



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
waterdept@dunstable-ma.gov

**Water Department Minutes**  
**Tuesday, February 24, 2015**

Approved: March 24, 2015

Meeting was called to order by Chairman Bryan Conant at 6:00pm.  
Members present: Bob Gamache and Mark Cullen  
In attendance: Fire Chief Brian Rich  
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

**Meeting Minutes – February 10, 2014**

Bob made a motion to approve the minutes, as submitted, from the February 10<sup>th</sup> meeting. Mark 2nd the motion. - Motion passed unanimously.

**Review and Sign Bills**

Invoices were reviewed and signed by the Board.

**Review and Sign Payroll**

The Secretary's and Water Employee's payroll slips were signed.

**Review Breakdown of Finances for FY2015**

The Board reviewed the fiscal year 2015 financial report.

**Update on Money Owed to the Water Department**

Currently \$3,677.15 is owed to the department. Shut off reminders for April will go out with the March bills.

**Storage Tank/Water Main Project – Annual Town Meeting**

Tom Mahanna and Jeff Faulkner from Tighe and Bond were in attendance to discuss the Board's decision on a site for a water storage tank. Bryan told members that due to a discussion he had earlier in the day with a member of Dawn Goldthwaite's family, the Parkhurst site will not work for the Department. Members discussed that the alternative that made most sense for the Town was to locate the tank in the MUD District. Mark questioned if the size of the project was more than the town needs but agreed that something needed to be done before Pond Street had catastrophic failure. Bob reminded Mark that the difference in tank price was minimal if they were to reduce the size of the tank. The tank will be a 200,000 gallon water storage tank with a booster station. The tank will measure approximately 42qin diameter and 21qtall. In addition to replacing the tanks on Pond Street, the new storage tank will allow for some expansion of the system as well as firefighting protection. The Department will replace some undersized mains as part of the project. The Board discussed the remaining funds in



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the engineering account asking Tighe and Bond if they are sufficient to get the project to bid. Tom explained that the \$70,000 originally quoted did not include the addition of the water main replacement to the project; surveying the MUD and delineating the wetlands but those figures were included in the project cost.

### **Additional Topics Discussed Not Noted on the Agenda**

#### **Meeting Time Change**

The Board discussed that they prefer meeting at 6:00pm. The Secretary will post the change on the website and with the Town Clerk. The Water Department meetings will remain on the 4<sup>th</sup> Tuesday of each month but at the new time of 6:00pm, unless otherwise posted.

#### **Secretary's Hours**

The Secretary told members that she will be making a change to her posted office hours. The biggest change will be on Mondays where her new hours will 11:00am-7:30pm and then attend her meetings.

Bob made a motion to close the meeting at 7:15pm. Mark 2nd the motion. - Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann  
Secretary  
Dunstable Water Department