



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

**Water Department Minutes**  
**Monday, February 28, 2017**

**Approved: March 28, 2017**

Meeting was called to order by member Mark Cullen at 6:00pm.

Member present: Scott Wilkins

Member absent: Chairman Karl Huber

Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

**Water Project Update**

Town Administrator Tracey Hutton and Affordable Housing member Carol Bacon were in attendance to discuss the future water project. The Board met a couple of weeks ago and voted to place the new hydro-pneumatic tanks in the area of the MUD District. After tonight's discussion, the Board agreed to contract with Tighe and Bond for engineering to have a "shovel ready" project ready for vote at a future Town Meeting. The engineering will be dependent upon approval of funding at the Annual Town Meeting. Tighe and Bond will engineer the following:

- a) Engineering for a new above ground structure that would house two hydropneumatic tanks that will provide a total storage of approximately 10,000 gallons. Building dimensions would be approximately 25' wide x 35' long in the Mixed Use District on Pleasant Street
- b) Engineering for the cleaning and redevelopment of Well #1
- c) Engineering for replacement and upsizing of Well No. 1 pump for a lead lag alternate system
- d) Engineering on upgrading the electrical at the well site
- e) Engineering for the mixology equipment
- f) Engineering to repair the access road to a 14' wide road

The Department had received a draft engineering quote from Jeff Faulkner (Tighe and Bond) that included replacement of water main (\$145,000). The Town Administrator will ask Mr. Faulkner to revise the quote (currently at \$113,000) to include the engineering of the access road. Tracey Hutton will present the final engineering quote to the Board of Selectmen. An article will be placed on the town warrant for the May 8<sup>th</sup> Annual Town Meeting.

**Meeting Minutes of January 30, 2017 and February 15, 2017**

Scott made a motion to approve, as submitted, the minutes of the January 30<sup>th</sup> and February 15<sup>th</sup> meetings. Mark 2<sup>nd</sup> the motion. Motion passed unanimously.

**Review and Sign Monthly Bills and Payroll**

Payroll and invoices totaling \$1,886.28 were signed by the Board.



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

### **Review Breakdown of Finances for FY2017**

The Board reviewed the fiscal year 2017 financial report.

### **Update on Money Owed to the Water Department**

Currently \$2,026.69 is owed.

### **Beaver Discussion**

Mark contacted Leo Martin Sr. from Chelmsford who has previously trapped beavers in Dunstable and is the trapper for the Chelmsford Water District. Mark and Leo met at the well site. There is concern that if the department does not remove the beavers from the area, we could face a contamination issue. Both Mark and Scott signed the Board of Health Application for a 10-day emergency beaver or muskrat permit. This will be turned in to the Nashoba Board of Health Agent Bridgette Braley on Wednesday, March 1<sup>st</sup>. The Administrative Assistant will contact the Conservation Commission to keep them involved in the process.

### **Master Plan Update**

Karl was not in attendance to update the Board.

### **Additional Topics Discussed Not Noted on the Agenda**

Mark made a motion to close the meeting at 6:40pm. Scott 2<sup>nd</sup> the motion. – Motion passed unanimously. The next meeting is scheduled for Tuesday, March 28, 2017 at 6:00pm at the Dunstable Town Hall.

Respectfully submitted,

Cheryl A. Mann  
Administrative Assistant  
Dunstable Water Department