



OFFICE OF THE
WATER DEPARTMENT
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
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Water Department Minutes
Monday, September 28, 2015

Approved: October 27, 2015

Meeting was called to order by Chairman Bryant Conant at 6:30pm.
Members present: Mark Cullen and Bob Gamache
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

Shut Off/Hydrant at Pond Street, Emergency Plan and Water Project

In attendance for discussion: Town Administrator Tracey Hutton and Selectman Walter Alterisio

Water Project

Bryan started off by saying that he received a verbal okay for placement of a water storage tank on Town Forest property. Mark stated his apprehension with the potential price tag of the site saying that he does not want to go to Town Meeting asking for \$3.5 million or more. He mentioned presenting two options at Town Meeting; however, the Town Administrator said that that is not a good idea. Bryan believes that misinformation was a big part of the failed ballot question in August and if residents understand why this is so important to the Town, they may be more supportive the next time. Mark told members that he's heard from residents that they weren't supportive of the project because they are not on the water system and believe that the Water Department should work within their Enterprise Fund for repairs or capital improvements. Walter said that the enterprise concept does not have the funds to take care of the town's obligation to its customers and that the Board of Selectmen will take on the responsibility of informing the public of the facts.

Bob made a motion to give Tighe and Bond the okay to evaluate the Town Forest site on Groton Street for placement of a storage tank. Bryan 2nd the motion. . Motion passed with Mark voting no (he would like additional information on cost).

Hydrant/Emergency Shut Off on Pond Street

DEP is requiring the Dunstable Water Department to have an emergency plan in the event that the hydro-pneumatic tanks fail. Tracey has requested a number to present to the Finance Committee for the cost to run the department for up to a year until a permanent solution is in place. The immediate need is to be able to isolate the hydros on Pond Street. To complete this, approximately \$6,000 is needed. In addition the following will be requested: \$350 for 9,000 gallons of water (not drinkable) and \$200 for a plumber to connect the tanker for two days to allow the emergency hydro tanks to come from Ohio, rental of emergency tanks per month and associated costs to hook up to system. As there is a need to have the shut off/hydrant installed before Special Town



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Meeting approval at the end of October, Mark made a motion to spend out of the Special Project Capital Repair budget up to \$6,000 for the work on Pond Street. Bob 2nd the motion. . Motion passed with Bryan voting against the expenditure (Bryan supports the project but would rather wait until Special Town Meeting for the funds).

Meeting Minutes of September 15, 2015

Mark made a motion to approve, as submitted, the minutes of the September 15th meeting. Bob 2nd the motion. . Motion passed unanimously.

Review and Sign Monthly Bills

Two invoices were signed by the Board.

Review and Sign Payroll

Payroll slips for the water employee and secretary were signed.

Review Breakdown of Finances for FY2016

The Board reviewed the fiscal year 2016 financial report.

Update on Money Owed to the Water Department

\$712.77 is currently outstanding. Late bills are mailed at the end of each month.

Account #29 – Shut Off

The Secretary told members that the letter to Account #29 was mailed (certified mail) as requested.

Additional Topics Discussed Not Noted on the Agenda

Bob made a motion to close the meeting at 7:18pm. Mark 2nd the motion. - Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann
Secretary
Dunstable Water Department