



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

**Water Department Minutes**  
**Wednesday, November 28, 2017**

**Approved: December 19, 2017**

Chairman Karl Huber called the meeting to order at 6:00pm  
Member present: Scott Wilkins  
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

**Quotes to Repair/Replace Well #1 Equipment & Water Project Update**

In attendance for discussion: Town Administrator Tracey Hutton, Operator David Hardman, Superintendent David Tully Jr. and Fire Chief Brian Rich

**DEP Visit**

The Town Administrator brought the Board up to date on her visit to the Department of Environmental Protection (DEP) in Worcester. Although DEP was pleased to hear that the department would be repairing well #1, they brought up the varying pH numbers, which they believe, are a problem. They would like to see the pH at a constant 7.5.

**Hydro-Pneumatic Tanks**

DEP will be issuing the Town a "Consent Order" stating that the hydro-pneumatic tanks must be replaced by a certain date. Ms. Hutton told the Board that Wright-Pierce is writing a corrective action plan to replace the tanks with a 75,000-gallon atmospheric storage tank. A survey of the Pleasant Street site that the tank will be placed on will be completed by the end of December. Ms. Hutton asked for permission to sign the contract for the survey that will cost \$1,000. The Board agreed.

Staffing was mentioned in our Sanitary Survey and was brought up at the DEP meeting. Ms. Hutton told members that she negotiated a 6-month contract with Whitewater that will bring the Department into compliance. The cost, \$28,330 (for a 6-month period) is for a licensed Operator to be in Dunstable 4 hours a day/5 days a week. This price does not include additional hours or emergencies. DEP is also requiring our Superintendent to be an Operator in Training.

After Ms. Hutton left the meeting to attend the Board of Selectmen meeting, the Board had questions regarding the requirement from DEP for a 20-hour a week Operator. Does the Operator need to sit at the pump station for the 4 hours? Emergencies tend to happen after hours or weekends, which will cost the Department a lot of money. What will the Operator do during the time he/she is on duty? If David Hardman or David Tully are in Town, why the need for the part time Operator? The Board also did not review the revised contract. After the discussion, the Board decided they did not have enough information to render a decision on the Whitewater contract.



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

### Quotes to Repair Well #1

The Board received three written quotes to service the well and pump.

- a) Barrie Miller's Well & Pump Service, Inc. - \$28,765
- b) F.G. Sullivan Drilling Co. Inc. - \$15,133
- c) Maher Services - \$19,160

After discussing the options, Scott made a motion to hire F.G. Sullivan Drilling Co. Inc. to do the rehabilitation of well #1. Karl 2<sup>nd</sup> the motion. – Motion passed unanimously.

### Meeting Minutes of November 15, 2017

Scott made a motion to approve, as submitted, the minutes of November 15<sup>th</sup> meeting. Karl 2<sup>nd</sup> the motion. – Motion passed unanimously.

### Review and Sign Monthly Bills and Payroll

The Board signed monthly invoices and the payroll.

### Review Breakdown of Finances for FY2018

Members reviewed the updated financial report.

### Update on Money Owed to the Water Department

Fall invoices are not due until December; no water customers are in arrears.

### Review Annual Report

The Board reviewed and made one change to the Annual Report.

### Flushing of System

The Superintendent will finish the flushing of the system on Thursday, November 30<sup>th</sup>.

### Fall Meter Readings/Invoices

Meters were read and invoices mailed to customers. They are due in December.

### Additional Topics Discussed Not Noted on the Agenda

#### Chief Rich

Chief Rich told the Board that his firefighters would paint the hydrants in the spring.

Scott made a motion to close the meeting at 7:15pm. Karl 2<sup>nd</sup> the motion. – Motion passed unanimously. The next meeting is scheduled for Tuesday, November 28, 2017, 6:00pm at the Dunstable Town Hall.

Respectfully submitted,

Cheryl A. Mann, Administrative Assistant Dunstable Water Department