



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
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Water Department Minutes
Tuesday, October 25, 2016

Approved: November 22, 2016

Meeting was called to order by Chairman Karl Huber at 6:00pm.
Members present: Mark Cullen and Scott Wilkins
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

Meeting Minutes of September 27, 2016

Mark made a motion to approve, as submitted, the minutes of the September 27th meeting. Scott 2nd the motion. Motion passed unanimously.

Review and Sign Monthly Bills and Payroll

Payroll and invoices totaling \$2,058.74 were signed by the Board.

Review Breakdown of Finances for FY2017

The Board reviewed the fiscal year 2017 financial report.

Update on Money Owed to the Water Department

Currently there is \$635.94 outstanding.

Acknowledgement of Receipts - Ethics

The Town Clerk emailed the "Mandatory Conflict of Interest Summary" to the Water Commissioners for review. The Secretary gave each member a receipt to sign which acknowledges that they received the document. This receipt will be given to the Clerk.

Jon Tibbets – Mass Rural Water Visit

Karl reminded the Board that Jon Tibbets from Mass Rural Water will be meeting with him and David on Thursday, October 27th at 1pm to do some leak detection. Karl also wants to discuss the pH settings at the well site, the Pond Street/well site project, new connections and gate valve locations.

Department of Environmental Protection (DEP) Letter to the School District

Karl met with the school district's Assistant Director of Business and Finance Michael Knight and Director of Building and Grounds Steve Brynes regarding iron in the high school's water. Samples collected on August 25, 2016 came back with an iron concentration of 0.12mg/L. This has been an ongoing issue at the high school. The water system consists of a 65 foot deep well which pumps into a sophisticated treatment system before entering the high school. DEP has requested that the school district submit a correction action plan for review and approval within 120 days. The plan will contain all options for meeting the school's water supply needs. Options include: drilling a new well, tying into another public water system, optimizing treatment



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of existing supply or a combination. Upgrades are to be completed by August 15, 2017. The meeting consisted of discussing an option of tying into the Dunstable Water system. If this were to happen, the burden for the cost would be on both towns as it is a regional school district. The School Department is currently exploring all options.

Meter Replacement Program Update

The Secretary reported that a total of 29 meters had been replaced by Small Water Systems which included nine from this past Friday.

October Schedule – David Tully

The Secretary updated the Board stating that David should have the meter readings completed by October 26th. Flushing is halfway completed.

Master Plan Meeting Update

Karl said that the Master Plan Committee is moving forward collecting data from residents. A survey has been mailed to homeowners. Karl encouraged everyone to fill it in to let the Committee know what is important to residents and what concerns they have for the future.

Additional Topics Discussed Not Noted on the Agenda

Special Permit Notification Form

The Secretary presented a Special Permit Notification form for two backland lots on Pond Street (near the Tyngsboro border). The Board had “no comment”.

2014 Veterans Letter

A copy of a 2014 letter addressed to a resident on Main Street was left in the office addressed to the Water Department. As there was no request left with the letter, the Board asked that no action be taken and the letter filed.

Beavers

The Board asked the Secretary to talk with Bridgette Braley from the Nashoba Board of Health about the issue the department is having with beavers. There is concern that if something isn't done in the near future, they could contaminate the water supply.

Scott made a motion to close the meeting at 7:10pm. Mark 2nd the motion. – Motion passed unanimously. The next meeting is scheduled for Tuesday, November 22nd at 6:00pm at the Dunstable Town Hall.

Respectfully submitted,

Cheryl A. Mann- Secretary, Dunstable Water Department