



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
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Water Department Minutes
Wednesday, June 28, 2016

Approved: July 26, 2016

Meeting was called to order by Chairman Karl Huber at 6:00pm.
Members present: Mark Cullen and Scott Wilkins
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

Meeting Minutes of May 24, 2016

Mark made a motion to approve, as submitted, the minutes of the May 24th meeting.
Scott 2nd the motion. Motion passed unanimously.

Review and Sign Monthly Bills and Payroll

Payroll and invoices were signed by the Board.

Review Breakdown of Finances for FY2016

The Board reviewed the fiscal year 2016 financial report.

Update on Money Owed to the Water Department

Currently there is \$3,307.42 outstanding. Late bills were mailed earlier this week.

Main Street Project Update

No update. The Board asked the Secretary to find out if there have been any new meetings scheduled with the State on the replacement of a section of Main Street near the cemetery. The Water Department would like to be included in the early stages of planning in order to replace the undersized water main in that area. Scott mentioned that after doing some research, he suggests C900 pipe for the replacement.

Master Plan Update

Karl attended the June 23rd kickoff meeting for the Master Plan. He said there was a good attendance at the first visionary meeting held with the Northern Middlesex Council of Governments (NMCOG). Strengths, weaknesses, threats and opportunities were all listed in order to document what residents feel is important for the town. The next meeting has been scheduled for July 19th.

Discussion on Future Water Project

The Board discussed an "on demand" pressurized system to replace the current hydro-pneumatic tanks. The Board would like to get the opinion of former Water Commissioner Don Pottle who is familiar with the system as well as has an engineering background. All agreed that something needs to be done; however, much research



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must be accomplished before bringing a project before the Town.

Additional Topics Discussed Not Noted on the Agenda

Fees and New Customers

The Board discussed the fee schedule and the option of having a reduced tie-in fee for new customers during a specific time period, although it was mentioned that under the current system, it may not be able to handle the additional usage.

Mark made a motion to close the meeting at 7:10pm. Scott 2nd the motion. – Motion passed unanimously. The next meeting is scheduled for Tuesday, July 26th for 5:15pm at the pump station to go over emergency procedures with a 6pm regular meeting at the Town Hall.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department