

Community Preservation Committee Meeting  
Thursday, December 13, 2012

TOWN CLERK  
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DUXBURY, MASS.

The Community Preservation Committee (CPC) held a meeting in the Mural Room, Lower Level of the Town Hall on Thursday, December 13, 2012 beginning at 8:00 a.m. Members present included Chairman John Bear, Tony Kelso, Pat Loring, Holly Morris, Sarianna Seewald and Terry Vose. Also present was Joe Grady, Conservation Administrator.

**CITIZEN INPUT**

No subject was brought forth.

**CHAIR/VICE CHAIR REPORT**

Mr. Bear gave out criteria assignments. At the next meeting on December 20 members are to present criteria for each project and the CPC will vote on each funding request.

**NEW FUNDING APPLICATIONS SUBMITTALS**

**2013-02 Housing Projects Additional Funding** – Present for the discussion were Chairman of the Local Housing Partnership (LHP) Diane Bartlett and Selectman Shawn Dahlen. Mr. Dahlen explained a memo dated 12/8/2012 that clarified the costs and funding shortfalls for the Grange/Fire Station (Franklin St.) and Camp Wing (Temple St.) projects.

**2013-03 New Athletic Field Study** – Gordon Cushing Recreation Director reported that the School Committee unanimously voted to endorse the project. Ms. Morris asked if Mr. Cushing had estimated the total cost through construction. Mr. Bear inquired if School Department would use fields and Mr. Cushing indicated probably as practice fields. Mr. Cushing indicated that as part of the study parking issues would be addressed. Ms. Seewald inquired as to any construction grants and who would be responsible for maintenance of the fields. Mr. Cushing indicated he is looking into these issues. Mr. Bear commented that before construction the proposed plan may need to go through Site Plan Review process with the Planning Board.

Mr. Vose left meeting at 8:45 a.m.

**2013-04 Luther Sampson Workshop** – Ms. Loring reported on the site visit.

**2013-07 Conservation Fund** – Joe Grady, Conservation Administrator explained the request for funding is \$100,000 to replenish the Conservation Fund. He indicated that funding the Conservation Fund is one of the goals identified in the Open Space Plan. Recently the Fund has been used to purchase three parcels of land and to pay for the transfer of several town-owned lands taken for back taxes to the care of the Conservation Commission.

**OPEN PROJECT UPDATES**

Committee contacts reported on progress of the projects that are assigned to them. There were no outstanding issues.

**NEW / OTHER BUSINESS**

Mr. Bear reported that the Finance Director has calculated that the administrative budget of \$5% would total \$39,000. The CPC will vote on the proposed budget at the next CPC meeting.

**ADMINISTRATIVE MATTERS**

Mr. Grady reported that his work with the CPC has become part of his job description; however since he is at the top of his pay scale the compensation for the work has not been added to his salary. Ms. Loring recused herself from this discussion. Ms. Morris made a motion that was seconded by Mr. Kelso.

**Motion:** to approve the payment of \$6,000 to Mr. Grady for his functions with the CPC for Fiscal Year 2013.

**Vote:** 4 – in favor; 0 – opposed; 1 – abstention (Loring). Motion passed.

The CPC reviewed draft minutes for the meeting on 11/8/2012. Ms. Loring made a motion that was seconded by Ms. Morris.

**Motion:** to approve the minutes of the meeting on 11/8/2012, as drafted.

**Vote:** 5 – in favor; 0 – opposed. Motion passed.

Meeting adjourned at 9:10 a.m.