That the Town Council of the Town of East Hartford hereby acknowledges the academic excellence and selection as a "Top Twenty" student of

Patrick Shea, Valedictorian

Alexander Clancy, Salutatorian

*Stephen Foran
Dionna Givens
Rumanah Kasliwala
Alycea Landry
Stephanie Rogers*

*Renee Haughton
Chelsea Koenig*

Louis Diaz

*Anthony Quattropani
Samantha Pulley
Joshua Robinson
Paul Hogan
Kevin and Kelsey Derohanian*

*Lisa Murawski
Frank Bartold
Jenna Ouellet
Carly Cuadras
Sophia Benjamin*

and extends its congratulations for this outstanding achievement and, with the entire East Hartford community, wishes for continued personal success.

LET IT FURTHER BE KNOWN:

That Mayor Marcia A. Leclerc joins the Town Council in this affirmation of tribute and honor.

The Top Twenty students who were present thanked the Council for this acknowledgement of their achievements and announced the college or university that they will be attending in the fall.

The Mayor joined with the Town Council in congratulating the students for their dedication to their studies and wished them well in their future endeavors.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 50 Olde Roberts Street, (1) asked that the Council be mindful of the difficult economic times the state is having when they specifically deal with these agenda items: Connecticut Neighborhood Assistance Act, the Suspense List and the Referral to Fees Committee for various leases; (2) asked for a copy of the letter of intent from Goodwin College submitted to the East Hartford Housing Authority; and (3) requested an outline of the responsibilities and duties of Council liaisons to the various town agencies.

APPROVAL OF MINUTES

May 17, 2011 Regular Meeting

MOTION By Barbara Rossi
seconded by Eric Thompson
to **approve** the minutes of the May 17, 2011 Regular Meeting.
Motion carried 9/0.

May 26, 2011 Special Meeting/Bond Purchase

MOTION By Barbara Rossi
seconded by Pat Harmon
to **approve** the minutes of the May 26, 2011 Special Meeting/Bond Purchase.
Motion carried 6/0. **Abstain:** Rossi, Russo, Thompson

COMMUNICATIONS AND PETITIONS

Connecticut International Baccalaureate Academy

Chair Kehoe announced that the Connecticut International Baccalaureate Academy (CIBA) was honored by the Magnet Schools of America at their national conference in Indianapolis as a Magnet School of Excellence, recognizing the school's efforts at reducing racial and economic isolation, promoting diversity and offering a challenging, innovative curriculum. Minority Leader Eric Thompson, whose two daughters are enrolled at CIBA, could personally attest to the challenging curriculum that his daughters find interesting and exciting. He announced that Daria, his oldest daughter, received the "Excellence in Chinese" award this year, as she had last year.

NEW BUSINESS

Connecticut Neighborhood Assistance Act

MOTION By Bill Horan
seconded by Susan Skowronek
to **adopt** the following resolution:

Whereas, the Connecticut Neighborhood Assistance Act Tax Credit Program provides State of Connecticut tax credits to businesses who contribute to community programs benefiting low income or handicapped individuals in such areas as: job training, job education, community services, and energy conservation, and;

Whereas, fourteen proposals have been received from area agencies, listed on the 2011 State of Connecticut Neighborhood Assistance Act Proposal Summaries sheet as attached, and have requested to be included in the 2011 State of Connecticut tax credit program through the Town of East Hartford, and;

Whereas, a Public Hearing to present these applications was held on May 17, 2011, as required by the State of Connecticut.

NOW THEREFORE LET IT BE RESOLVED: that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to forward these applications to the State of Connecticut Department of Revenue Services for their review and inclusion into the 2011 Neighborhood Assistance Act Tax Credit Program.

On call of the vote, motion carried 9/0.

Town of East Hartford
2011 State of Connecticut Neighborhood Assistance Act Program
Proposal Summaries (14 total)

<u>Organization</u>	<u>Program Title</u>
Connecticut Economic Development Fund	Small Business Counseling/Training Institute
Connecticut Center for Advanced Technology	Work Force Technology Program
Connecticut Training Center, Inc.	First Step Program Building Upgrades for Energy Efficiency
East Hartford Chamber of Commerce	Community Jobs Program Energy Conservation Project
Goodwin College, Inc.	Job Connection Redesign Campus to Add Energy Effectiveness
Goodwin College Foundation, Inc.	Retrofit Bldg with Energy Efficient Windows Support for Low Income Students
Hispanic American Cultural Council	English is the Key
Integrated Health Services	Client Health Services Energy Efficiency Project
United Connecticut Action for Neighborhoods, Inc.	Main Street Improvement Project

Suspense List: Grand List Year 2007 – Personal Property & Motor Vehicle; Grand List Years 1996-2003 – Mobile Homes; Grand List Years 2008-2009 – 63 Bantle Road

MOTION By Barbara Rossi
seconded by Bill Horan
to **transfer** the uncollectible uncollected personal property, motor vehicle, mobile home, and real estate taxes as referenced in a memo dated May

20, 2011 from Iris Laurenza, Tax Collector, to Marcia Leclerc, Mayor from various Grand List years to the suspense rate book in the total amount of \$336,499.70 as follows:

Personal Property	for 2007	\$ 30,740.35
Motor Vehicle	for 2007	\$298,229.39
Mobile Home	1996-2003	\$ 5,861.26
Real Estate (63 Bantle Rd)	2008-2009	\$ 1,668.70

Motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg
 seconded by Susan Skowronek
 to refund taxes in the amount of \$ 9,948.59
 pursuant to Section 12-129 of the Connecticut General Statutes.
 Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2008-01-0010925	BOGMAN INC C/O LERETA LLC	45 LIVINGSTON RD	\$ (1,908.91)
2009-03-0055113	CAB EAST LLC	2007/1FMEU74E37UA43416	\$ (255.68)
2009-03-0055126	CAB EAST LLC	2008/3FAHP07Z18R165690	\$ (232.12)
2009-03-0055132	CAB EAST LLC	2008/2FMDK49C98BA07146	\$ (373.65)
2009-03-0055136	CAB EAST LLC	2007/1FMEU73E47UA79312	\$ (151.04)
2009-03-0055139	CAB EAST LLC	2008/1FMEU73E78UA38240	\$ (471.09)
2009-03-0055145	CAB EAST LLC	2007/1FTPW145X7FB18394	\$ (101.50)
2009-03-0055159	CAB EAST LLC	2007/3FAHP07167R260528	\$ (53.87)
2009-03-0055161	CAB EAST LLC	2007/1FAHP36N67W204656	\$ (152.60)
2006-01-0004117	DOWNEY MICHAEL H	18 HOLLAND ST	\$ (21.85)
2009-03-0061010	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2009/1J4GA39139L771289	\$ (209.92)
2009-03-0061016	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2010/JM1BL1SG6A1113463	\$ (118.57)
2009-03-0061029	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2010/JM1BL1SG0A1113541	\$ (326.56)
2009-03-0061042	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2009/1FAHP35N09W247376	\$ (127.60)
2009-03-0061058	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2009/1G8ZS57B89F108764	\$ (365.32)
2009-03-0061074	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2009/1D8HB48P79F701314	\$ (739.04)
2009-03-0061080	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2008/1GNDD13S782261435	\$ (427.04)
2009-03-0061082	EAN HOLDINGS LLC	2009/1N4AL21E39N516084	\$ (385.96)

2009-03-0061085	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2008/1GNDV23W98D119465	\$ (281.79)
2009-03-0061088	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2009/1GYEE437590152578	\$ (586.44)
2009-03-0061096	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2010/1G2ZA5EB8A4103970	\$ (167.68)
2009-03-0061119	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2009/1GNFK23059R241581	\$ (322.64)
2009-03-0061131	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2009/1FMCU93G89KA94916	\$ (426.54)
2009-03-0061156	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2008/3N1AB61E78L702443	\$ (264.28)
2009-03-0061157	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2009/4A3AB36F79E014079	\$ (336.49)
2009-03-0061163	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2008/3VWJZ71K48M157264	\$ (320.68)
2009-03-0061177	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2009/KNAFG528297224376	\$ (379.91)
2009-03-0061183	ENTERPRISE RENT A CAR EAN HOLDINGS LLC	2008/3A8FY48B68T144238	\$ (222.67)
2009-01-0007048	INKEL PAUL L	17 ARAPAHO DR	\$ (14.22)
2006-04-0084700	KAMM ANDREW J OR KAMM SUSAN A	1999/WAUBA24B2XN038482	\$ (18.60)
2007-03-0072451	LOPEZ FERMAIN	1993/1G4CW53L4P1652621	\$ (23.81)
2009-03-0075560	MURPHY ANTHONY	2001/WDBRF64JX1F075247	\$ (23.71)
2008-03-0079607	PICKOWITZ ANTHONY J	2005/1J4HR48N95C672915	\$ (26.00)
2008-03-0083147	RYDER TRUCK RENTAL LTD	2001/JALC4B14217006548	\$ (110.81)
TOTAL			\$ (9,948.59)

Referral to Fees Committee re: Leases for ERASE, YMCA Day Care, Friends of Center Cemetery, and East Hartford Community Television

MOTION By Marc Weinberg
seconded by Pat Harmon
to refer to the Fees Committee the leases for ERASE, YMCA Day Care and Friends of Center Cemetery, which are all at McCartin School, and the East Hartford Community Television at Town Hall, with instructions to review the leases and the suggested lease rates and to report back to the Town Council with its recommendations, if any.
Motion carried 9/0.

Outdoor Amusement Permit Applications

Euros Unite

MOTION By Linda Russo
 seconded by Marc Weinberg
 to **approve** the outdoor amusement permit application "Euros
 Unite", submitted by Anthony Pacileo, Manager/Owner of
 Eurosnoobs Performance, to conduct a car show, with food and
 music, as a fundraiser to benefit HARC and CT Special Olympics
 on Saturday, June 18, 2011 at 936 Silver Lane from 8AM to 5PM
 with music from 10AM to 5PM, with a rain date of Sunday, June 19,
 2011 at the same hours, subject to compliance with adopted codes
 and regulations of the State of Connecticut, the Town of East
 Hartford, and any other stipulations required by the Town of East
 Hartford or its agencies; and to **waive** the associated permit fee, under
 the provisions of town ordinance section 5-6.
 Motion carried 9/0.

Pappy's Cookout

MOTION By Ram Aberasturia
 seconded by Barbara Rossi
 to **approve** the outdoor amusement permit application "Pappy's
 Cookout", submitted by Patricia Rancourt, President of Rancourt
 Enterprises, dba Pappy's Café, to conduct a cookout with food and
 music, on Saturday, June 25, 2011 at Pappy's Café, 37 Burnside
 Avenue, from approximately 12PM to 8PM with music during those
 same hours, subject to compliance with adopted codes and
 regulations of the State of Connecticut, the Town of East Hartford,
 and any other stipulations required by the Town of East Hartford or
 its agencies.
 Motion carried 9/0.

CT for God

MOTION By Eric Thompson
 seconded by Susan Skowronek
 to **approve** the outdoor amusement permit application "CT for
 God", submitted by Felisa Sanchez-Collazo from La Casa Del
 Alfarero, Inc. (The Potter's House), to conduct a concert with music
 on the Town Green on Saturday, June 25, 2011 from 10AM to 8PM
 with music from 12PM to 6:30PM, subject to compliance with
 adopted codes and regulations of the State of Connecticut, the
 Town of East Hartford, and any other stipulations required by the
 Town of East Hartford or its agencies; and to **waive** the associated
 permit fee under the provisions of town ordinance section 5-6.
 Motion carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Ram Aberasturia inquired on the accessibility of Channel 5 through AT&T U-Verse. Also, he asked if the administration had looked into the possibility of using solar panels at Town Hall.

Susan Skowronek thanked the Mayor for her quick response to a neighborhood issue. Additionally, she commended the students at the East Hartford Middle School for their wonderful performance at a recent instrumental concert. Councillor Skowronek also praised the Middle School's interim music director, Amy Wilhelm, and noticed how positively the children responded to her. Councillor Skowronek strongly supports appointing Ms. Wilhelm the permanent music director.

Eric Thompson thanked the Mayor for flying the Tree City USA flag in front of Town Hall.

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

CSEA, Local 2001, SEIU, CTW, CLC and Town of East Hartford (L. Machia)

MOTION By Barbara Rossi
 seconded by Bill Horan
 that we **accept** the recommendation of the Corporation Counsel's Office to fully and finally settle all pending grievance arbitration cases and appeals related to former employee, Lawrence R. Machia, in accordance with a Settlement Agreement, including a General Release on file on June 6, 2011 with the Acting Director of Human Resources.
 Motion carried 9/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

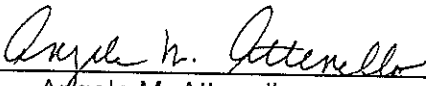
Mayor Leclerc (1) noted that she, Rich Kehoe and Barbara Rossi attended the ribbon cutting for the CCAT Advanced Manufacturing Center, which will be a great resource for manufacturing throughout the state and East Hartford; (2) acknowledged the many end of school year activities for students; and (3) reported that the Public Works department is working with the Parks and Recreation department to address areas in town that need attention in regard to lawn maintenance.

ADJOURNMENT

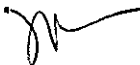
MOTION By Eric Thompson
 seconded by Bill Horan
 to **adjourn** (8:55 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be on June 21, 2011.

Attest _____


Argela M. Attenello
TOWN COUNCIL CLERK

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 1, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: Boards and Commissions - Resignations

It is with regret that I pass along to the Town Council the resignations of Fran Ingallinera from the Commission on Services for Persons with Disabilities and Scott Hollister and Ken Sek from the Hockanum River Commission

Fran, Scott and Ken have been hard working, valuable additions to these commissions. I am sure they will be missed by fellow commission members and town employees that they have been in contact with.

I would like to thank Fran, Scott and Ken for volunteering their time and service to our community.

June 1, 2011,

210 Colby Drive
East Hartford, CT 06108

Honorable Marcia LeClerc, Mayor
740 Main Street
East Hartford, CT 06118

RECEIVED
JUN - 1 2011
TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

Dear Mayor LeClerc,

Please accept my resignation from the Commission on Services for Persons with Disabilities. Since I spend the winter months in Florida and most of the summer in Rhode Island I am not able to attend meetings on a regular basis.

I believe the commission needs to be served by someone who can devote the time to fulfilling the responsibilities required.

Yours truly,



Fran Ingallinera

cc: Buddy Salemi, East Hartford Democratic Town Chairman
Victoria Brinius, Chair Commission on Services for Persons with Disabilities

May 22th 2011

To: East Hartford Hockanum River Commission

As a member of the EHHRC since its inception it is with a heavy heart that I write this letter. With a growing family and added personal commitments I feel that I am unable to provide the time necessary to fulfill my duties as an active member. I do hope the members continue to work towards the goals of providing access to the beautiful Hockanum River and limit the political underpinnings that have crept up over this past season. I wish you all the best and I hope to see all of you down the river sometime soon.

Sincerely,

Scott Hollister

June 9th 2011


To: East Hartford Hockanum River Commission

Like Scott I also have been a member of the EHHRC since its inception, and like Scott I now find myself with too many other commitments to provide the time and effort necessary to remain an active member. I would like to think the time I spent creating new and maintaining existing trails along the river helped to keep the Hockanum a source of pride and enjoyment for the town of East Hartford and its surrounding communities. I have enjoyed working with all of you, and know the river is in safe hands.

Sincerely,

Ken Sek

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 3, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: BOND RESOLUTION: Flood Control System

I am forwarding the information needed for Town Council action on a Resolution concerning the Town's Flood Control System to be placed on the agenda for the June 21, 2011 meeting.

I have attached a memo and information from Mike Walsh, Finance Director, with information regarding the related debt service and tax impact that this referendum will have on taxpayers. He will also be at the meeting to answer any questions that may arise from this information.

G.E.I. Consultants, Inc. would like to make a power point presentation at the Town Council meeting. A representative will present what has been completed, where the next phase is likely to be worked on and how the \$7 million will be spent.

Included in this package is the letter from Robinson and Cole with the procedures to be followed for the issuance of \$7,000,000 bonds that needs to be submitted to the voters in the November, 2011 election. Also attached is the Resolution and other documents necessary for this process.

TO: Tim Bockus, Acting Public Works Director

FROM: Nick Casparino, Civil Engineer *NJC*

DATE: June 2, 2011

RE: Flood Protection System Rehabilitation Project
2011 Bond Referendum Request

The Town's next phase of the rehabilitation of the Flood Protection System (System) will address the existing deficiencies identified during the Periodic Inspection completed by the United States Army Corps of Engineers (USACE) in 2010. Based on the USACE's guidelines and discussions with USACE staff, the Town will be given deadlines to correct the various deficiencies. If the Town does not meet the Federal deadlines, the USACE will remove the System from the list of active flood protection systems. USACE assistance during a flood fighting event and as well Federal assistance to repair the System in the event of damage during a flood event would not be available if this were to occur. The loss of active status would also result in the loss of FEMA Accreditation which impacts the flood insurance rates and the need for flood insurance for all of the properties protected by the System. Current funding for the project is insufficient to address the USACE's concerns noted in the Periodic Inspection.

The following provides the Town's current understanding of the USACE's unacceptable and minimally acceptable concerns and the current cost estimate to address the deficiency (if available).

USACE Periodic Inspection Deficiencies

The elements of the System which are considered unacceptable by the USACE include:

- | | |
|-----------------------------------------------------|--------------------------------------|
| 1. Replacement of the Timber Bulkhead - | estimated cost = \$ 1,393,366 |
| 2. Toe Drainage System Replacement -- | estimated cost = \$ 3,077,300 |
| 3. Closure Structure Repairs -- | estimated cost = \$ 255,000 |
| 4. Meadow Hill Storage Pond Dredging -- | estimated cost = \$ 3,442,140 |
| 5. Pump Station Repairs including trash racks -- | estimated cost = \$ 435,708 |
| 6. <u>Pump Station Electrical System Testing</u> -- | currently under contract* |
| | Estimated cost = \$ 8,603,514 |

* = Sufficient funding to address items #6 is currently available.

The elements of the System which are considered minimally acceptable by the USACE include:

- | | |
|-----------------------------|-----------------------------|
| 1. Pump Station Repairs* | |
| a. building repairs | estimated cost = \$ 259,000 |
| b. repairs to pumps | |
| c. fuel system improvements | |
| d. power system evaluation | |

e. address corrosion	
2. Vegetation removal -	estimated cost = \$ 138,000
3. Animal Burrows -	estimated cost = \$ 70,000*
4. Address Encroachments -	
5. Repairs to the levee sod cover -	estimated cost = \$ 70,000
6. Repairs to rip rap revetments -	estimated cost = \$ 35,000
7. Concrete flood wall monitoring -	estimated cost = \$ 15,000
8. Interior drainage obstructions -	
9. Culvert repairs -	
10. Concrete repairs -	
11. Replacement of rip rap outlet protection -	estimated cost = \$ 63,000
12. Operational & Safety Reporting -	estimated cost = \$ 23,520(safety)*

The costs associated with some of the items noted above will be determined once the Periodic Inspection is released and analyzed.

* = Sufficient funding to address item #3 as well as elements of item #1 and 12 is currently available.

Project Schedule

Assuming a referendum in the amount of \$7 million was to be approved in November 2011, the following tentative schedule for the next phase of the project is proposed:

1. Timber Bulkhead Replacement
 - a. Permitting – 2011 (currently under contract)
 - b. Vegetation removal along Connecticut River– winter 2012 - 2013
 - c. Construction – summer 2013
2. Toe Drain System Replacement
 - a. Evaluation – 2011 (currently under contract)
 - b. Design – 2011 & 2012
 - c. Construction – 2013
3. Closure Structure Repairs
 - a. Design - 2011 (currently under contract)
 - b. Construction – 2012
4. Meadow Hill Storage Pond Dredging
 - a. Design & Permitting complete – waiting for funding
 - b. Construction – 2012
5. Pump Station Repairs including trash racks
 - a. Design 2011 (currently under contract)
 - b. Construction – Fall 2011
6. Pump Station Electrical System Testing
 - a. Testing – 2011 (currently under contract)

The above mentioned schedule is subject to change as certain elements are beyond the Town's control including the necessary Federal and State permitting. It is anticipated that the funding level of the proposed 2011 referendum and the available project funding are insufficient to address all of the USACE's concerns resulting from the Periodic

Inspection. Assuming the referendum is successful, the funding should be sufficient to address the unacceptable elements and start the process to address the minimally acceptable elements. The Town will continue to work with the USACE to remain on the active list of flood protection systems.

xc: Denise Horan, Town Engineer


proposed referendum 060211



MEMORANDUM

DATE: June 13, 2011

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: November Levee Referendum Question and Related Debt Service

By way of this memo, attached please find an analysis of the town's existing debt service plus projections of additional debt service assuming the levee referendum question is sent to the voters and approved in November.

Related to the above, the mill rate and tax impacts for a variety of taxpayers starting with those who might own a home with a market value between \$150,000 and \$250,000 is modeled on page 4 of the attached analysis.

As a point of reference, based on the 2006 revalued grand list, the average taxpayer is defined as an individual who owns a home with an appraised/market value of \$178,431 which translates into an assessed value (70% of the appraised/market value) of \$124,902. This house, using the current mill rate of 34.42, pays an annual real estate tax of \$4,299.

I will be on hand at the next Town Council meeting to answer any questions on the aforementioned.



TOWN OF EAST HARTFORD

PRO FORMA FINANCING PLAN & DEBT SERVICE IMPACT

NOVEMBER 2011 REFERENDUM

\$7,000,000 FLOOD PROTECTION SYSTEM

June 13, 2011



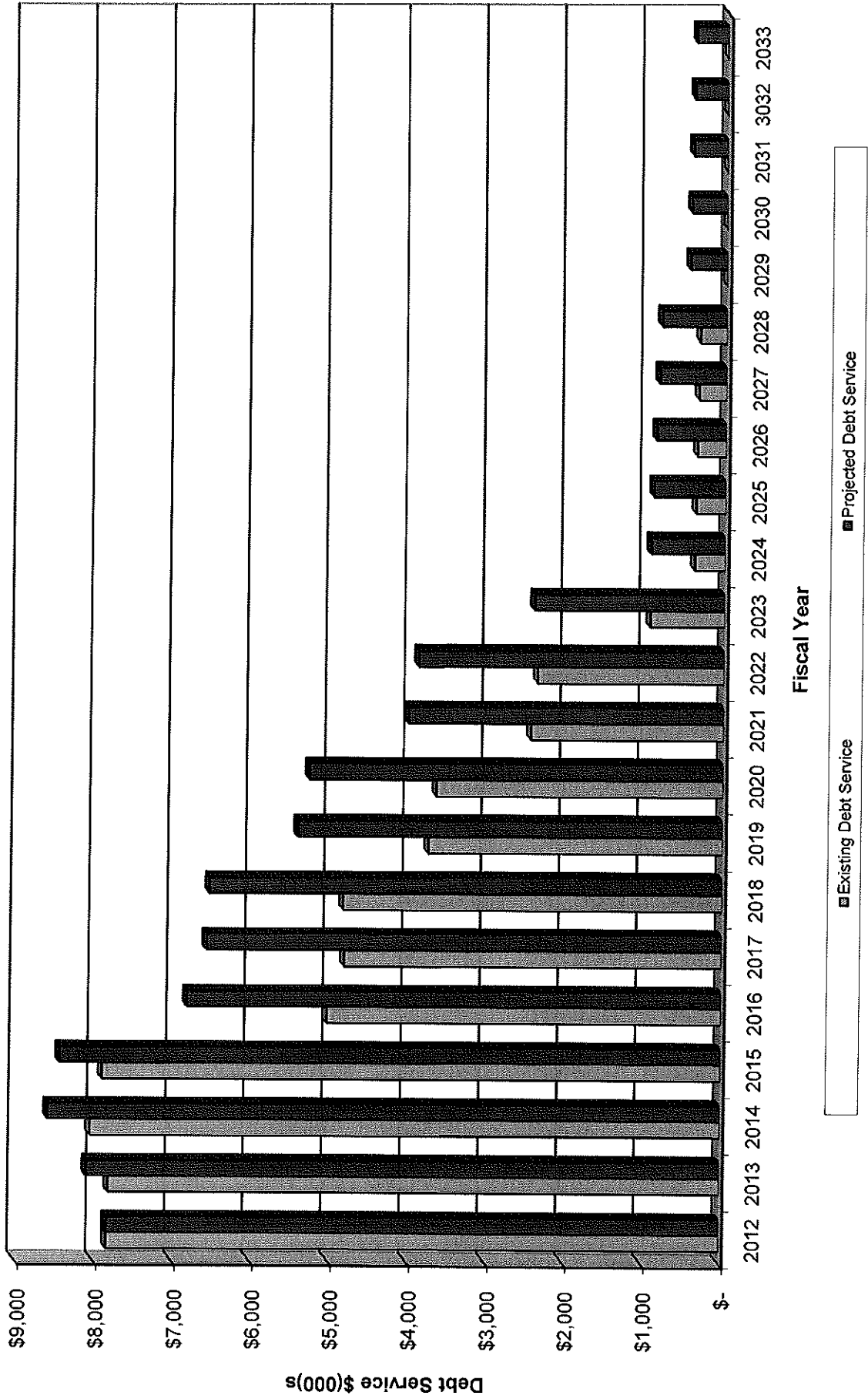
MADISON, CONNECTICUT

**TOWN OF EAST HARTFORD
PRO FORMA FINANCING PLAN
FLOOD CONTROL SYSTEM REFERENDUM 2011**

PRO FORMA DEBT SERVICE IMPACT

FISCAL YEAR	EXISTING DEBT SERVICE			NOTES 2012			BONDS 2013			ANNUAL CHANGE IN DEBT SERVICE		
	Principal	Interest	P & I	2010 A/U Projects \$7,000,000 Dated: 5/1/12 Due: 5/1/13 Interest: 2.00%	2011 Referendum \$7,000,000 Dated: 5/1/12 Due: 5/1/13 Interest: 2.00%	Interest	2010 A/U Projects \$7,000,000 Dated: 5/1/13 Due: 5/1/16-23 Interest: 3.50%	2011 Referendum \$7,000,000 Dated: 5/1/13 Due: 5/1/16-33 Interest: 4.25%	P & I	COMBINED DEBT SERVICE	P & I	ANNUAL CHANGE IN DEBT SERVICE
2012	\$ 6,240,000	\$ 1,596,997	\$ 7,836,997	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,836,997	\$ -	\$ 7,836,997	-
2013	6,280,000	1,539,381	7,819,381	140,000	140,000	-	-	-	8,099,381	-	8,099,381	262,384
2014	6,730,000	1,322,756	8,052,756	-	-	-	245,000	297,500	8,595,256	-	8,595,256	495,875
2015	6,810,000	1,094,719	7,904,719	-	-	-	245,000	297,500	8,447,219	-	8,447,219	(148,038)
2016	4,175,000	870,163	5,045,163	-	-	-	1,120,000	667,500	6,832,663	-	6,832,663	(1,614,556)
2017	4,080,000	745,469	4,825,469	-	-	-	1,089,375	671,775	6,586,619	-	6,586,619	(246,044)
2018	4,230,000	613,994	4,843,994	-	-	-	1,058,750	655,200	6,557,944	-	6,557,944	(28,675)
2019	3,300,000	469,306	3,769,306	-	-	-	1,028,125	638,625	5,436,056	-	5,436,056	(1,121,888)
2020	3,330,000	341,931	3,671,931	-	-	-	997,500	622,050	5,291,481	-	5,291,481	(144,575)
2021	2,230,000	234,856	2,464,856	-	-	-	966,875	605,475	4,037,206	-	4,037,206	(1,254,275)
2022	2,225,000	158,547	2,383,547	-	-	-	936,250	588,900	3,908,697	-	3,908,697	(128,509)
2023	850,000	103,063	953,063	-	-	-	905,625	572,325	2,431,013	-	2,431,013	(1,477,694)
2024	325,000	68,656	393,656	-	-	-	-	555,750	949,406	-	949,406	(1,481,606)
2025	325,000	55,250	380,250	-	-	-	-	539,175	919,425	-	919,425	(29,981)
2026	325,000	41,438	366,438	-	-	-	-	522,600	889,038	-	889,038	(30,388)
2027	325,000	27,625	352,625	-	-	-	-	506,025	858,650	-	858,650	(30,388)
2028	325,000	13,813	338,813	-	-	-	-	489,450	828,263	-	828,263	(30,388)
2029	-	-	-	-	-	-	-	472,875	472,875	-	472,875	(355,388)
2030	-	-	-	-	-	-	-	456,300	456,300	-	456,300	(16,575)
2031	-	-	-	-	-	-	-	439,725	439,725	-	439,725	(16,575)
2032	-	-	-	-	-	-	-	423,150	423,150	-	423,150	(16,575)
2033	\$ 52,105,000	\$ 9,297,963	\$ 61,402,963	\$ 140,000	\$ 140,000	\$ -	\$ 8,592,500	\$ 10,428,475	\$ 80,703,938	\$ -	\$ 80,703,938	(16,575)

**Town of East Hartford, Connecticut
Flood Protection System Referendum 2011**



**TOWN OF EAST HARTFORD, CONNECTICUT
PRO FORMA FINANCING PLAN
FLOOD CONTROL SYSTEM REFERENDUM 2011**

PRO FORMA MILL RATE IMPACT

FISCAL YEAR	EXISTING GENERAL FUND DEBT SERVICE		EXISTING & PROJECTED GRAND LIST (1)	MILL RATE FOR EXISTING DEBT		2010 A/U PROJECTS DEBT SERVICE		PROJECTED MILL RATE 2008 A/U PROJECTS DEBT		2011 REFERENDUM PROJECTS DEBT SERVICE		PROJECTED MILL RATE 2011 REFERENDUM PROJECTS DEBT		COMBINED DEBT SERVICE		MILL RATE FOR COMBINED DEBT SERVICE		FISCAL YEAR
	P & I	\$		Mills	P & I	\$	Mills	P & I	\$	Mills	P & I	\$	Mills	P & I	\$	Mills	Mills	
2012	7,836,997	3,095,300,382	2.53	-	0.00	140,000	0.00	140,000	0.00	7,836,997	0.00	140,000	0.05	8,099,381	2.53			
2013	7,819,381	3,095,300,382	2.53	140,000	0.05	245,000	0.08	245,000	0.08	8,099,381	0.05	297,500	0.10	8,595,256	2.62			
2014	8,052,756	3,095,300,382	2.60	245,000	0.08	245,000	0.08	245,000	0.08	8,595,256	0.10	297,500	0.10	8,447,219	2.78			
2015	7,904,719	3,095,300,382	2.55	1,120,000	0.36	1,089,375	0.35	671,775	0.35	6,832,663	0.22	655,200	0.21	6,586,619	2.13			
2016	5,045,163	3,095,300,382	1.63	1,058,750	0.34	1,028,125	0.33	997,500	0.32	5,436,056	0.21	5,291,481	0.20	5,291,481	1.71			
2017	4,825,469	3,095,300,382	1.56	966,875	0.31	936,250	0.30	905,625	0.29	4,037,206	0.20	3,908,697	0.19	4,037,206	1.30			
2018	4,843,994	3,095,300,382	1.56	905,625	0.31	893,656	0.31	880,250	0.30	3,908,697	0.18	3,791,013	0.18	3,908,697	1.26			
2019	3,769,306	3,095,300,382	1.22	-	0.00	-	0.00	-	0.00	2,431,013	0.18	2,431,013	0.18	2,431,013	0.79			
2020	3,671,931	3,095,300,382	1.19	-	0.00	-	0.00	-	0.00	949,406	0.18	949,406	0.18	949,406	0.31			
2021	2,464,856	3,095,300,382	0.80	-	0.00	-	0.00	-	0.00	919,425	0.17	919,425	0.17	919,425	0.30			
2022	2,383,547	3,095,300,382	0.77	-	0.00	-	0.00	-	0.00	889,038	0.17	889,038	0.17	889,038	0.29			
2023	953,063	3,095,300,382	0.31	-	0.00	-	0.00	-	0.00	858,650	0.16	858,650	0.16	858,650	0.28			
2024	393,656	3,095,300,382	0.13	-	0.00	-	0.00	-	0.00	828,263	0.16	828,263	0.16	828,263	0.27			
2025	380,250	3,095,300,382	0.12	-	0.00	-	0.00	-	0.00	472,875	0.15	472,875	0.15	472,875	0.15			
2026	366,438	3,095,300,382	0.12	-	0.00	-	0.00	-	0.00	456,300	0.15	456,300	0.15	456,300	0.15			
2027	352,625	3,095,300,382	0.11	-	0.00	-	0.00	-	0.00	439,725	0.14	439,725	0.14	439,725	0.14			
2028	338,813	3,095,300,382	0.11	-	0.00	-	0.00	-	0.00	423,150	0.14	423,150	0.14	423,150	0.14			
2029	-	3,095,300,382	0.00	-	0.00	-	0.00	-	0.00	406,575	0.13	406,575	0.13	406,575	0.13			
2030	-	3,095,300,382	0.00	-	0.00	-	0.00	-	0.00	380,250	0.13	380,250	0.13	380,250	0.13			
2031	-	3,095,300,382	0.00	-	0.00	-	0.00	-	0.00	352,625	0.13	352,625	0.13	352,625	0.13			
2032	-	3,095,300,382	0.00	-	0.00	-	0.00	-	0.00	338,813	0.13	338,813	0.13	338,813	0.13			
2033	-	3,095,300,382	0.00	-	0.00	-	0.00	-	0.00	325,000	0.13	325,000	0.13	325,000	0.13			
Avg.	61,402,963	3,095,300,382	1.17	8,732,500	0.26	8,732,500	0.26	10,568,475	0.16	10,568,475	0.16	10,568,475	0.16	80,703,938	1.19	80,703,938	1.19	

(1) Grand List for FY 2012 (List dated 10/1/2010) is actual. All others are projected at 0.0% growth annually.

**TOWN OF EAST HARTFORD, CONNECTICUT
PRO FORMA FINANCING PLAN
FLOOD PROTECTION PROJECT REFERENDUM 2011**

PRO FORMA TAX IMPACT

	PROJECTED ANNUAL COST*					
	\$150,000 \$105,000	\$175,000 \$122,500	\$200,000 \$140,000	\$225,000 \$157,500	\$250,000 \$175,000	
Market Value						
Assessed Value (70%)						
Fiscal Year						
2012	-	-	-	-	-	-
2013	5	6	6	7	8	8
2014	10	12	13	15	17	17
2015	10	12	13	15	17	17
2016	23	26	30	34	38	38
2017	23	27	30	34	38	38
2018	22	26	30	33	37	37
2019	22	25	29	32	36	36
2020	21	25	28	32	35	35
2021	21	24	27	31	34	34
2022	20	23	27	30	33	33
2023	19	23	26	29	32	32
2024	19	22	25	28	31	31
2025	18	21	24	27	30	30
2026	18	21	24	27	30	30
2027	17	20	23	26	29	29
2028	17	19	22	25	28	28
2029	16	19	21	24	27	27
2030	15	18	21	23	26	26
2031	15	17	20	22	25	25
2032	14	17	19	22	24	24
2033	14	16	18	21	23	23
Avg. Annual Cost	17	21	24	27	29	29

*Note: Average Annual Cost may not scale to even multiples due to rounding.

**TOWN OF EAST HARTFORD, CONNECTICUT
PRO FORMA FINANCING PLAN
FLOOD PROTECTION SYSTEM REFERENDUM 2011**

PRINCIPAL AMORTIZATION SCHEDULE

Projects:	Roads 2010	Flood Protection Referendum 2011	Total
Principal Amount:	\$7,000,000	\$7,000,000	\$14,000,000
Issue Date:	5/1/2013	5/1/2013	
Maturity Date:	5/1/16-23	5/1/16-33	
Bond Term:	10 yr	20 yr	

<u>Fiscal Year</u>	<u>PRINCIPAL AMORTIZATIONS</u>		
2012-13	\$ -	\$ -	\$ -
2013-14	-	-	-
2014-15	-	-	-
2015-16	875,000	370,000	1,245,000
2016-17	875,000	390,000	1,265,000
2017-18	875,000	390,000	1,265,000
2018-19	875,000	390,000	1,265,000
2019-20	875,000	390,000	1,265,000
2020-21	875,000	390,000	1,265,000
2021-22	875,000	390,000	1,265,000
2022-23	<u>875,000</u>	390,000	1,265,000
2023-24		390,000	390,000
2024-25		390,000	390,000
2025-26		390,000	390,000
2026-27		390,000	390,000
2027-28		390,000	390,000
2028-29		390,000	390,000
2029-30		390,000	390,000
2030-31		390,000	390,000
2031-32		390,000	390,000
2032-33		390,000	390,000
TOTAL	\$ 7,000,000	\$ 7,000,000	\$ 14,000,000

280 Trumbull Street
Hartford, CT 06103-3597
Main (860) 275-8200
Fax (860) 275-8299
dpanico@rc.com
Direct (860) 275-8390

VIA E-MAIL AND U.S. MAIL

RECEIVED

June 1, 2011

JUN - 2 2011

TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

The Honorable Marcia A. Leclerc
Mayor
Town of East Hartford
740 Main Street
East Hartford, CT 06108

Re: Resolution Appropriating \$7,000,000 For Corrective Action To Be Taken On The Town's Flood Control System And Authorizing The Issuance Of \$7,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose

Dear Mayor Leclerc:

Enclosed please find the captioned bond resolution to be adopted by the Town Council and proceedings to be followed by the Town in connection with its submission to the voters at the November 8, 2011 general election.

The procedure for the vote on the resolution pursuant to Town Charter and the Connecticut General Statutes, is as follows:

- 1 The Town Council sets a date for a public hearing.
2. The Council holds at least one public hearing giving notice at least 5 days in advance by publication in a newspaper of general circulation in the Town.
3. The Council adopts the resolution, and adopts a resolution providing for its submission to the voters in conjunction with the general election on November 8, 2011.
4. The resolution is submitted to the Mayor for approval.



Law Offices

BOSTON

PROVIDENCE

HARTFORD

NEW LONDON

STAMFORD

WHITE PLAINS

NEW YORK CITY

ALBANY

SARASOTA

www.rc.com

The Honorable Mayor Marcia A. Leclerc
June 1, 2011

5. After approval by the Mayor, the resolution is published in its entirety within ten days thereafter.
6. Per Connecticut General Statutes §9-370, all local action taken to submit the resolution to a vote on November 8, 2011 must be completed more than 60 days prior to the election date, i.e. by September 8, 2011. Therefore, the Town Council must adopt the resolution and the Mayor must approve the resolution no later than **September 8, 2011**.
7. Per Connecticut General Statutes §9-369a, the Town Clerk must file a certificate regarding the local questions to be voted upon (a form thereof is enclosed) with the Secretary of the State at least 45 days prior to the election, i.e. by September 23, 2011.
8. The election is warned in the usual manner, including the notice of referendum on local questions, absentee ballots are made available, results of vote reported, and all other matters regarding the holding of the election are conducted in the usual manner.
9. In addition, the Town Clerk per Section 8.3 of the Charter is to publish the election and referendum notice in a newspaper of general circulation not less than 15 days nor more than 30 days prior to November 8, 2011, i.e. between October 8, 2011 and October 23, 2011.

By copy of this letter, I am requesting the Town Clerk to send me one certified copy of all the proceedings as they appear in the Town Record Book and two newspaper affidavits of the publication of the Notice of Public Hearing and the Notice of General Election and Referendum.

Please feel free to call me if you have any questions concerning the enclosed.

Very truly yours,



David M. Panico

DMP/sk
Enclosure

cc: Michael P. Walsh, Director of Finance
Patricia Consalvo, Acting Town Clerk
Richard F. Kehoe, Chairman, Town Council
Scott Chadwick, Corporation Counsel
Susan Kreutzer

RESOLUTION APPROPRIATING \$7,000,000 FOR CORRECTIVE ACTION TO BE TAKEN ON THE TOWN'S FLOOD CONTROL SYSTEM AND AUTHORIZING THE ISSUANCE OF \$7,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$7,000,000 is appropriated, subject to Town Council approval of such appropriation, for improvements and repairs to the Town's flood control system to bring the system into conformity with federally mandated standards imposed on the Town by the U.S. Army Corps of Engineers.

Section 2. To meet the Town's share of said appropriation \$7,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). Said bonds may be issued in one or more series as determined by the Mayor, Treasurer, and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$5,000 or a whole multiple thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest, shall be determined by the Mayor, Treasurer, and Director of Finance in accordance with the Connecticut General Statutes of Connecticut.

Section 3. Said bonds shall be sold by the Mayor, Treasurer, and Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, Treasurer, and Director of Finance.

Section 4. The Mayor, Treasurer, and Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, Treasurer, and Director of Finance, be approved as to their legality

by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the Mayor, Treasurer, and Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Town. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds.

Section 6. The Mayor, Treasurer and Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2011 appropriating \$7,000,000 for the project set forth herein, authorizing general obligation bonds and notes to finance such project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2011.

MARCIA A. LECLERC, Mayor

Witness

Witness

Excerpt for Minutes of Meeting of
Town Council held _____, 2011

(List members present, etc.)

* * *

_____ introduced the following proposed resolution:

RESOLUTION APPROPRIATING \$7,000,000 FOR CORRECTIVE ACTION TO BE TAKEN ON THE TOWN'S FLOOD CONTROL SYSTEM AND AUTHORIZING THE ISSUANCE OF \$7,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

* * *

_____ introduced and read the following resolution:

RESOLVED: That the Town Council hold a public hearing on the proposed resolution in the Council Chambers at 7:00 o'clock P.M. (E.D.T.) on _____, _____, 2011, and that the Town Council Clerk be directed to cause a notice of said hearing to be posted in a public place and to be published in full as a paid advertisement in a newspaper having a general circulation in the Town at least five days in advance thereof.

_____ moved that said resolution be adopted as introduced and read, and the motion was seconded by _____. Upon roll call vote the ayes and nays were as follows:

Ayes
(List Names)

Nays

The Chairman thereupon declared the motion carried and the resolution adopted.

TOWN OF EAST HARTFORD
NOTICE OF PUBLIC HEARING

The Town Council of the Town of East Hartford will meet in Council Chambers on _____, 2011 at 7:00 o'clock P.M. (E.D.T.) for the purpose of holding a public hearing on the following resolution:

RESOLUTION APPROPRIATING \$7,000,000 FOR CORRECTIVE ACTION TO BE TAKEN ON THE TOWN'S FLOOD CONTROL SYSTEM AND AUTHORIZING THE ISSUANCE OF \$7,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Copies of said resolution are on file open to public inspection at the office of the Town Clerk.

Dated this __ day of _____, 2011.

Angela Attenello
Town Council Clerk

RETURN OF POSTING AND PUBLICATION OF
NOTICE OF PUBLIC HEARING

I, ANGELA M. ATTENELLO, Town Council Clerk of the Town of East Hartford, Connecticut, hereby certify that I caused a copy of the attached Notice, bearing my written signature, to be posted in a public place on _____, 2011; and that I caused a copy of said Notice to be published in _____, a newspaper having a general circulation in said Town of East Hartford, in its issue of _____, 2011.

Dated _____, 2011.

Town Council Clerk

Excerpt for Minutes of Public Hearing to be held by the
Town Council on _____, 2011

_____ declared open the public hearing on the proposed resolution entitled:

RESOLUTION APPROPRIATING \$7,000,000 FOR CORRECTIVE
ACTION TO BE TAKEN ON THE TOWN'S FLOOD CONTROL
SYSTEM AND AUTHORIZING THE ISSUANCE OF \$7,000,000
BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND
PENDING THE ISSUANCE THEREOF THE MAKING OF
TEMPORARY BORROWINGS FOR SUCH PURPOSE

[HERE INSERT BRIEF SUMMARY OF PROCEEDINGS]

_____ thereupon declared the public hearing on said proposed resolution
closed.

Excerpt for Minutes of Meeting of
Town Council held _____, 2011

(List members present, etc.)

* * *

_____ introduced the following resolution, on which a public hearing was held by the Town Council on _____, 2011:

RESOLUTION APPROPRIATING \$7,000,000 FOR CORRECTIVE ACTION TO BE TAKEN ON THE TOWN'S FLOOD CONTROL SYSTEM AND AUTHORIZING THE ISSUANCE OF \$7,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$7,000,000 is appropriated, subject to Town Council approval of such appropriation, for improvements and repairs to the Town's flood control system to bring the system into conformity with federally mandated standards imposed on the Town by the U.S. Army Corps of Engineers.

Section 2. To meet the Town's share of said appropriation \$7,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). Said bonds may be issued in one or more series as determined by the Mayor, Treasurer, and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$5,000 or a whole multiple thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest, shall be determined by the Mayor, Treasurer, and Director of Finance in accordance with the Connecticut General Statutes of Connecticut.

Section 3. Said bonds shall be sold by the Mayor, Treasurer, and Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the

Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, Treasurer, and Director of Finance.

Section 4. The Mayor, Treasurer, and Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, Treasurer, and Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the Mayor, Treasurer, and Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Town. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds.

Section 6. The Mayor, Treasurer and Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2011 appropriating \$7,000,000 for the project set forth herein, authorizing general obligation bonds and notes to finance such project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2011.

MARCIA A. LECLERC, Mayor

Witness

Witness

_____ moved that said resolution be adopted and the motion was seconded by _____ . Upon roll call vote the ayes and nays were as follows:

Ayes
(List Names)

Nays

The Chairman thereupon declared the motion carried and the resolution adopted.

* * *

_____ introduced and read the following resolution.

RESOLVED: That the resolution entitled "Resolution Appropriating \$7,000,000 For Corrective Action To Be Taken On The Town's Flood Control System And Authorizing The Issuance Of \$7,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Town Council on _____, be submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 8, 2011, between the hours of 6:00 a.m. and 8:00 p.m. (E.S.T.), and that the warning of said referendum shall state the question to be voted upon as follows:

1. "Shall the resolution entitled 'Resolution Appropriating \$7,000,000 For Corrective Action To Be Taken On The Town's Flood Control System And Authorizing The Issuance Of \$7,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on _____, 2011, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$7,000,000 appropriation and bond authorization for corrective action on the Town's Flood Control System be approved?"

YES _____

NO _____

The warning shall also state that the full text of the aforesaid resolution is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid bond resolution is taken under the authority of Chapter VI Section 6.9 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be available in accordance with law in the office of the Town Clerk.

_____ moved that said resolution be adopted as read and the motion was seconded by _____. Upon roll call vote the ayes and nays were as follows:

Ayes
(List Names)

Nays

The Chairman thereupon declared the motion carried and the resolution adopted.

* * * *

There being no further business the meeting was adjourned.

TOWN OF EAST HARTFORD
NOTICE OF PASSAGE OF RESOLUTION

The following resolution was adopted by the Town Council on _____, 2011.

RESOLUTION APPROPRIATING \$7,000,000 FOR CORRECTIVE ACTION TO BE TAKEN ON THE TOWN'S FLOOD CONTROL SYSTEM AND AUTHORIZING THE ISSUANCE OF \$7,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$7,000,000 is appropriated, subject to Town Council approval of such appropriation, for improvements and repairs to the Town's flood control system to bring the system into conformity with federally mandated standards imposed on the Town by the U.S. Army Corps of Engineers.

Section 2. To meet the Town's share of said appropriation \$7,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). Said bonds may be issued in one or more series as determined by the Mayor, Treasurer, and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$5,000 or a whole multiple thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest, shall be determined by the Mayor, Treasurer, and Director of Finance in accordance with the Connecticut General Statutes of Connecticut.

Section 3. Said bonds shall be sold by the Mayor, Treasurer, and Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, Treasurer, and Director of Finance.

Section 4. The Mayor, Treasurer, and Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, Treasurer, and Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the Mayor, Treasurer, and Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Town. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds.

Section 6. The Mayor, Treasurer and Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2011 appropriating \$7,000,000 for the project set forth herein, authorizing general obligation bonds and notes to finance such project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2011.

MARCIA A. LECLERC, Mayor

Witness

Witness

RETURN OF PUBLICATION OF NOTICE
OF PASSAGE OF RESOLUTION

I, ANGELA M. ATTENELLO, Town Council Clerk of the Town of East Hartford, hereby certify that I caused a copy of the attached Notice to be published in _____, a newspaper having a general circulation in said Town of East Hartford, in its issue of _____, 2011, which is within ten days after final passage, pursuant to the Charter of the Town.

Dated _____, 2011.

Town Council Clerk

CERTIFICATE

I, **PATRICIA CONSALVO**, Acting Town Clerk of the Town of East Hartford, hereby certify that on _____, 2011, the Town Council of said Town approved the resolution entitled "Resolution Appropriating \$7,000,000 For Corrective Action To Be Taken On The Town's Flood Control System And Authorizing The Issuance Of \$7,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", subject to the approval of the electors of the Town at a referendum to be held on November 8, 2011.

The submission of said resolution to the electors of the Town is pursuant to Chapter VI Section 6.9 of the Charter of the Town of East Hartford and Chapter 152 of the General Statutes of Connecticut, as amended (the "Connecticut General Statutes").

The warning of said referendum shall state the question to be voted upon as follows:

* * *

"Shall the resolution entitled 'Resolution Appropriating \$7,000,000 For Corrective Action To Be Taken On The Town's Flood Control System And Authorizing The Issuance Of \$7,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on _____, 2011, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$7,000,000 appropriation and bond authorization for corrective action on the Town's Flood Control System be approved?"

YES _____

NO _____

* * *

The warning shall also state that the full text of the aforesaid resolution is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid resolution is taken under the authority of Chapter VI Section 6.9 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, and that absentee ballots will be available as provided by law in the office of the Town Clerk.

Dated _____, 2011.

Patricia Consalvo
Acting Town Clerk

LEGAL NOTICE OF GENERAL ELECTION AND REFERENDUM

The electors of the Town of East Hartford are hereby warned and notified to meet at their respective polling places in said Town on Tuesday, November 8, 2011 between the hours of 6:00 A.M. and 8:00 P.M. (E.S.T.) for the following purposes, to wit:

- I. XXX
- II. By way of Referendum:

To vote "YES" or "NO" on the following question:

"Shall the resolution entitled 'Resolution Appropriating \$7,000,000 For Corrective Action To Be Taken On The Town's Flood Control System And Authorizing The Issuance Of \$7,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on _____, 2011, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$7,000,000 appropriation and bond authorization for corrective action to be taken on the Town's Flood Control System be approved?"

YES _____ NO _____

The voting will be by optical voting tabulator. Those desiring to vote for a resolution shall fill in the oval over the question on the optical voting tabulator at "Yes". Those desiring to vote against a resolution shall fill in the oval over the question on the optical voting tabulator at "NO".

The polls will be open during the hours between 6:00 A.M. and 8:00 P.M. (E.S.T.) and electors shall cast their votes at the following places in the districts specified:

<u>District</u>	<u>Polling Place</u>	<u>Address</u>
-----------------	----------------------	----------------

[* * * List polling places * * *]

The full text of the aforesaid resolution is on file, open to public inspection, in the office of the Town Clerk.

The vote on the aforesaid bond resolution is taken under the authority of Chapter VI Section 6.9 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended.

Absentee ballots will be available as provided by law in the office of the Town Clerk.

Dated: _____, 2011.

Patricia Consalvo
Acting Town Clerk

TOWN OF EAST HARTFORD
DECLARATION OF
RESULTS OF REFERENDUM

I, PATRICIA CONSALVO, Acting Town Clerk of the Town of East Hartford, do hereby certify that at the referendum held on November 8, 2011, the following vote was taken on the following question, and I do hereby certify, further, that pursuant to Section 8.5 of the Charter of said Town the total number of votes cast on said question is at least twenty per cent of the electors eligible to vote at the immediately preceding regular election:

“Shall the resolution entitled ‘Resolution Appropriating \$7,000,000 For Corrective Action To Be Taken On The Town’s Flood Control System And Authorizing The Issuance Of \$7,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose’, adopted by the Town Council on _____, 2011, be approved?”

YES _____ NO _____

Dated at East Hartford, Connecticut, this ____ day of _____, 2011.

Acting Town Clerk

RETURN OF POSTING AND PUBLICATION OF
NOTICE OF GENERAL ELECTION AND REFERENDUM
PURSUANT TO SECTION 8.3 OF THE
TOWN CHARTER

I, PATRICIA CONSALVO, Acting Town Clerk of the Town of East Hartford, Connecticut, hereby certify that I caused a copy of the attached Notice of General Election and Referendum bearing my written signature to be posted in a public place on _____, 2011; and that I caused a copy of said Notice to be published in a newspaper having a general circulation in said Town of East Hartford, in its issue of _____, 2011, pursuant to the provisions of Section 8.3 of the Charter of said Town not more than thirty (30) days and not less than fifteen (15) days before the date set for said referendum.

Dated _____, 2011.

Acting Town Clerk

RETURN OF POSTING AND PUBLICATION OF
NOTICE OF STATE ELECTION AND REFERENDUM

I, PATRICIA CONSALVO, Acting Town Clerk of the Town of East Hartford, Connecticut, hereby certify that I caused a copy of the attached Notice of State Election and Referendum bearing my written signature to be posted in a public place on _____, 2011; and that I caused a copy of said Notice to be published in a newspaper having a general circulation in said Town of East Hartford, in its issue of _____, 2011.

Dated _____, 2011.

Acting Town Clerk

EXCERPT FOR MINUTES OF EAST HARTFORD
PLANNING AND ZONING COMMISSION MEETING
HELD _____, 2011

Item _____.

Commissioner _____ moved that the following resolution be adopted:

RESOLUTION WITH RESPECT TO CORRECTIVE ACTION ON THE
TOWN'S FLOOD CONTROL SYSTEM

[copy of said resolution is attached hereto]

Seconded by Commissioner _____ [Insert discussion, if any].

Roll Call Vote:

AYES
(List Names)

NAYS


* * *

RESOLUTION WITH RESPECT TO CORRECTIVE ACTION ON THE TOWN'S
FLOOD CONTROL SYSTEM

RESOLVED:

The Planning and Zoning Commission of the Town of East Hartford, exercising the authority of the planning commission pursuant to Chapter 126 of the General Statutes, having reviewed the proposal for corrective action to be taken on the Town's Flood Control System, hereby approves the aforesaid proposal.

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: May 31, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: BID WAIVER-Flood Protection Rehabilitation Project

I am requesting that the following motion for a Bid Waiver for the Flood Protection Rehabilitation Project be considered and acted on by the Town Council.

MOTION:

To waive the bidding requirements of Town Ordinance Section 10-7(b) and authorize the Administration to utilize the quality-based system outlined in a May 24, 2011 memorandum from Nick Casparino, Civil Engineer, to Tim Bockus, Acting Director of Public Works, as a process for hiring a consultant firm for design services related to the Flood Protection Rehabilitation Project, such waiver being in the best interests of the Town as it will expedite the construction projects necessary to secure Federal Emergency Management Agency accreditation of the East Hartford Flood Protection System.


I would like to recommend that this information be placed on the agenda for June 21, 2011 and that you consider waiving the bid requirements as requested.

C: M. Walsh, Finance Director
T. Bockus, Acting Director, Public Works
N. Casparino, Civil Engineer
J. Martin, Purchasing Agent



MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Tim Bockus, Acting Public Works Director 

DATE: May 24, 2011

RE: Referral to Council
Flood Protection System Rehabilitation Project
Request for Qualifications – Professional Services

As part of the professional service contract RFP #08-22 with GEI Consultants, Inc, Public Works has been successful in obtaining FEMA accreditation for the Town's Flood Protection System. FEMA has granted this accreditation and is in the process of updating the Flood Insurance Rate Maps to reflect this fact and the FEMA Accreditation Repair Project currently underway addressing various deficiencies is scheduled to be complete on June 15, 2011.

As we continue to move forward with the rehabilitation of the Flood Protection System addressing deficiencies noted in the Army Corps of Engineers Periodic Inspection (see the attached memorandum from Nick Casparino), we feel that this is the appropriate point in time to seek the necessary professional services for the remaining phases of the rehabilitation project.

Please request that an item be placed on the upcoming Town Council agenda which will authorize the Town to utilize a Request for Qualifications to secure professional services associated with rehabilitation of the flood protection system.

TO: Tim Bockus, Acting Public Works Director

FROM: Nick Casparino, Civil Engineer *NJC*

DATE: May 24, 2011

RE: Flood Protection System Rehabilitation Project
Bid Waiver Request for the Selection of Professional Services
Request for Qualification Process (RFQ)

Public Works has been successful in obtaining FEMA Accreditation for the Town's Flood Protection System (System) with the assistance of GEI Consultants, Inc. (GEI) as part of Request for Proposal (RFP) #08-22. The United States Army Corps of Engineers (USACE) completed a Periodic Inspection of the System in 2010 which has generated a list of System deficiencies that the Town will need to address. It is our understanding that the USACE will establish deadlines to complete the necessary repairs to System when the findings of the periodic inspection are published. The periodic inspection is anticipated to be released later this year.

Public Works in consultation with the Corporation Counsel's Office has made a decision to complete the existing design work currently under contract with GEI as part of RFP #08-22. All future professional services associated with the design of the overall rehabilitation of the System will be completed by a firm to be selected. The Engineering Division recommends that professional services for the project be selected based on Qualification Based Selection Process (Request for Qualifications - RFQ). One of the reasons for the use of an RFQ versus the RFP is the undefined scope of work associated with the corrective actions. The release of the Periodic Inspection will help to define some of the necessary work elements. The level of design effort associated with other System elements will be established as part of GEI engineering analysis and coordination process with the USACE which are currently under contract. (i.e. toe drain evaluation contract - the current engineering study will set the scope of work for the future work, analysis of the pump station's electrical systems - the current analysis may or may not require corrective action, etc.) The anticipated USACE deadlines to address the deficiencies are the second reason for the use of the RFQ. The use of a RFQ will allow the Town to commence the selection process and we will be better able to respond to the anticipated USACE's deadlines. The third reason for the use of the RFQ deals with the lack of funding and the timing for securing funding. Efforts for various design elements will not be started until the Town is convinced that sufficient funding has been secured to cover the cost of construction. Utilizing the RFQ process will allow flexibility in responding to the Federal requirements as well as result in a quicker response time.


Please request that the appropriate bid waiver request is placed on the upcoming Town Council's agenda to allow the use of a RFQ process for the selection of professional services associated with the design of the rehabilitation of the Town's Flood Protection System.

Thank you for your assistance.

xc: Denise Horan, Town Engineer

Rfq request 052311

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 10, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: 2010-2011 Interdepartmental Budget Transfer

Attached is information from our Finance Director for the June 21, 2011 agenda to enable the town to end the fiscal year as stated in the memo "in the black". There are reasons provided for the ability to transfer funds out of some department accounts to balance those needing adjustments.

Please place this information on the agenda for review and approval of the information supplied by adopting the attached resolution.

Thank you.


C: M. Walsh, Finance Director



MEMORANDUM

DATE: June 10, 2011

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: **Fiscal Year 2010-2011 Interdepartmental Budget Transfers and Supplemental Budget Appropriation and Fund Balance Transfer Resolution**

Attached please find a list of interdepartmental budget transfers to be approved by the Town Council by June 30, 2011 to allow the Town to end the fiscal year "in the black" by department.

As an item to note, the budget freeze implemented in January of 2011 has resulted in approximately \$700k in budgeted expenses that will be available for transfer to other departments where the funding is needed as we end the fiscal year. However, unfavorable budget items detailed below will absorb that funding and additionally will require a Supplemental Budget Appropriation and Fund Balance transfer of \$500k for which a resolution is attached to balance the books.

General Fund - Transfers To:

Registrar of Voters - \$2k: This transfer will provide funding for higher than budgeted Election Official and Election Day costs experienced during the fiscal year.

Library - \$10k: This transfer will provide funding for higher than budgeted heating and electricity costs experienced during the fiscal year.

Grants - \$25k: This transfer will provide funding for expenses not reimbursed by the CDBG administrative portion of the annual grant.

Police - \$175k: This transfer will provide funding for higher overtime due to minimum staffing requirements imbedded in the Police Contract, vacancies (open positions, Worker's Compensation injuries, or military leave) that contributed to overtime, and ongoing investigations related to two triple homicide investigations.

Fire - \$275k: This transfer will provide funding for higher overtime due to minimum staffing requirements imbedded in the Fire Contract and vacancies (open positions, Worker's Compensation injuries, and one non-service related disability).

Public Works - \$600k: This transfer (\$500k from Fund Balance, \$100k from Interdepartmental) will provide funding for overtime paid due to unprecedented winter snow including night, weekend, and holiday premiums to haul snow from areas throughout town where safe passage was limited due to snow banking to unsafe levels. The amount requested is net of \$200k to be received from FEMA due to a Presidential Disaster Declaration related to January Storm Benedict. Higher expenses due to higher utilization of diesel, gasoline, oil, and electric due to the severe winter as well as market spikes in per unit costs also combined to create this unfavorable variance.

Senior Services - \$15k: This transfer will provide funding for higher costs related to "Dial-a-Ride" costs (gasoline/diesel) and higher ridership.

Capital Improvements - \$1k: This transfer will provide funding to balance the account.

General Fund - Transfers Out:

Town Council - \$5k: This transfer is available due to lower internal auditing costs paid than budgeted.

Town Clerk - \$2k: This transfer is available due to lower printing costs than budgeted.

Mayor's Office - \$27k: This transfer is available due to lower permanent services costs due to the partial year vacancy in the Mayor's Administrative Aid position.

Corporation Counsel - \$8k: This transfer is available due to lower costs than budgeted in a variety of areas.

HR - \$25k: This transfer is available due to lower permanent services costs due to the partial year vacancy in the Human Resource Director position.

Youth Services - \$5k: This transfer is available due to lower costs in a variety of areas related to the budget freeze.

Finance - \$180k: This transfer is available due to lower costs in a variety of areas related to the budget freeze.

Inspections - \$10k: This transfer is available due to lower costs in a variety of areas related to the budget freeze.

Parks and Recreation - \$40k: This transfer is available due to two open positions.

Health - \$15k: This transfer is available due to lower costs in a variety of areas related to the budget freeze.

Debt - \$198k: This transfer is available due to the timing of the debt sale compared to the original budget and the avoidance of note interest.

Contingency - \$88k: This transfer is available due to the return of funding related to unsettled collective bargaining agreements.

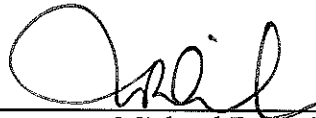
Should you have any questions on the aforementioned, please let me know.

The Town of East Hartford
 For the Fiscal Year Ending June 30, 2011
 Year End Budget Transfers

10-Jun-11

General Fund To		
Account Number	Name	Amount
G1300-60110	Registrar's Permanent Services	2,000
G2400-60110	Library - Permanent Services	10,000
G2950-60110	Grants - Permanent Services	25,000
G5204-60110	Police Operations - Permanent Services	175,000
G6317-60110	Fire Suppression - Permanent Services	275,000
G7300-60110	Public Works - Permanent Services	100,000
G9430-60110	P & R - Senior Services - Perm. Services	15,000
G9700-63244	Capital Improvement - Leases	1,000
	TOTAL	<u>603,000</u>
General Fund From		
Account Number	Name	Amount
G1100-63134	Town Council - Internal Audit	5,000
G1200-63221	Town Clerk - Printing	2,000
G2100-60110	Mayor's Office - Permanent Services	27,000
G2200-63237	Corp. Counsel - Appraisal	8,000
G2300-60110	Human Resources - Permanent Services	25,000
G2600-60110	Youth Services - Permanent Services	5,000
G3800-63499	Employee Benefits - Reserve for Severance	180,000
G6100-60110	Inspections and Permits - Perm. Services	10,000
G8200-60110	Park and Rec. Maintenance - Perm. Services	40,000
G9100-60110	Health - Permanent Services	15,000
G9510-66500	Debt - Note Interest (Town)	198,000
G9600-60201	Contingency - Reserve for Neg.	88,000
	TOTAL	<u>603,000</u>

The funds being transferred are certified as available and unobligated.



Michael P. Walsh, Director of Finance

Marcia A. Leclerc, Mayor

Angela Attenello, Town Council Clerk

Dated this 21st day of June, 2011

**RESOLUTION CONCERNING A SUPPLEMENTAL BUDGET APPROPRIATION AND
FUND BALANCE TRANSFER TO FUND YEAR-END PUBLIC WORKS EXPENDITURES
FOR THE FISCAL YEAR ENDING JUNE 30, 2011**

WHEREAS, the Public Works Department of the Town of East Hartford, based on an unusually severe winter with record amounts of snowfall, paid out overtime totaling in excess of \$773,000 compared to an original budget of \$320,000 in the 2010-2011 fiscal year, and

WHEREAS, sufficient monies are unavailable within the normal operating budget of the Public Works Department or the Town to cover the aforementioned expenses.

NOW THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve this Supplemental Budget Appropriation of funds in the amount of \$500,000 from the Town's Undesignated Fund Balance for the purpose of funding fiscal year 2010-2011 costs as listed below and does hereby amend the current 2010-2011 fiscal year Operating Budget to reflect the addition of the attached Supplemental Revenue Appropriation and Expenditure Appropriation.

G0320-55900	Fund Balance Appropriation	500,000
G7300-60141	PW - Highway Services - Overtime	310,000
G7400-60141	PW - Waste Services - Overtime	40,000
G7700-60141	PW - Fleet - Overtime	150,000

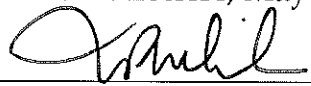
I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on June 21, 2011.

Angela Attenello, Clerk of the Town Council

Funds certified as unobligated and available.


Signed: _____ Dated: _____

Marcia A. Leclerc, Mayor

Signed:  _____ Dated: 6/10/11

Michael P. Walsh, Director of Finance

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 10, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: COMMUNICATION: 2010-2011 Year End Financial Results

I am attaching a memo from Mike Walsh, Director of Finance, that is entitled Preliminary Fiscal Year 2010-2011 Year-End Financial Results. This information will detail accounts and where the monies will be distributed provided the Interdepartmental Budget Transfer resolution is accepted by the Town Council.

Please place this information on the agenda for the June 21, 2011 meeting.

Thank you.

C: M. Walsh, Finance Director



MEMORANDUM

DATE: June 10, 2011
TO: Marcia A. Leclerc, Mayor
FROM: Michael P. Walsh, Director of Finance *MPW*
TELEPHONE: (860) 291-7246
RE: Preliminary Fiscal Year 2010-2011 Year-End Financial Results

By way of this memo, let me summarize the preliminary year-end financial results of the town.

The Budget:

Original Fiscal Year 2010-2011 Budget		\$ 150.8M
<u>Fund Balance transfers:</u>		
Police Arbitration Settlement	\$150k	
Year-end deficit funding	<u>500k</u>	
Total Fund Balance and Other Revenue transfers		<u>650k</u>
Revised Fiscal Year 2010-2011 Budget		<u>\$ 151.5M</u>

Revenues: Favorable and (Unfavorable) to Budget

Sale of Willowbrook	\$ 1,025k	
Police Private Duty and Fire Protection	239k	
BOE Spec. Ed. Reimbursement (higher costs/reimbursement)	200k	
Distressed Municipality Grant (unexpected)	93k	
Conveyance Tax (the economy)	(279k)	
Transportation reimbursement (lower State reimbursement)	(248k)	
PILOT M and E (lower State reimbursement)	(174k)	
PILOT - Telephone (transferred from the State)	(123k)	
Pequot Funds (lower revenue sharing)	(103k)	
Record Legal (the economy)	(98k)	
Building Fees (the economy)	(77k)	
Interest (advance funding on levees and stimulus work)	<u>(34k)</u>	
Net Favorable Adjustments to Budget		<u>\$421k</u>


Fund Balance: (000's Omitted)

Fund Balance June 30, 2010	\$ 12.9
Less: Supplemental Fund Balance transfers	.7
Add: Favorable projected revenue variance	.4
Add: Expenditure surplus	<u>.2</u>
Projected Fund Balance June 30, 2011	<u>\$ 12.8</u>

As a percentage of budget, Fund Balance is at 8.4%. I would like to stress that these numbers are very preliminary and are subject to review and adjustment by our auditors.

Please feel free to let me know if you have any questions or problems on any of the information presented above.

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 14, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: 2011 Justice Assistance Grant (JAG) Program

Attached is a memo from Police Chief Sirois explaining the JAG grant monies available to the Town of East Hartford. He has also included information as to how the monies would be used.

This is an opportunity for the town to purchase equipment to improve our ability to enforce laws and keep residents and businesses safe. I am requesting that you place this resolution on the agenda for the June 21, 2011 meeting.

Thank you.

C: M. Sirois, Chief of Police
M. Martin, Grants Administrator
M. Walsh, Finance Director

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street

East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

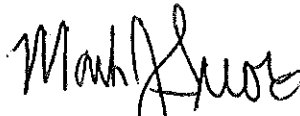
MARK J. SIROIS
CHIEF OF POLICE

To: Mayor Marcia A. Leclerc
From: Chief Sirois
Re: Referral to Council – Authorizing Resolution
2011 Justice Assistance Grant (JAG) Program
Date: June 10, 2011

The Town of East Hartford is again eligible to receive grant funding from the U.S. Department of Justice. Funding will be received under the 2011-12 Justice Assistance Grant (JAG) Program. This is a one time funding opportunity with no matching funds required. Funding awards are based on crime statistics reported to the Federal Government over a three year period. The JAG Program supports all components of the Criminal Justice System including crime prevention, domestic violence programs, courts, correction, treatment, and justice information sharing initiatives. The 2011 award allocation for East Hartford is \$32,809.

The monies will be used to purchase an all terrain type vehicle for proactive patrolling of the flood control dike, bike paths and the riverfront area, equipment, weapons and a portable Incident Command board for the Tactical Response Team as well as surveillance equipment to be used for criminal investigations and in hostage negotiation and resolution.

I am requesting that the attached Resolution be placed on the Town Council agenda for their meeting to be held June 21, 2011. The Resolution will authorize you as Mayor to enter into application and execute all documents in connection with carrying out the requirements of this grant.



Mark J. Sirois
Chief of Police

Attachment

cc: Michael P. Walsh, Director of Finance
Mary G. Martin, Grants Administrator
Lieutenant Timothy Juergens

I, Angela Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 21st of June, 2011.

WHEREAS, the U. S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance, for the Fiscal Year 2011-2012, has federal funds set aside for the Town of East Hartford in the amount of \$ 32,809.00 under the Justice Assistance Grant (JAG); and

WHEREAS, these funds may be used to purchase law enforcement equipment in support of the activities of the East Hartford Police Department, with no required cash match by the Town of East Hartford; and

WHEREAS, the East Hartford Police Department desires to use these funds for this purpose and purchase:

- An all-terrain type vehicle to be used for proactive patrolling of the flood control dike, bike paths, riverfront area, and other areas;
- Equipment, weapons, and a portable Incident Command board for the Tactical Response Team; and
- Surveillance equipment to be used for criminal investigations and in hostage negotiation and resolution.


NOW, THEREFORE, LET IT BE RESOLVED: That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the U. S. Department of Justice as they may pertain to this JAG grant.

AND I DO FURTHER CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this 22nd day of June, 2011.

Angela M. Attenello, Town Council Clerk

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 10, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTIONS: Office of Economic Adjustment Supplemental Grant

As you are aware, the Connecticut Center for Advanced Technology (CCAT) was awarded a \$990,000 planning grant to frame a nationally replicable workforce development model in the aerospace and defense manufacturing industry.

The Office of Economic Adjustment has made the town aware that they will "entertain a supplemental application" from the town, including the Connecticut Center for Advanced Technology. We have the opportunity to work with CCAT to obtain up to an additional grant funding of \$1.5 million.

I am attaching a memo from Mary Martin, Grants Administrator, that provides facts related to this grant application.

I am requesting that this information be placed on the agenda for June 21, 2011 and accept the attached resolution to allow us to move forward with this application.

Thank you.

C: M. Martin, Grants Administrator
M. Walsh, Director, Finance

TO: Mayor Marcia A. Leclerc

FROM: Mary G. Martin, Grants Administrator *MM*

SUBJ: Referral to Council - Authorizing Resolution
Office of Economic Adjustment Supplemental Grant

DATE: June 10, 2011

In October 2010, the Office of Economic Adjustment (OEA) at the Department of Defense awarded the Town of East Hartford along with the Connecticut Center for Advanced Technology (CCAT) a \$990,000, 12-month planning grant to frame a nationally replicable workforce development model to ensure continuity and retention of talent in the aerospace and defense manufacturing industry. This funding is available under Title 10 of the U.S. Code, Subsection 2391 (b)(1)(C).

The primary impetus behind the grant was to develop a strategic plan to counter the economic and workforce impact in Connecticut and Western Massachusetts due to the cancellation of the F-22 Raptor fighter aircraft. The engine for the Raptor is built by East Hartford's Pratt & Whitney Aircraft and is supported by supply chain companies in the region.

The OEA has contacted us to say that they will "entertain a supplemental application" from the Town, including the Connecticut Center for Advanced Technology (CCAT), for additional funding to further the work conducted under the original grant. We are working with CCAT to obtain up to \$1.5 million in additional grant funding from the OEA and extend the term of the amended contract to June 30, 2012. The funding application is due June 24, 2011. We anticipate a decision on the application as early as August 1, 2011.

The overarching goal of the grant remains unchanged - to preserve the regional and national defense industrial workforce. The strategies to achieve this goal include the creation of a nationally replicable model to support aerospace and defense dislocated workers during their transition period, to further diversify the regional economy and strengthen the aerospace and defense sector, and to support the development of a workforce pipeline that will increase the supply and versatility of the aerospace and defense workforce.

CCAT has learned that the total impact of the F-22 contract termination on the workforce and industry is minimal, however, there exists a significant lack of the skilled, high-tech workers needed to support the growth of the aerospace and defense manufacturing sector and economic diversity of the region. The grant proposes to enhance the original scope of work through additional research, data collection, and analysis, as well as field testing worker support models. This expansion is based on key learnings from the work completed by CCAT and its consultant contractors to date. The expanded scope will

support a more detailed set of recommendations in the final report and include specific plans that would expedite implementation.

The attached Resolution is meant to accomplish two goals. First, it will authorize you as Mayor to make application for supplemental funding on behalf of the Town, including CCAT, and to enter into agreement for this grant. CCAT will continue to be responsible for providing the 10% match of in-kind funding required by this funding proposal.

Second, the Resolution acknowledges the need to obtain a bid waiver for the consultant contracts CCAT currently has in place so that the scope of work and deadlines of these contractors can be extended to meet the performance objectives of this supplemental funding proposal.

I am requesting that this Resolution be placed on the June 21, 2011 agenda of the Town Council.

Attachment: Resolution

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

(860) 291-7364

FAX (860) 289-8394

GRANTS ADMINISTRATION

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 21st of June, 2011.

RESOLUTION

WHEREAS, the United States Department of Defense, Office of Economic Adjustment (OEA), recognizes the need to develop a plan to assess the impact of the termination of the U.S. Air Force F-22 production contract with Pratt & Whitney Aircraft on the manufacturing workforce in East Hartford and the surrounding region; and

WHEREAS, OEA had grant funding available as established under Title 10 of the U.S. Code, Subsection 2391(b)(1)(C) for this purpose; and

WHEREAS, the OEA invited the Town of East Hartford to submit a funding proposal in the amount of \$990,000 with the Connecticut Center for Advanced Technology, Inc. (CCAT), to develop a plan to assess this impact on the local, regional, and national workforce and to design a service delivery model to assist displaced workers involved in the aerospace and defense manufacturing workforce nationwide, which was awarded in October of 2010; and

WHEREAS, OEA has supplemental grant funding available under Title 10 of the U.S. Code, Subsection 2391(b)(1)(C) of up to \$1.5 million dollars to continue these planning efforts; and

WHEREAS, these additional OEA funds also require a 10% match of in-kind funding, which CCAT will continue to provide.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of East Hartford recognizes the need for supplemental funding to assist our regional workforce involved in defense industry manufacturing.

AND FURTHER, BE IT RESOLVED that the Town Council does support and authorize the submission of a supplemental grant application to the OEA in partnership with CCAT for the purposes stated above and authorizes its Mayor, Marcia A. Leclerc, to act as representative of the Town and to enter into contract

and make any amendments thereto to receive supplemental funding from this federal agency.

AND FURTHER, BE IT RESOLVED that pursuant to Section 10-7(c) of the Town of East Hartford Code of Ordinances, the Town Council waives the bidding requirements as they relate only to those consultant contracts currently in place through CCAT's existing work under the original \$990,000 grant from OEA.

AND I DO FURTHER CERTIFY that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of June, 2011.

Angela M. Attenello, Town Council Clerk

seal

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 6, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc
RE: RESOLUTION: CDBG 37th Program Year Action Plan

The attached information about the CDBG 37th Program Year Action Plan needs to be approved by Town Council by adoption of a Resolution. The proposed budget is \$599,142.00.

Please place on the Town Council agenda for the June 21, 2011 meeting.

Thank you.

C: M. Martin, Grants Administrator
M. Walsh, Finance Director

TO: Marcia A. Leclerc, Mayor
FROM: Mary G. Martin, Grants Administrator *MGM*
SUBJECT: Council Referral – CDBG 37th Program Year Action Plan
DATE: June 6, 2011

I am writing to request that the attached Resolution, endorsing the proposed 37th Program Year Community Development Block Grant Action Plan for the period September 1, 2011 through August 31, 2012, be placed on the Town Council agenda for **Tuesday, June 21, 2011**. The proposed Action Plan budget totals \$599,142.

The activities chosen for funding in our proposed Action Plan reflect community development needs, citizen comments received at three public hearings, and the objectives of our Consolidated Plan. Notices regarding the proposed Action Plan were printed in The Hartford Courant on October 12, 2010, January 4, 2011, February 22, 2011, April 12, 2011, and May 17, 2011.

Attachments (2)

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

(860) 291-7364

FAX (860) 289-8394

GRANTS ADMINISTRATION

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation duly held on the 21st day of June, 2011.

RESOLUTION

WHEREAS, The Town of East Hartford is entitled to Thirty-seventh Program Year funding under Title I of the Housing and Community Development Act of 1974, as amended, totaling \$599,142; and

WHEREAS, receipt of this entitlement grant is contingent upon the submission of a Thirty-seventh Program Year Action Plan, and Certifications of Compliance; and

WHEREAS, citizen input was obtained, in accordance with the Grants Administration Office's Citizen Participation Plan, at three Public Hearings held on November 3, 2010 and March 14, 2011.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of East Hartford recognizes the need for funding the objectives contained in the Thirty-seventh Program Year Action Plan and endorses this Plan as reflecting the Town's Community Development needs.

AND, FURTHER, BE IT RESOLVED that the Town Council does support and authorize the submission of the Thirty-seventh Program Year Action Plan, and Grantee Certifications to the US Department of Housing and Urban Development and authorizes its Mayor, Marcia A. Leclerc, to act as representative of the Town and to enter into contract with the US Department of Housing and Urban Development.

AND I DO FURTHER CERTIFY that the above resolution has not been in anyway altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affixed the corporate seal of said Town of East Hartford this ___th day of June, 2011.

Angela M. Attenello
Town Council Clerk

**TOWN OF EAST HARTFORD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
37th YEAR ACTION PLAN
September 1, 2011 - August 31, 2012**

PUBLIC SERVICES

Senior Support Services **\$20,711**

Funding for the delivery of services to East Hartford's elderly population. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(A).

CRT - East Hartford Community Shelter **\$35,000**

Funding to supplement the operating budget at the East Hartford Community Shelter for the homeless located at 381-385 Main Street. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(A).

Housing Education Resource Center **\$13,000**

Funding for the provision of fair housing services including education and counseling to tenants and landlords town-wide as well as foreclosure prevention. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(B).

Interfaith Ministries **\$9,000**

Funding to supplement the operating budget of the Friendship Center free hot meal program. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(D).

PROJECTS

Streetscape Improvements **\$100,000**

Funding for physical improvements to the central business district, including but not limited to, tree planting, trash receptacles, sidewalk replacement, public signage, and benches. Eligible activity under 24 CFR 270.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(1).

Housing Rehabilitation **\$301,603**

Funding for limited housing rehabilitation in one to four unit owner-occupied properties inhabited by low and moderate income families. Eligible activity under 24 CFR 570.202(a)(1), meets HUD national objective criteria under 24 CFR 570.208(a)(3).


ADMINISTRATION

Program Administration **\$119,828**

Oversight, management, monitoring and coordination of the Community Development Block Grant Program. Eligible activity under 24 CFR 570.206.

TOTAL **\$599,142**

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 6, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Diabetes Grant

Attached is a memo from the town Health Director advising that the State Health Department has made available \$7,807.00 in block grant funds for an educational program for residents with diabetes. This is the fourth year that the State has provided these no matching grant funds.

Please place the attached information and Resolution on the Town Council agenda for June 21, 2011 for review and approval to enable the town to enter into a contract with the state.

Thank you.

C: M. Martin, Grants Administrator
J. Cordier, Director, Health & Social Services
M. Walsh, Finance Director

MEMORANDUM

DATE: 01 June 11
TO: Mayor Leclerc
FROM: Jim Cordier, Health Department *JC*

RECEIVED
JUN - 1 2011
TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

**SUBJ: Referral to Town Council – Resolution
Preventive Health and Health Services Grant
Continued Funding Application (Diabetes Self-Care)**

Through its Preventive Health and Health Services Grant, the State Health Department has made \$7,807 in block grant funds available to the Town of East Hartford for the forthcoming fiscal year for the purpose of self-care education that will enable residents afflicted with diabetes to reduce the risk of complications related to this disease.

The attached resolution will authorize you as Mayor to enter into a contract with DPH to carry-out the foregoing program. I am requesting that this item be placed on the Town Council agenda for their meeting to be held June 21st, 2011.

Cc: Mary G. Martin, Grants Administrator

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
740 Main Street
East Hartford, Connecticut 06108

(860) 291-7324
FAX (860) 291-7326

HEALTH DEPARTMENT

I, Angela M. Attenello, Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify pursuant to a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 21st day of June, 2011 in East Hartford, Connecticut.

RESOLUTION

RESOLVED that Mayor Marcia A. Leclerc has been empowered to make application to and execute contracts and any amendments thereof, on behalf of the Corporation, between the Corporation and the State of Connecticut Department of Public Health or its successor agency, concerning a \$7,807 Preventive Health Grant for diabetes self-care education programs.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of East Hartford, Connecticut this ____ day of June, 2011.

Signed: _____

Angela M. Attenello

Town Council Clerk

seal

GRANT APPLICATION INFORMATION

Date: May 31, 2011

TITLE: Preventive Health – “Diabetes Self Care”
AMOUNT: \$7,807.00
SOURCE: State of Connecticut Department of Public Health
PURPOSE: Group education sessions conducted to encourage self-care Practices and support for people with diabetes.

DEPARTMENT RESPONSIBLE: Health & Social Services

MATCHING FUNDS: Not applicable

IN-KIND OR CASH: Not applicable

SOURCE: Not applicable


GRANT PERIOD: July 1, 2011 – June 30, 2012

APPLICATION DUE DATE: ASAP

PROPOSED BUDGET:

\$ 207	Educational materials
\$ 4,900	Contractual – Educator/Program Coordinator
\$ 2,700	Advertising

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R


DATE: June 9, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Cities Readiness Initiative

Attached is a memo from Jim Cordier, Director of Health and Social Services, informing the town that the CDC has made \$6,000.00 available to us to assist with responding to a major health problem.

Please place this information on the Town Council agenda for June 21, 2011 and authorize by adopting the attached Resolution.

C: M. Walsh, Finance Director

MEMORANDUM

DATE: 08 June 11
TO: Mayor Leclerc
FROM: Jim Cordier, Health Department 
**SUBJ: Referral to Town Council – Resolution
Cities Readiness Initiative**

Through the Cities Readiness Initiative, the CDC has made \$6,000 in grant funds available to the Town of East Hartford for the forthcoming fiscal year for the purpose of responding effectively to a widespread anthrax release within DEMHS Region 3. Area health departments including those of the City of Hartford, the West Hartford / Bloomfield Health District and the Town of East Hartford are to be compensated for activities associated with the planning, development and implementation of a Mega-POD (Point of Distribution) for the rapid mass-dispensing of medications.

The attached resolution will authorize you as Mayor to enter into a contract with the area CRI fiduciary – the West Hartford / Bloomfield Health District - to carry-out the foregoing program. I am requesting that this item be placed on the Town Council agenda for their meeting to be held June 21st, 2011.

Cc: Mary G. Martin, Grants Administrator

GRANT APPLICATION INFORMATION

DATE: June 07, 2011

TITLE: Cities Readiness Initiative
AMOUNT: \$ 6,000.00
SOURCE: Centers for Disease Control via West Hartford / Bloomfield Health District (fiduciary).
PURPOSE: Planning, development and implementation of a Mega-POD (Point of Distribution facility) for medications in the event of an anthrax release.

DEPARTMENT RESPONSIBLE: Health Department

MATCHING FUNDS: Not applicable

IN-KIND OR CASH: Not applicable

SOURCE: Not applicable

GRANT PERIOD: September 15, 2010 - August 09, 2011

APPLICATION DUE DATE: June 30, 2011

PROPOSED BUDGET:
\$6,000.00 Compensation for staff time spent on the foregoing activities.

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
740 Main Street
East Hartford, Connecticut 06108

(860) 291-7324
FAX (860) 291-7326

HEALTH DEPARTMENT

I, Angela M. Attenello, Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify pursuant to a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 21st day of June, 2011 in East Hartford, Connecticut.

RESOLUTION

RESOLVED that Mayor Marcia A. Leclerc has been empowered to make application to and execute contracts and any amendments thereof, on behalf of the Corporation, between the Corporation and the West Hartford – Bloomfield Health District or its successor agency, concerning a \$6,000 "Public Health Preparedness DEMHS Region 3 Cities Readiness Initiative" for the grant period September 15th, 2010 through August 9th, 2011.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of East Hartford, Connecticut this ____ day of June, 2011.

Signed: _____

Angela M. Attenello

Town Council Clerk

seal

OLD BUSINESS

Update – 113 Tolland Street Rear

Assistant Corporation Counsel Rich Gentile started a general discussion regarding the possible conveyance of 113 Tolland Street Rear to the owner of 113-115 Tolland Street.

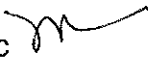
MOTION By Eric Thompson
 seconded by Bill Horan
 that this committee, cognizant of the fact that as part of the 1984-1985 Johnson Street Abandonment Project the property know as 113 Tolland Street Rear was to have been conveyed to the owner of 113-115 Tolland Street for no consideration, **recommends** that the Town Council vote to convey 113 Tolland Street Rear for no consideration to Charlotte Small the owner of 113-115 Tolland Street.

ADJOURNMENT

MOTION By Bill Horan
 seconded by Eric Thompson
 to **adjourn** (5:50 p.m.)
 Motion carried 3/0.

cc: Town Council
 Marcia Leclerc, Mayor
 Rich Gentile, Assistant Corporation Counsel
 Wally Inkpen, Deputy Assessor
 John Choquette, Development Director

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R


DATE: June 10, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: APPOINTMENT – Boards & Commissions

I am recommending the following appointment to the Inland-Wetlands/Environment Commission.

D Richard O. Rivera 11 Hills Street 06118 Term: 12/12

Please place on the Town Council Agenda for June 21, 2011. Thank you.

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 6, 2011
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: REFERRAL TO FEES: Special Revenue Accounts

Attached is a memo from Roger Moss, Director of Parks and Recreation, requesting a referral to the Fees Committee to create a new account in the Special Revenue Fund for a concert to be held on July 29, 2011.

Please place on the Town Council Agenda of June 21, 2011 for referral to the Fees Committee.

Thank you.

C: C. R. Moss, Director, Parks and Recreation
M. Walsh, Director, Finance Department

Memo

RECEIVED

JUN - 7 2011

TOWN OF EAST HARTFORD
OFFICE OF THE MAYOR

To: Mayor Marcia Leclerc

From: C. Roger Moss, CPRP Director of Parks and Recreation

Date: 6/01/11

Re: Referral to Council Special Revenue Accounts

Cru

I would like to request the addition of creating a new account for the Special Revenue Program to be conducted during the fiscal year 2011-2012 on a self-supporting basis. To the extent the council has requested that we track our income and expenses so that we may report on an individual basis.

The new account will be used to collect money for department sponsored concert at the East Hartford Community Cultural Center.

The concert we are planning will be held on Friday, July 29, 2011 featuring Ambrosia. Advance Tickets will be: \$25.00 and at the Door: \$30.00. Doors Open: 7:00 PM with the show time: 8:00 PM

You will not see this super group of the 80's in a more intimate venue! 80's band Ambrosia's founding members include bassist/vocalist Joe Puerta, keyboardist Christopher North, and drummer Burleigh Drummond with Doug Jackson on guitar who has been with the band for over 15 years and Rick Cowling on guitar and vocals. The band's first 80's hit was Biggest Part of Me in 1980. Throughout most of the 70's Ambrosia was a progressive rock band. In 1976, Ambrosia remade the Beatle's song "Magical Mystery Tour" for a movie called "All This And World War II". There's also a soundtrack album featuring other artists doing covers of Beatles songs. Ambrosia's biggest pop breakthrough came in 1978 with the number three hit "How Much I Feel." The band followed this success in 1980 with another number three hit, "Biggest Part of Me," and the number 13 follow-up "You're the Only Woman."

If you have, any questions concerning this matter please do not hesitate to contact me.

Patricia Conoahio

2011 JUN 15 A 9:10

TOWN COUNCIL MAJORITY OFFICE

FEES COMMITTEE

ACTING TOWN CLERK

JUNE 14, 2011

PRESENT Marc Weinberg, Chair; Councillors Ram Aberasturia and Pat Harmon

ALSO
PRESENT Mary Martin, Grants Administrator

CALL TO ORDER

Chair Weinberg called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

March 7, 2011 Fees Meeting

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **approve** the minutes of the March 7, 2011 meeting.
Motion carried 3/0.

OPPORTUNITY FOR CITIZENS TO SPEAK

None

NEW BUSINESS

Leases: ERASE, YMCA Day Care, Friends of Center Cemetery, and East Hartford Community Television

Mary Martin, Grants Administrator, was in attendance at the meeting to answer any questions that the Committee might have.

ERASE

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **recommend** that the Town Council approve a 3-year lease for ERASE (East of the River Action for Substance-Abuse Elimination) for 1,343.5 SF located at the former McCartin School, beginning on August 18, 2011 through August 17, 2014 as follows:

08/18/11 – 08/17/12	\$3.19/SF	\$4,285.77 annually
08/18/12 – 08/17/13	\$3.39/SF	\$4,554.47 annually
08/18/13 – 08/17/14	\$3.59/SF	\$4,823.17 annually

and reimburse the Town of East Hartford for a portion of the cost of utilities based on the amount of leased space.
Motion carried 3/0.

YMCA Day Care Center

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **recommend** that the Town Council approve a 3-year lease for the YMCA Day Care Center of 5,144 SF located at the former McCartin School beginning August 18, 2011 through August 17, 2014 as follows:

08/18/11 – 08/17/12	\$2.27 SF	\$11,676.88 annually
08/18/12 – 08/17/13	\$2.47 SF	\$12,705.68 annually
08/18/13 – 08/17/14	\$2.67 SF	\$13,734.48 annually

and to reimburse the Town of East Hartford for a portion of utilities based on the amount of leased space.
Motion carried 3/0.

Friends of Center Cemetery

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **recommend** that the Town Council approve the renewal of the lease for the Friends of Center Cemetery, Inc. for 763 SF located at the former McCartin School beginning August 1, 2011 through July 31, 2014 for \$1.00 per year with no charge for utility consumption.
Motion carried 3/0.

East Hartford Community Television

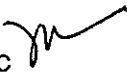
MOTION By Ram Aberasturia
seconded by Pat Harmon
to **recommend** that the Town Council approve a five-year lease for the East Hartford Community Television, Inc., a non-profit cable access television service, which utilizes three rooms in Town Hall – an office, recording studio, and equipment area, in the amount of \$1.00 per year, with no charge for utility consumption, starting on July 1, 2011 through June 30, 2016.
Motion carried 3/0.

ADJOURNMENT

MOTION By Ram Aberasturia
seconded by Pat Harmon
to **adjourn** (5:09 p.m.)
Motion carried 3/0.

C: Town Council
Mayor Leclerc
Mary Martin, Grants Administrator

T O W N O F E A S T H A R T F O R D
O F F I C E O F T H E M A Y O R

DATE: June 9, 2011
TO: Richard Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: REFUND OF TAXES

I recommend that the Town Council approve a total refund of taxes in the amount of \$1,802.67 as detailed in the attached listing from our Collector of Revenue.

Please place this item on the Town Council agenda for June 21, 2011 .

C: M. Walsh, Director of Finance
I. Laurenza, Tax Collector

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLEERC, MAYOR
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: IRIS LAURENZA, COLLECTOR OF REVENUE
ANNIE KOHLER, ASSISTANT TAX COLLECTOR

SUBJECT: REFUND OF TAXES

DATE: 6/9/2011

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$1,802.67 See attached list.

Bill	Name	Address	Prop Loc/Vehicle Info.	Over Paid
2009-03-0051133	ANDERSON DOROTHY M OR ANDERSON JOHN P	5 HARTZ LN E HARTFORD CT 06118 1718	VIN # YS3AL76L6R7002113	\$ (81.69)
2008-03-0080852	BELL REDDING SYLVIA	31 PRIMROSE DR E HARTFORD CT 06118 1312	VIN # 4T1BG22K3YU689787	\$ (7.05)
2009-02-0040347	CHILDRENS CHOICE LEARNING CTR OF EH LLC	PO BOX 923 TOLLAND CT 06084 0923	1184 BURNSIDE AVE	\$ (28.03)
2007-03-0061408	DUPONT JENNIFER A	142 WOODMONT DR E HARTFORD CT 06118 3339	VIN # 1G1JC1448N7160178	\$ (6.31)
2007-03-0061680	EASTMAN DAVID J	55 CHESHIRE DR SOUTH WINDSOR CT 06074	VIN # 2G1WF52E639386876	\$ (16.31)
2009-01-0094966	INDYMAC MORTGAGE SERVICES ATTN: TAX DEPT.	6900 BEATRICE DR KALAMAZOO, MI 49009	109 WINDING LN	\$ (30.86)
2008-02-0041101	KEGAZEL LLC	916 ORLANDO AVE WEST HEIMPSTEAD NY 11552	UNIQUE ID # PPM01816	\$ (381.36)
2008-03-0082675	ROSARIO ERIC JR	115 MONTAUK DR VERNON ROCKVILLE CT 06066 5307	VIN # 3B7KF23Z21G810143	\$ (43.16)
2009-03-0087032	TOYOTA MOTOR CREDIT	19001 S WESTERN AVE WF-21 TORRANCE CA 90501	VIN # 5TDZK23C78S192335	\$ (125.02)
2007-03-0088136	TOYOTA MOTOR CREDIT CORP	19001 S WESTERN AVE WF-21 TORRANCE CA 90501	VIN # 5TDBT44A95S244731	\$ (642.90)
2008-03-0087458	TOYOTA MOTOR CREDIT CORP	19001 S WESTERN AVE WF-21 TORRANCE CA 90501	VIN # 5TDBT44A95S244731	\$ (424.06)
2009-04-0088016	WARD CLAIRE M	6 MARTINEZ PLACE LONGMONT CO 80501 1224	VIN # 1YVFP80C235M26482	\$ (15.92)
TOTAL				\$(1,802.67)

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street
East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

June 8, 2011

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

Re: Outdoor Amusement Application:
"15th Annual Sounds of Summer Concert Series"

Dear Chairman Kehoe:

Attached please find the amusement application submitted by **C. Roger Moss, Director of the East Hartford Parks & Recreation Department**. The applicant seeks an amusement permit for the purpose of conducting regularly scheduled outdoor concerts on the **Town Green, Main Street, from 6:30 PM to 8:30 PM** on the following **Thursdays in 2011**:

June 30

July 7, 14, 21, 28

August 4, 11, 18, 25 (Please note that the August 4th concert will be held in Martin Park and will be free to East Hartford residents.)

Pursuant to TO 5-3(b), the departments of Fire, Public Works, Health, and Parks & Recreation have also conducted a review of the application. The **Fire, Health, Public Works and Parks & Recreation Departments** approve the application as submitted.

The **Inspections & Permits Department** approves the application as submitted and states that any tents or generators will require permits.

The **Police Department** has reviewed the application and offers the following comments:

- The Police Department can provide adequate police protection for these events. The site is suitable for the proposed amusements. The crowd is expected to be moderate in size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods while maintaining a near-normal flow of traffic on the

streets adjacent to the site.

- A Police Officer may be required to maintain crowd and traffic control. If there are insufficient police personnel on duty for the concert, the overtime hiring of an Officer may be required.

Respectfully submitted for your information.

Sincerely,



Mark J. Sirois
Chief of Police

Cc:
Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

MANAGEMENT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event:
15th Annual Sounds Of Summer Concert Series
2. Date(s) of Event:
6/30 - 8/25/11
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
C. Roger Moss, CPRP – 860-291-7166
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
C. Roger Moss, Director – EH Parks & Rec., 50 Chapman Pl, Box 1, E. Hartford, CT 06108
5. List the location of the proposed amusement: (Name of facility and address)
East Hartford Town Green, 1047 Main St., East Hartford, CT 06108
6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
Thursdays, 6:30 pm to 8:30 pm, 6/30 – 8/25/11
7. Provide a detailed description of the proposed amusement:
Outdoor concert series will be held on the Town Green from Mid June to the End of August. Each week a different band will perform from 6:30-8:30 pm.
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
 Yes No
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?
6:30 – 8:30 pm, Thursdays
9. What is the expected age group(s) of participants?
Families through seniors
10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time / day / date and anticipated attendance for each.)
We anticipate between 200 and 500 people each week
11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
 - a. Crowd Size Impact: **200 to 500**

- b. Traffic Control and Flow Plan at Site & Impact on Surrounding / Supporting Streets:
Parking will be provided in the Town Green Parking Lot or surrounding streets or other parking lots located near Town Green.
 - c. Parking Plan On Site & Impact on Surrounding / Supporting Streets:
In the 14 previous years that the concert series has been held, we have not experienced and parking problems. Many people walk or ride their bikes to the concerts.
 - d. Noise Impact on Neighborhood:
Music will be played so those in the park may enjoy it.
 - e. Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement:
Self-policed with daily routine cleaning done by Parks & Recreation Dept.
 - f. List expected general disruption to neighborhood's normal life and activities:
None
 - g. Other Expected Influence on Surrounding Neighborhood:
None
12. Provide a Detailed Plan for the Following:
- a. Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles:
Vehicles may enter the park from either Main Street or Richard Road entrances.
 - b. Provisions for Notification of Proper Authorities in the Case of an Emergency:
Cell phone will be used or Parks and Recreation office phone to contact in the event of emergency.
 - c. Any Provision for On-Site Emergency Medical Services:
None Provided.
 - d. Crowd Control Plan:
Seating will be on the grass area of the Green, leaving the walkways open.
 - e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition:
Will maintain Town Green
 - f. Provision of sanitary facilities:
Port-A-Potties provided at Town Green and bathrooms in Community Cultural Center
13. Will food be provided, served, or sold on site:
- Food available Yes No AND contact has been made with the East Hartford Health Department Yes No. **Contact will be made with the East Hartford Health Department**
14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,
- Yes No Alcoholic Beverages will be served / provided.

If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:

a. For Such Sale or Provision,

b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.

Check if Copy of the Liquor Permit, as Required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

C. J. Frank
(Applicant Signature)

C. Roger Moss
(Printed Name)

6/1/11
(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

YES

NO

Liquor Permit Included:

YES

NO

Time Waiver Request Included:

YES

NO

Fee Waiver Request Included:

YES

NO

Received By: C. Frank

Employee Number: 9019

Date & Time Signed: June 2, 2011 2:20 PM

Time remaining before event: 28 days.

Fire Dept

Frank, Carol

From: Oates, John
Sent: Wednesday, June 08, 2011 8:03 AM
To: Frank, Carol
Cc: Driscoll, Eileen
Subject: RE: Sounds of Summer Concert Series

Carol,

The Fire Department has no objection to this event as described in the attachment.

John H. Oates
Fire Chief
East Hartford Fire Department
31 School Street
East Hartford, CT 06108

Office: 860-291-7403
Cell: 860-778-7757

-----Original Message-----

From: Frank, Carol
Sent: Tuesday, June 07, 2011 13:39
To: Oates, John
Cc: Driscoll, Eileen
Subject: FW: Sounds of Summer Concert Series

Good afternoon Chief Oates.

I received an "Out of Office" reply from Asst. Chief Perez in response to the below listed e-mail. As this is a "time is of the essence" permit application, I wondered if you or someone selected by you could provide this review for me? I have attached the application and Directors' Review for your reference.

Please feel free to contact me with any questions or concerns you may have and your anticipated cooperation is appreciated.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

-----Original Message-----

From: Frank, Carol
Sent: Tuesday, June 07, 2011 13:34
To: Perez, William
Cc: Driscoll, Eileen
Subject: Sounds of Summer Concert Series



Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
MANAGEMENT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Dates: **June 30
July 7, 14, 21, 28
August 4, 11, 18, 25 (Please note that the August 4th concert will be held in
Martin Park and will be free to East Hartford residents.)**

Event: **Sounds of Summer Concert Series**

Applicant: **East Hartford Parks & Recreation Department by C. Roger Moss, its Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Robin Sleeman, MSPH, RS 6/2/2011
Signature Date

Comments:

Frank, Carol

From: Moss, Roger
Sent: Thursday, June 02, 2011 3:28 PM
To: Frank, Carol
Subject: RE: Sounds of Summer Concert Series

Approved as submitted as this is our event.

C. Roger Moss, Director
East Hartford Parks and Recreation
50 Chapman Place
East Hartford, CT 06108
2010 IBMA Event of the Year - Podunk Bluegrass Music Festival

EMAIL AS OF 12/1/10: rmosse@easthartfordct.gov

W(860)291-7166 - Number as of 8/31/09
C(860)209-8314
Website: www.ehccc.com
Website: http://podunkbluegrass.net

-----Original Message-----

From: Frank, Carol
Sent: Thursday, June 02, 2011 14:52
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: Sounds of Summer Concert Series

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT.

PLEASE BE ADVISED THAT TIME IS OF THE ESSENCE REGARDING THIS APPLICATION, SO PLEASE FORWARD YOUR REVIEW by Wednesday, June 8, 2011. Your anticipated cooperation is appreciated. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Bockus, Tim
Sent: Tuesday, June 07, 2011 9:24 AM
To: Frank, Carol
Subject: RE: Sounds of Summer Concert Series

I've reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved as submitted.

Tim Bockus, Acting Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Thursday, June 02, 2011 14:52
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: Sounds of Summer Concert Series

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT.

PLEASE BE ADVISED THAT TIME IS OF THE ESSENCE REGARDING THIS APPLICATION, SO PLEASE FORWARD YOUR REVIEW by Wednesday, June 8, 2011. Your anticipated cooperation is appreciated. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Gentile, Richard
Sent: Thursday, June 02, 2011 3:11 PM
To: Frank, Carol
Subject: RE: Sounds of Summer Concert Series

Looks Ok.

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860.291.7215 (Office)
860.291.0145 (fax)

-----Original Message-----

From: Frank, Carol
Sent: Thursday, June 02, 2011 14:52
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia;
Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: Sounds of Summer Concert Series

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT.

PLEASE BE ADVISED THAT TIME IS OF THE ESSENCE REGARDING THIS APPLICATION, SO PLEASE FORWARD YOU REVIEW by Wednesday, June 8, 2011. Your anticipated cooperation is appreciated. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
MANAGEMENT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Dates: **June 30**
July 7, 14, 21, 28
August 4, 11, 18, 25 (Please note that the August 4th concert will be held in Martin Park and will be free to East Hartford residents.)

Event: Sounds of Summer Concert Series

Applicant: East Hartford Parks & Recreation Department by C. Roger Moss, its Director

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Signature

6/2/11
Date

Comments:

Any tents or generators require permit?

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

31 School Street

East Hartford, Connecticut 06108

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

MARK J. SIROIS
CHIEF OF POLICE

June 1, 2011

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"27th Annual Riverfest 5K Road Race"**

Dear Chairman Kehoe:

Attached please find the amusement permit application from Jim Uhrig on behalf of The East Hartford Parks & Recreation Department. The applicant seeks an amusement permit for the purpose of holding a 5K run beginning and ending at **Goodwin Park** in East Hartford on **Saturday, July 9, 2011** from **6AM - 11AM**.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. **The Fire, Health, and Parks and Recreation Departments** approve the application as submitted.

The **Public Works Department** reviewed the application and recommends approval subject to the following conditions:

- Applicant will coordinate the placement and removal of barricades, barrels and cones with the Department of Public Works Highway Division.

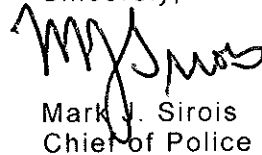
The **Police Department** conducted a review of the application and the following comment/recommendation is made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the amusement, the crowd is of a moderate size and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- As in the past, Police Officers will be required to staff pedestrian and traffic control posts.

- It is probable that some overtime hiring of Officers will be required to provide this additional manpower. The cost of such overtime hiring is yet to be determined.

Respectfully submitted for your information.

Sincerely,

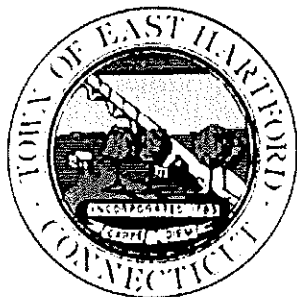
A handwritten signature in black ink, appearing to read 'M. J. Sirois', written over the printed name.

Mark J. Sirois
Chief of Police

xc:
Applicant

2nd & Final Revision

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

MANAGEMENT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event:
27th Annual Riverfest 5k Road Race
2. Date(s) of Event:
July 09, 2011
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
East Hartford Parks & Recreation Dept.
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
5. List the location of the proposed amusement: (Name of facility and address)
Goodwin School/Park, 1235 Forbes Street, East Hartford, CT 06118
6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
Saturday, July 9, 2011 - 6AM to approximately 11AM
7. Provide a detailed description of the proposed amusement:
A 5K run beginning and ending at Goodwin Park in East Hartford. Sponsored by EH Parks and Recreation Dept. in conjunction with the July River Festival. The course will start at the lower Goodwin Park athletic field and proceed south on the park access road turning right onto Maple Street, west on Maple Street, right onto Handel Road, right onto Woodycrest Drive, left onto Crescent Drive, right onto Woodycrest Drive, left onto Handel Road, left onto Maple Street, east on Maple Street, left onto lower Goodwin Park driveway to the finish line. See map that is attached.

Due to anticipated road construction on Forbes Street in July 2011, this course has been changed to avoid having runners on the construction area. It is anticipated that the original course will again be used in 2012.
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?
 Yes No
 - a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?
9. What is the expected age group(s) of participants?
Children to Adults (Varies)

10. What is the expected attendance at the proposed amusement:
 (If more than one performance, indicate time / day / date and anticipated attendance for each.)
Last year there were approximately 200 runners.
11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
- a. Crowd Size Impact:
See Attached
 - b. Traffic Control and Flow Plan at Site & Impact on Surrounding / Supporting Streets:
See Attached
 - c. Parking Plan On Site & Impact on Surrounding / Supporting Streets:
See Attached
 - d. Noise Impact on Neighborhood:
See Attached
 - e. Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement:
See Attached
 - f. List expected general disruption to neighborhood's normal life and activities:
See Attached
 - g. Other Expected Influence on Surrounding Neighborhood:
See Attached
12. Provide a Detailed Plan for the Following:
- a. Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles:
See Attached
 - b. Provisions for Notification of Proper Authorities in the Case of an Emergency:
See Attached
 - c. Any Provision for On-Site Emergency Medical Services:
See Attached
 - d. Crowd Control Plan:
See Attached
 - e. If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition:
See Attached
 - f. Provision of sanitary facilities:
See Attached
13. Will food be provided, served, or sold on site:
- Food available Yes No AND contact has been made with the East Hartford Health
 Department Yes No.
14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,

Yes No Alcoholic Beverages will be served / provided.

If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:

a. For Such Sale or Provision,

b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.

Check if Copy of the Liquor Permit, as Required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Answers to #11: Parking would take place at upper Goodwin Park behind Goodwin School. The race will begin and end in lower Goodwin Park which accesses Maple Street. There will be about 200 attendees (varies). The Police Dept. would need to block off roads for this 5K race for a short period of time for all of the runners to complete the course. There shouldn't be too much disruption as the race starts around 8:30AM on a Saturday morning when there isn't much traffic on the road and would take an hour or less in most cases for runners to complete the course. The course will start at the lower Goodwin Park athletic field and proceed south on the park access road turning right onto Maple Street, west on Maple Street, right onto Handel Road, right onto Woodycrest Drive, left onto Crescent Drive, right onto Woodycrest Drive, left onto Handel Road, left onto Maple Street, east on Maple Street, left onto lower Goodwin Park driveway to the finish line. See map that is attached.

Answers to #12: a) This event will take place at a park/school which is accessible to emergency units. The Police will be on hand to direct traffic, etc. b) See c. below. c) Police are on-site for traffic control. d) The Police will be on hand to direct traffic as well as Parks & Rec. individuals who will also direct people in parking, etc. e) Parking will be provided behind Goodwin School on the School premises. f) Same as d. above. g) Individuals from the Parks & Rec. Dept. will see that all trash is disposed of properly. h) Parks & Rec. Dept. staff will ensure that everything is neat and orderly upon completion of this event just as in past years. This is our 27th year of coordinating this event. Each year the EH Parks & Rec. Dept. has successfully managed and provided the appropriate coordination of efforts to ensure positive results.

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:


(Applicant Signature)

C. Roger Moser
(Printed Name)

5/25/11
(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included: YES NO
Liquor Permit Included: YES NO
Time Waiver Request Included: YES NO
Fee Waiver Request Included: YES NO

Received By: Carmy Ford

Employee Number: 9019

Date & Time Signed: 5/27/11 9:37 AM ~~PM~~

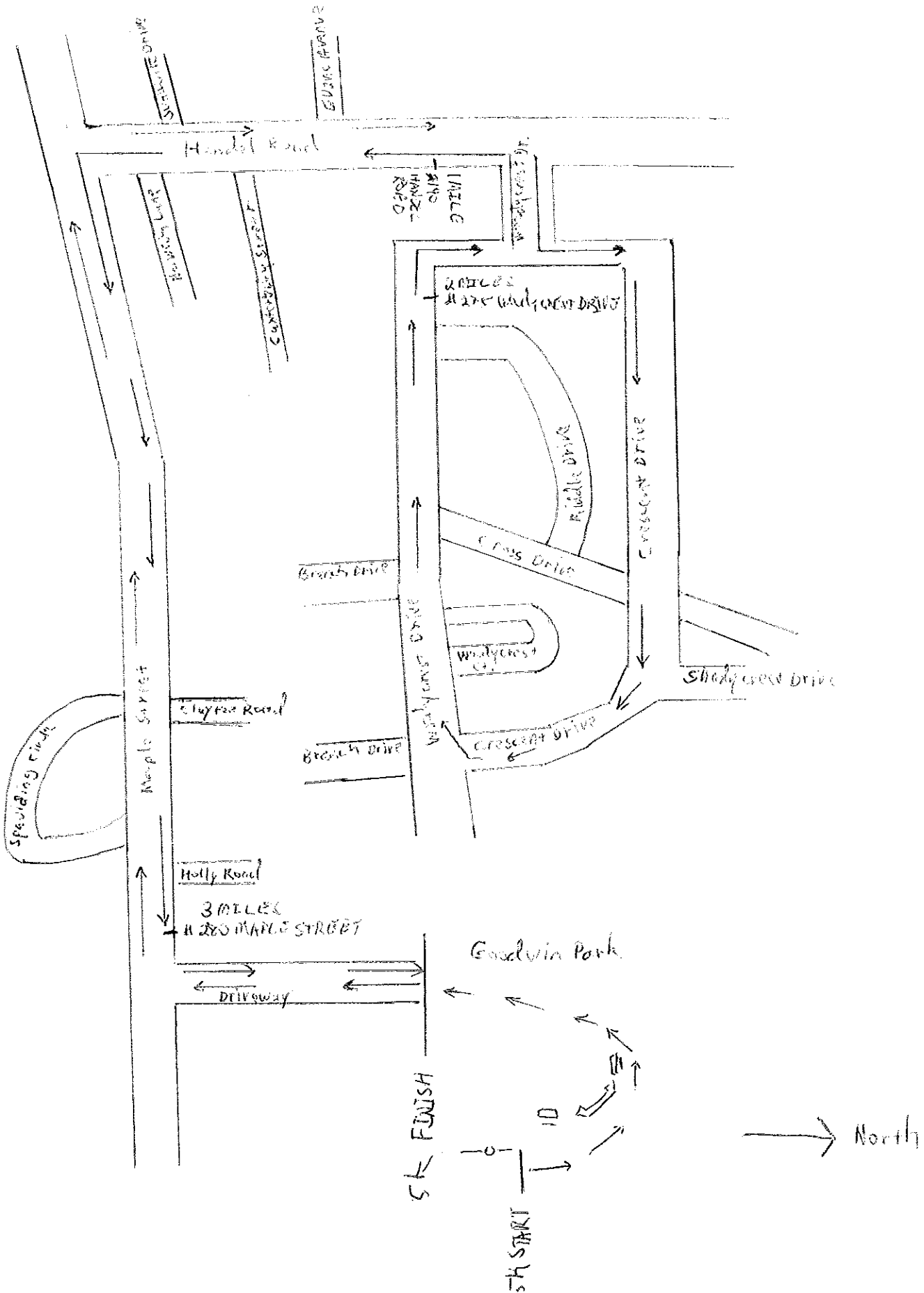
Time remaining before event: N/A days. - 2nd T Final Revision

EAST HARTFORD PARKS + RECREATION DEPARTMENT

RIVERFEST 5K COURSE MAP

MEASURED BY JIM UHRIE

5/24/2011



EAST HARTFORD PARKS + RECREATION DEPARTMENT

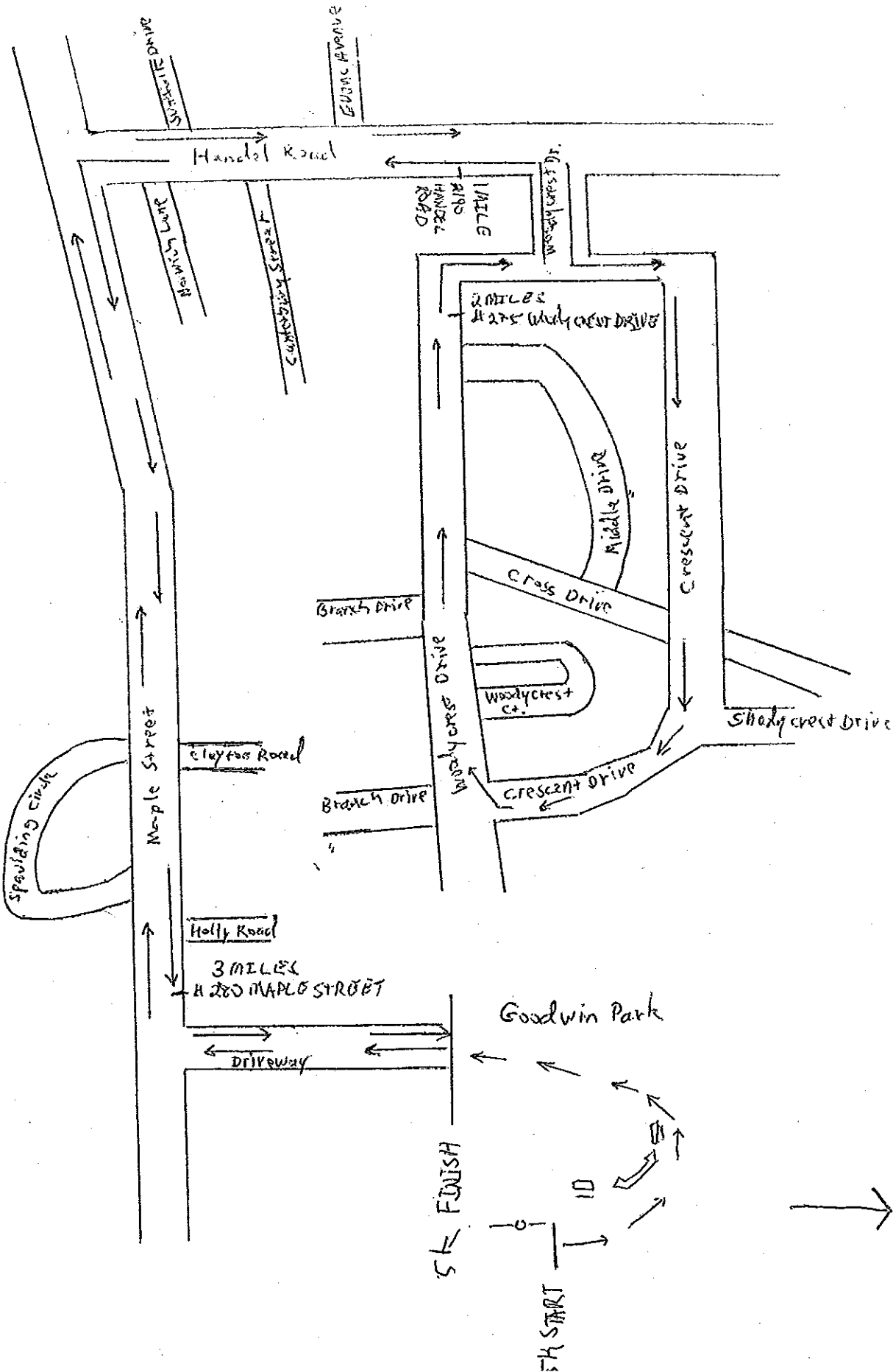
RIVERFEST 5K COURSE MAP

MEASURED BY JIM UHIG

5/24/2011

2011 RIVERFEST 5K RACE COURSE ROUTE

The course will start at the lower Goodwin Park athletic field and proceed south on the park access road turning right onto Handel Road, west on Handel Road, right onto Woodcrest Drive, left onto Crescent Drive, right on to Woodcrest Drive, left onto Handel Road, left onto Maple Street, east on Maple Street, left onto lower Goodwin Park driveway to the finish line.



Fire Dept



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
BUREAU OF OPERATIONS
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Melody A. Currey
Mayor

Administrative Review of Amusement Permit

Event Date: July 9, 2011
Event: 27th Annual Riverfest 5K Road Race
Applicant: East Hartford Parks & Recreation Department by C. Roger Moss, its Director

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

William Perez, Assistant Fire Chief

May 10, 2011

Signature

Date

Comments:

Health



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
BUREAU OF OPERATIONS
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Melody A. Currey
Mayor

Administrative Review of Amusement Permit

Event Date: **July 9, 2011**
Event: **27th Annual Riverfest 5K Road Race**
Applicant: **East Hartford Parks & Recreation Department by C. Roger Moss, its Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

Robin Sleeman, MSPH, RS
Signature

May 3, 2011
Date

Comments:

Frank, Carol

From: Moss, Roger
Sent: Monday, May 02, 2011 2:57 PM
To: Frank, Carol
Subject: RE: 27th Annual Riverfest 5K Road Race

This is our event and approve as submitted.

C. Roger Moss, Director
East Hartford Parks and Recreation
50 Chapman Place
East Hartford, CT 06108
2010 IBMA Event of the Year - Podunk Bluegrass Music Festival

EMAIL AS OF 12/1/10: rmosseasthartfordct.gov

W(860)291-7166 - Number as of 8/31/09
C(860)209-8314
Website: www.ehccc.com
Website: http://podunkbluegrass.net

-----Original Message-----

From: Frank, Carol
Sent: Monday, May 02, 2011 14:50
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: 27th Annual Riverfest 5K Road Race

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Monday, May 16, 2011. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Bockus, Tim
Sent: Tuesday, May 31, 2011 3:39 PM
To: Frank, Carol
Subject: RE: Riverfest 5K Road Race

I've reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved subject to the following condition:

1. Applicant will coordinate the placement and removal of barricades, barrels and cones with the Department of Public Works Highway Division.

Tim Bockus, Acting Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Tuesday, May 31, 2011 08:32
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: Riverfest 5K Road Race

Good morning all.

Attached please find a 2nd and Final Application Revision Notice and 2nd Revised and Final Outdoor Amusement Permit Application in connection with the above captioned event.

THIS IS FOR INFORMATIONAL PURPOSES ONLY AND THERE IS NO NEED TO RESPOND TO THIS UNLESS ANY OTHER ISSUES ARISE. YOUR PREVIOUS REVIEWS, IF ALREADY PROVIDED, WILL REMAIN ON FILE FOR THIS APPLICATION.

IF THERE IS A CHANGE TO YOUR PREVIOUS REVIEW OR IF YOU HAVE NOT YET PROVIDED A REVIEW, KINDLY BASE YOUR REVIEW ON THE ATTACHED INFORMATION.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Gentile, Richard
Sent: Tuesday, May 31, 2011 8:49 AM
To: Frank, Carol
Subject: RE: Riverfest 5K Road Race

This application appears OK to our Office. No comments

Rich

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860.291.7215 (Office)
860.291.0145 (fax)

-----Original Message-----

From: Frank, Carol
Sent: Tuesday, May 31, 2011 08:32
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia;
Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: Riverfest 5K Road Race

Good morning all.

Attached please find a 2nd and Final Application Revision Notice and 2nd Revised and Final Outdoor Amusement Permit Application in connection with the above captioned event.

THIS IS FOR INFORMATIONAL PURPOSES ONLY AND THERE IS NO NEED TO RESPOND TO THIS UNLESS ANY OTHER ISSUES ARISE. YOUR PREVIOUS REVIEWS, IF ALREADY PROVIDED, WILL REMAIN ON FILE FOR THIS APPLICATION.

IF THERE IS A CHANGE TO YOUR PREVIOUS REVIEW OR IF YOU HAVE NOT YET PROVIDED A REVIEW, KINDLY BASE YOUR REVIEW ON THE ATTACHED INFORMATION.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Bennett, Cindy
Sent: Monday, May 02, 2011 3:01 PM
To: Frank, Carol
Subject: RE: 27th Annual Riverfest 5K Road Race

There will not be a certificate of ins required form the park dept for this event.

-----Original Message-----

From: Frank, Carol
Sent: Monday, May 02, 2011 2:50 PM
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: 27th Annual Riverfest 5K Road Race

Good afternoon all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Monday, May 16, 2011. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
BUREAU OF OPERATIONS
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Melody A. Currey
Mayor

Administrative Review of Amusement Permit

Event Date: July 9, 2011

Event: 27th Annual Riverfest 5K Road Race

Applicant: East Hartford Parks & Recreation Department by C. Roger Moss, its Director

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
 - 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- Fire Department
 - Health Department
 - Parks & Recreation Department
 - Public Works Department
 - Corporation Counsel

BC Nichols Inspection Permit
Signature

5/2/11
Date

Comments:

Tents may require permits

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

TELEPHONE
(860) 528-4401

Police Department

FAX (860) 289-1249

31 School Street

East Hartford, Connecticut 06108

MARK J. SIROIS
CHIEF OF POLICE

May 31, 2011

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"Replica Tall Ship Viewing"**

Dear Chairman Kehoe:

Attached please find the amusement permit application submitted by **Goodwin College, Inc., Inc. by Daniel Larson, its Senior Project Manager**. The applicant seeks to conduct a **two (2) day open to the public** viewing and boarding of a tall ship, the "Half Moon". The event will be located at 133 Riverside Drive, at the "tall water dock" on the Connecticut River. The ship is scheduled to arrive July 5, 2011. The public viewing portion will take place on **Saturday, July 9, 2011** and **Sunday, July 10, 2011** from **9 AM - 4 PM** on both days.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, and Public Works Departments. The **Fire, Public Works, Health and Parks & Recreation** Departments approve the application as submitted.

The **Police Department** conducted a review of the application and the following comment/recommendation is made:

- The Police Department can provide adequate police protection for this event. The proposed site is suitable for the proposed amusement, the crowd is of moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- As in the past, Police Officers will be required to staff pedestrian and traffic control posts.
- In the event that the police manpower required for this event exceeds the Department's normal patrol complement, some overtime hiring may be necessary. The number of officers and cost of such overtime hiring is yet to be determined. As an

event that is not Town sponsored, this expense will have to be borne by the applicant.

Sincerely,

A handwritten signature in black ink, appearing to read "M. J. Sirois". The signature is stylized with a large, looping initial "M" and a long, sweeping underline.

Mark J. Sirois
Chief of Police

xc:
Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

MANAGEMENT SERVICES BUREAU
OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Mark J. Sirois
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

1. Name of Event:
Viewing the Replica Half Moon Tall Ship
2. Date(s) of Event:
The arrival of the Tall ship will be on Tuesday July 5th and this is in conjunction with River Fest
Public Viewing will be the weekend of July 9th and 10th
Encampment will also be taking place during the festivities this year from Friday July 8th through Tuesday
July 15th.
The Half Moon will depart from Goodwin College on Monday July 18, 2011.
3. Applicant's name, home & work phone numbers, home address, and e-mail address:
Goodwin College Inc.
One Riverside Drive
Building 211
East Hartford, CT 06118
Contact Dan Larson 860.913.2306 or via email dl Larson2@goodwin.edu
4. If partnership, corporation, club, or association, list names of all partners or officers and business address.
Mark Scheinberg, Secretary
A.Raymond Madorin, Treasurer
Frank Amodio, Chairman of the Board
5. List the location of the proposed amusement: (Name of facility and address)
Goodwin College Inc.
Maintenance Office
133 Riverside Drive
East Hartford, CT 06118
6. List the dates and hours of operation for each day (if locations changes on a particular day, please list):
See attached schedule (9Am - 4pm)
7. Provide a detailed description of the proposed amusement:
Viewing and Boarding of the Replica Half Moon Tall Ship
8. Will Music or Other Entertainment Be Provided Out-Of-Doors?

Yes No

- a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?
All Ages
10. What is the expected attendance at the proposed amusement:
(If more than one performance, indicate time/ day / date and anticipated attendance for each.)
300 to 400 per day
11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:
- Crowd Size Impact:
Minimal-Spread throughout the day.
 - Traffic Control and Flow Plan at Site & Impact on Surrounding/ Supporting Streets:
Minimal-Campus Realty to Direct Flow.
 - Parking Plan On Site & Impact on Surrounding/ Supporting Streets:
Ample Parking available at Goodwin College
 - Noise Impact on Neighborhood:
None
 - Trash & Litter Control Plan for the Amusement Site and Surrounding Community During and Immediately After the Proposed Amusement:
Goodwin College Maintenance Staff will be responsible for all clean up in all areas.
 - List expected general disruption to neighborhood's normal life and activities:
None, attraction is within walking distance of the Neighborhood.
 - Other Expected Influence on Surrounding Neighborhood:
Normal college traffic and (River Fest traffic on July 9th Only)
12. Provide a Detailed Plan for the Following:
- Accessibility of Amusement Site to Emergency, Police, Fire & Medical Personnel and Vehicles
Paved, gated access road to the dock
 - Provisions for Notification of Proper Authorities in the Case of an Emergency:
Police and Fire Department will be notified by Goodwin College.
 - Any Provision for On-Site Emergency Medical Services:
Will have town medical staff for the Public Viewing Weekend
 - Crowd Control Plan:
Gated Access
 - If on Town Property, the Plan for the Return of the Amusement Site to Pre-Amusement Condition:
 - Provision of sanitary facilities:
Restrooms are available on site
13. Will food be provided, served, or sold on site:
- Food available at the Public Viewing Yes No
Food available at the Goodwin College President Receptions YES on Tuesday July 12 or Rain Date Thursday July 14th. AND contact has been made with the East Hartford Health Department Yes No.
14. Does the Proposed Amusement Involve the Sale and/or Provision of Alcoholic Beverages to Amusement Attendees,
- Yes No Alcoholic Beverages will be served / provided.
- If 'YES', Describe, In Detail, Any and All Arrangements and What Procedures Shall Be Employed:
- For Such Sale or Provision,

b. To Ensure That Alcohol Is Not Sold or Provided to Minors or Intoxicated Persons.

Check if Copy of the Liquor Permit, as Required by State Law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

[Signature]
(Applicant Signature)

David N. Hooser
(Printed Name)

5-17-11
(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Liquor Permit Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Time Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Fee Waiver Request Included:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Received By: *[Signature]*

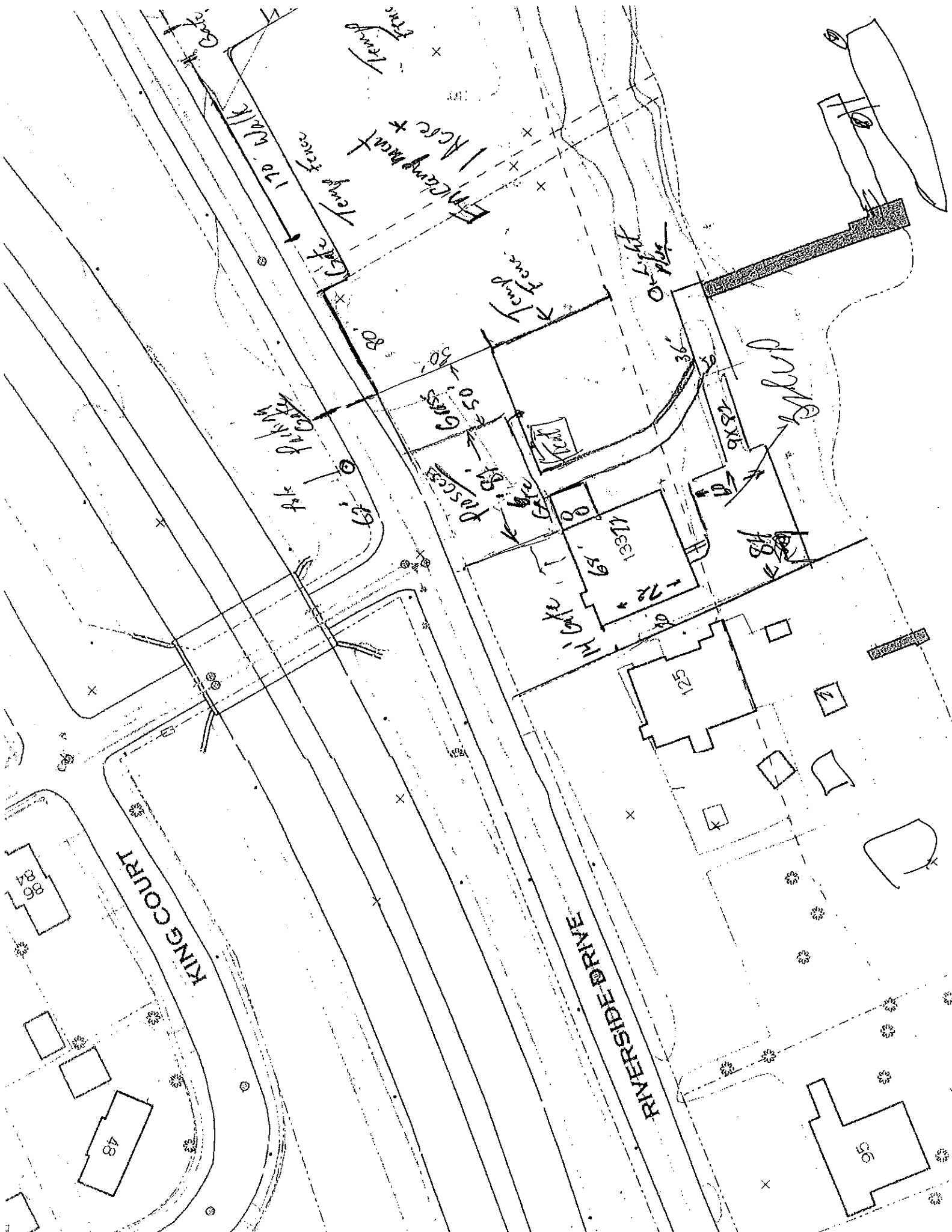
Employee Number: 9019

Date & Time Signed: May 18, 2011 7:00 AM ~~PM~~

Time remaining before event: 30th days.

Sunday, June 26, 2011	Monday, June 27, 2011	Tuesday, June 28, 2011	Wednesday, June 29, 2011	Thursday, June 30, 2011	Friday, July 01, 2011	Saturday, July 02, 2011
7:30 - 9 9-12 12-2 2-2:30 2:30 - 4 4 - 7			Students depart New London	of	DISCOVERY	VOYAGE
Sunday, July 03, 2011	Monday, July 04, 2011	Tuesday, July 05, 2011	Wednesday, July 06, 2011	Thursday, July 07, 2011	Friday, July 08, 2011	Saturday, July 09, 2011
7:30 - 9 9-12 12-2 2-2:30 2:30 - 4 4 - 7 7-8	DISCOVERY	ARRIVAL CEREMONY	PREP FOR	COMMUNITY TOURS &	ENCAMPMENT	ENVIRO STUDIES COMMUNITY TOURS 9 AM - 4 PM
Sunday, July 10	Monday, July 11	Tuesday, July 12	Wednesday, July 13	Thursday, July 14	Friday, July 15	Saturday, July 16
7:30 - 9 9-12 12-2 2-2:30 2:30 - 4 4 - 7 7-8	MAGNET SCHOOL SUMMER PROGRAM	MAGNET SCHOOL SUMMER PROGRAM PRESIDENT'S RECEPTION	MAGNET SCHOOL SUMMER PROGRAM	MAGNET SCHOOL SUMMER PROGRAM PRESIDENT'S RECEPTION RAIN DATE		FIREWORKS donor event CREW/ENACTOR EVENT
Sunday, July 17	Monday, July 18	Tuesday, July 19	Wednesday, July 20	Thursday, July 21	Friday, July 22	Saturday, July 23
7:30 - 9 9-12 12-2 2-2:30 2:30 - 4 4 - 7 7-8	BOYSCOUTS Students depart VOYAGE	of	DISCOVERY	VOYAGE	of	DISCOVERY
Sunday, July 24	Monday, July 25	Tuesday, July 26	Wednesday, July 27	Thursday, July 28	Friday, July 29	Saturday, July 30
7:30 - 9 9-12 12-2 2-2:30 2:30 - 4 4 - 7 7-8	VOYAGE					
	ARRIVAL CEREMONY BOYSCOUTS DEPART STUDENTS ARRIVE GC					

JULY 9 + JULY 10 ONLY APPLICABLE TO THIS APPLICATION





Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
MANAGEMENT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Melody A. Currey
Mayor

Administrative Review of Amusement Permit

Event Dates: July 9 & 10, 2011

Event: Replica Tall Ship Viewing

Applicant: Goodwin College by Daniel Larson, its Senior Project Manager

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

William Perez, Assistant Fire Chief

May 31, 2011

Signature

Date

Comments:

Health Dept



Mark J. Sirois
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
MANAGEMENT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Melody A. Currey
Mayor

Administrative Review of Amusement Permit

Event Dates: July 9 & 10, 2011

Event: Replica Tall Ship Viewing

Applicant: Goodwin College by Daniel Larson, its Senior Project Manager

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

Robin Sleeman, MSPH, RS

May 31, 2011

Signature

Date

Comments:

Frank, Carol

From: Moss, Roger
Sent: Thursday, May 26, 2011 2:20 PM
To: Frank, Carol
Subject: RE: Replica Tall Ship Viewing (The tall ship, The Half Moon)

Approved as submitted we have no involvement in this event.

C. Roger Moss, Director
East Hartford Parks and Recreation
50 Chapman Place
East Hartford, CT 06108
2010 IBMA Event of the Year - Podunk Bluegrass Music Festival

EMAIL AS OF 12/1/10: rmosseasthartfordct.gov

W(860)291-7166 - Number as of 8/31/09
C(860)209-8314
Website: www.ehccc.com
Website: http://podunkbluegrass.net

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, May 18, 2011 08:43
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: Replica Tall Ship Viewing (The tall ship, The Half Moon)

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, June 1, 2011. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Bockus, Tim
Sent: Friday, May 27, 2011 11:40 AM
To: Frank, Carol
Subject: RE: Replica Tall Ship Viewing (The tall ship, The Half Moon)

I've reviewed this application and pursuant to Town Ordinance 5.3, I recommend that the application be approved as submitted.

Tim Bockus, Acting Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860) 291-7361
Fax (860) 291-7370
TBockus@easthartfordct.gov

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, May 18, 2011 08:43
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: Replica Tall Ship Viewing (The tall ship, The Half Moon)

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, June 1, 2011. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290

Frank, Carol

From: Bennett, Cindy
Sent: Wednesday, May 25, 2011 12:50 PM
To: 'Karen Gilbert'
Cc: Dan Larson; Frank, Carol
Subject: RE: Insurance Certificate

thank you this is acceptable-

-----Original Message-----

From: Karen Gilbert [mailto:KGilbert@goodwin.edu]
Sent: Wednesday, May 25, 2011 10:33 AM
To: Bennett, Cindy
Cc: Dan Larson
Subject: Insurance Certificate

Hi Ms. Bennett,

Here is Goodwin College's insurance certificate as requested for the Half Moon Replica Ship Community Tours and events.

Please let me or Dan Larson know if you have questions.

Thanks,

Karen Gilbert

Confidentiality. This electronic transmission is strictly confidential to the sender and intended solely for the addressee. It may contain information which is covered by legal, professional or other privilege. If you are not the intended addressee, or someone authorized by the intended addressee to receive transmissions on behalf of the addressee, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. If you have received this transmission in error, please notify the sender as soon as possible and destroy this message.

WARNING: Computer viruses can be transmitted via e-mail. The recipient should check this e-mail and any attachments for the presence of viruses. The company accepts no liability for any damage caused by any virus transmitted by this e-mail. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission.

RiskMngmt

Frank, Carol

From: Bennett, Cindy
Sent: Thursday, May 19, 2011 9:30 AM
To: Frank, Carol
Subject: RE: Replica Tall Ship Viewing (The tall ship, The Half Moon)

Goodwin College will have to submit the 1 million dollar general liability ins and name the Town, its employee's officials employees and volunteers as additional insured's for liabilities associated with this event. Thank youe

-----Original Message-----

From: Frank, Carol
Sent: Wednesday, May 18, 2011 8:43 AM
To: Oates, John; Bockus, Tim; Cordier, James; Moss, Roger
Cc: Thurnauer, Beau; Bennett, Cindy; Gentile, Richard; Horan, Denise; Leclerc, Marcia; Miller, James; Nichols, Bonnie; Perez, William; Sleeman, Robin; Stokes, Gloria
Subject: Replica Tall Ship Viewing (The tall ship, The Half Moon)

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event. Please note the review is attached to the notice and your review can be sent via an e-mail response through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, June 1, 2011. Thank you.

If you should have any questions, please feel free to contact me.

Regards,

Carol A. Frank
East Hartford Police Dept.
Operations/MSB
31 School St.
East Hartford, CT 06108

Work: 860-291-7631
Fax: 860-291-6290



Mark J. Sirois
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
MANAGEMENT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Melody A. Currey
Mayor

Administrative Review of Amusement Permit

Event Dates: July 9 & 10, 2011

Event: Replica Tall Ship Viewing

Applicant: Goodwin College by Daniel Larson, its Senior Project Manager

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- 1. the application be approved as submitted.
- 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- 3. the application be disapproved for the reason(s) set forth in the attached comments.

- Fire Department
- Health Department
- Parks & Recreation Department
- Public Works Department
- Corporation Counsel

B. M. M...
Signature

5/18/11
Date

Comments:

Tents & possibly generators need permits

Patricia Conobello

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street

East Hartford, Connecticut 06108

2011 JUN 15 A 9:33

(860) 291-7208

ACTING TOWN CLERK

FAX (860) 291-7389

DATE: June 15, 2011

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: **Tuesday, June 21, 2011 7:00 p.m. Town Council Majority Office**

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, June 21, 2011

7:00 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in Executive Session for discussion of the state court action on the case entitled Michelle Spellman vs. the Town of East Hartford, et al.

cc: Mayor Leclerc
Scott Chadwick, Corporation Counsel

Attenello, Angela

From: Chadwick, Scott
Sent: Tuesday, June 14, 2011 4:00 PM
To: Attenello, Angela
Subject: RE: Executive Session

Yes, please. The state court action, Michelle Spellman v. Town of East Hartford, et al.

Thanks, Scott

-----Original Message-----

From: Attenello, Angela
Sent: Tuesday, June 14, 2011 14:17
To: Chadwick, Scott; Cassetta, Frank
Subject: Executive Session

Gentlemen:

The next Town Council meeting is June 21st. Will either of you have the need for an executive session?

Angela Attenello
Town Council Clerk
740 Main Street
East Hartford CT 06108
Office: (860)291-7208
Fax: (860)291-7389