

**TOWN OF DUXBURY, MASSACHUSETTS
PERSONNEL BOARD MINUTES**

TOWN CLERK

Duxbury Senior Center ~ Ellison Room
7:30 PM

2016 ~~January 14th, 2016~~

DUXBURY, MASS.

Present:

Karen Butcher Jeannie Horne, Ex Officio Guest Speaker: Mary Flanders Aicardi ~ Project Mgr.
Liz Hartford Marianne Gonsalves, Ex Officio Edward J. Collins, Jr. Center for Public Management
Jonathan Ruttgers
Steve Shay
Anita Stiles

Call to Order: Co-Chair Karen Butcher made a motion to open the meeting. Anita Stiles seconded the motion. All in favor 5:0. The meeting began at 7:30pm

Executive Session: N/A

New Business: N/A

Old Business:

- a. Mary Flanders Aicardi, Associate with the Edward J. Collins, Jr. Center for Public Management presented the Collins Center Study report detailing the review of Duxbury's compensation policies and practices for the Personnel Board members and for those attending the meeting. Upon completion, Mary fielded questions from both Personnel Board Members and the audience.

Staffing Update: Postponed until the January 25th, 2016 meeting.

Open Session Minutes:

Review of December 14th, 2015 meeting minutes. Karen Butcher motioned to approved December 14th, 2015 meeting minutes. Steve Shay seconded the motion. All in favor: 4:0.

Documents reviewed:

1. Meeting agenda.
2. Collins Center Final Report
3. December 14th, 2015 meeting minutes.

Adjournment:

Steve Shay made a motion to adjourn. Anita Stiles seconded the motion. Meeting adjourned 8:30pm.

Next meeting is scheduled for 01.25.16

Marianne Gonsalves, HR Assistant

Submitted: 04.04.16

Approved: 04.04.16